

## ATTENTION!!

\*\*\*\*\* SHOP STEWARDS, COMMITTEE MEMBERS \*\*\*\*\*

### Lower Mainland Weekend Seminars

The Canadian Labour Congress will be holding two weekend seminars at Simon Fraser University on **October 15th and 16th, 1988 and April 8th and 9th, 1989**. I have enclosed a list of the course descriptions for your consideration. The courses are on Saturday and Sunday and run from 8:30am until 4:30pm Saturday and from 9:00am until 1:00 pm on Sunday. Lunch is provided on Saturday and coffee and doughnuts on Sunday. There is free parking available at SFU.

The Union will pay the cost of the course (which is \$20.) for shop stewards and committee members who wish to attend. If you would like to attend one of these seminars, please let either Marion Gorden (Chief Shop Steward) or the Chair of your Committee or myself know prior to September 15th. Please provide a first and alternate choice, as they fill up quickly. I encourage you to take advantage of these excellent seminars. (The lunch was good too!!)

Diana Ellis  
Chair, Education Committee



7. PARLIAMENTARY PROCEDURE October & April

This course deals with the rules and procedures governing the preparation and conduct of various types of meetings. It covers the duties of the chairperson, secretary, sergeant-at-arms and committees, as well as with the agenda, the quorum, the motion and the amendment.

8. COLLECTIVE BARGAINING & PAY EQUITY October

This course is designed to present students with an overview of the terms and issues surrounding the whole question of pay equity. More than half the course will be devoted to discussing the strategies proposed by labour to achieve pay equity.

INTERMEDIATE COURSES

11. LABOUR LAW - PROVINCIAL October

This course provides an introductory look at labour law, including how laws are formed and enforced. Emphasis will be on the B.C. Industrial Relations Act created by 1987's Bill 19. Subject matter includes basic union rights, collective bargaining rights, picketing law and the powers of the new Industrial Relations Council. The Federation Boycott and its implications will also be discussed.

12. LEADERSHIP TRAINING October & April

This course deals with the requirements and qualities of effective leadership. How do we build leadership? How do we involve people? How do we motivate people? How do we communicate effectively with members? This course is of importance to Local Union Officers and aspirants to leadership positions within the trade union movement.

13. TECHNOLOGICAL & SYSTEMS CHANGE October

This will overview technological innovations and their significance for the labour movement. Emphasis in this course will be on contract language and legislation to anticipate and control technology in the workplace.

14. WORKERS COMPENSATION BOARD October & April

Designed to give a general overview of workers' rights, this course will explain the structure and history of Workers Compensation. Relevant legislation, primarily the B.C. Workers Compensation Act and regulations will be explained. It will also deal with the basic claims process, appeals, the W.C.B. Boards of Review, and an explanation of labour's position with respect to the Workers Compensation Board. This course is intended to acquaint students with W.C.B. processes, problems, and claims procedures, not to make them proficient in the presentation of appeals.

16. FACING MANAGEMENT

October & April

Examines the psychology of management, how it changes and how to deal with different types of management behaviour. Specific topics covered include Quality of Work Life schemes, union weakening, and management culture and values. Emphasis is on dealing with management in the workplace rather than across the bargaining table.

18. HUMAN RIGHTS

October

This course will develop a basic knowledge of human rights issues including rights of the disabled, aboriginal rights, racism and Federal and Provincial legislation. Practical strategies for combatting discrimination that can be used by union members will be worked out through case studies.

19. ON-THE-JOB CANVASS

October & April

Wages, working conditions, and job security are major collective bargaining goals. Are we falling behind in these areas? Do government decisions affect labour? Should unions be active politically? This course will discuss these questions as well as issues such as Free Trade, the move to deregulation and privatization, and membership communication techniques.

20. STRESS IN THE WORKPLACE

October & April

Stress is the invisible enemy, and has been linked to many health related problems. This course examines the causes of stress in the workplace, and considers ways, as a union, of countering those causes. Also covered are ways of coping with stress when it can't be dealt with at its source.