

Present: Carole Cameron, Ray Galbraith, Joan Treleaven, Lid Strand, Pat Hannah,
Jet Blake, Lissett Nelson, Marcel Dionne
Absent: Judy Wright, Judy Blair

The meeting was chaired by Pat Hannah.

1. Adoption of agenda: It was moved by Carole Cameron and seconded by Lid Strand:
THAT THE AGENDA BE ADOPTED AS CIRCULATED. The motion was carried.
2. Adoption of minutes: It was moved by Lid Strand and seconded by Joan Treleaven:
THAT THE MINUTES OF THE NOVEMBER 26, 1979 EXECUTIVE BE ADOPTED AS CIRCULATED. The motion was carried.
3. Business arising from the minutes: Carole Cameron recommended that the Benefacts issue be placed on the agenda of the next Executive meeting.
Carole also indicated that she had received material from the Labour College of Canada for her correspondence and that the books would be bequeathed to the Union.
4. Business arising from correspondence: This was deferred to the next Executive meeting.
5. Secretary/Treasurer report: Ray Galbraith reported the following:
 - i) that as this was year-end according to our By-laws all relevant financial information and records would be going to the auditor's in the near future
 - ii) that the T 4's had arrived for the office staff and that they would be filled out in due course
 - iii) that Cathy Mooney in Finance had indicated that henceforth the University would include all dues paid on each employee's T 4 slips
 - iv) that it was necessary to present a motion at the next Membership Meeting for retro-active approval for the purchase of a typewriter (\$998.40). The Executive felt that with some forethought this situation could have been alleviated
 - v) the issue of purchasing office equipment would be deferred to future meetings when our financial position in regards to the increased dues revenues was clearer
6. Union Organizer report: Carole said that she did not have a great deal to report. She did say that the Union presence at Orientation Meetings for new staff was once again on the tracks. To date she had attended two meetings, Monday, January 7th and Wednesday, January 9th. She then expanded the scope of the discussion on the importance of reaching new members. She threw out the idea, for discussion, of the possible restructuring of the new membership procedure in the near future. Suggestions were made that new members attend the first Union meeting, that a statement of philosophy and principles be included on membership cards, and that the Union get on with the production with a Membership Handbook.
Marcel Dionne raised the issue of the division of labour among the three full-time paid positions. He requested that one of the office staff sit in on Union Committee meetings, especially those with the University, and perhaps take minutes. He felt that these meetings offered the Union staff the opportunity to get out of the Union Office and share (and learn) various responsibilities. Ray indicated that upon Wendy Bice's arrival in the office this would be discussed. Lissett Nelson felt that Marcel should be a party to these discussions. This would lead eventually to a detailed report to the membership.
7. Grievance Committee report: Carole stated that the Acute Care staffing issue had not been resolved. AUCE had taken the position that any clerical workers fell within our certification and hence, jurisdiction. The University has been posting the positions under the CUPE umbrella and is holding the position that they will continue to do so until the LRB decides otherwise. The Grievance Committee has processed a policy grievance and will meet to respond to the University.

No word has been received on either the Retirement or Flexible Hours arbitrations. Barbara Blumen, the arbitrator in the Flexible Hours grievance, has

indicated that her report will probably be completed by January 15, 1980. Carole then stated that the Irene McIntyre reclassification arbitration was still scheduled for later this month. Lissett raised the fact that Hyacinthe Wettasinghe, due to a death in her family, would be unable to attend her arbitration in February. As she had no idea how long she would be out of the country she was requesting a postponement for her case until further notice. Carole suggested that Hyacinthe provide such a written request. Lissett agreed to contact Hyacinthe. Lissett also mentioned that she had recently requested a modified work week.

8. Contract Committee and Communications Committee reports: Ray Galbraith presented both reports. He said that he had already booked IRC 2 for a Special Membership Meeting on Thursday, January 24th from 12:30 - 2:30 pm. Furthermore, he suggested that this meeting be a combination Membership/Contract Proposal meeting.

Ray felt that a combination Contract Bulletin/Newsletter would have to be prepared in the Union Office and distributed prior to the January 24th meeting, and to this end, he would contact Judy Wright, Communications Committee chairperson.

Jane Strudwick, from the Dept. of Employee Relations, had contacted the Contract Committee, and expressed a desire to begin negotiations on Monday, January 14, 1980. The Union had booked a room and was prepared to meet to present the first batch of proposals. The remaining proposals would follow from the meeting of the 24th. Ray announced that two members had resigned from the Contract Committee: Michelle McCaughran and Ingrid Hennig.

9. Next meeting: As reported above the next Membership Meeting will be held on Thursday, January 24th. Marcel Dionne will be chairing. The Executive Report will be presented by Lid Strand, with future reports being done on a rotating basis. It was suggested that the By-laws be amended to include the Provincial Representatives on the Local Executive.

0. Next Executive meeting: It was decided to hold the next meeting on Thursday, January 17th in the Union Office at 12:00 pm. It will be chaired by Marcel Dionne. The time and location for further Executive meetings will also be discussed.

At this point the meeting diverged in several directions:

- i) Ray Galbraith floated the idea of arranging short term leaves of absence from the University in order to hold Executive meetings, probably to be done a monthly basis for two to three hours
- ii) In response to Lid Strand's desire to take a course on alcoholic dependency programs for the workplace Carole Cameron suggested that the Union formulate a policy on the Employee Assistance Program
- iii) Marcel Dionne asked whether or not we had pursued the idea of a joint approach on various University benefits with other campus unions. Carole replied that we were still waiting to hear from Bill Kadey
- iv) Pat Hannah and Jet Blake raised the issues of Division organization and the present state of our steward structure
- v) It was pointed out that on Judy Blair's return we would have to arrange signing authority with the BCTCU

The meeting adjourned at 1:00 pm.

Association of University and College Employees

LOCAL No. 1 (U.B.C.)

AGENDA - Executive Meeting - Monday, January 7, 1980

1. Adoption of agenda
2. Adoption of minutes of 26no79 Executive Meeting
3. Business arising from the minutes
4. Business arising from Correspondence
5. Secretary/Treasurer's report
 - i) Auditor's and year-end / T4's for office staff for 1979 / dues receipts
 - ii) Membership approval for new typewriter and desk?
 - iii) Future of gestetner and gestefax purchases
6. Union Organizer's report
7. Grievance Committee report
 - i) Section 34 and Acute Care Facility and the hiring of Sec III's
8. Contract Committee report
 - i) Special meeting for 17ja80 or 24ja80?
 - ii) Bulletin #5
9. Communications Committee report
10. Next Membership Meeting
 - i) Combine Special and General Membership Meetings?
 - ii) Who will present the Executive report?
11. Next Executive Meeting
 - i) Who will chair?
 - ii) Date?
12. Other Business:
 - i) Affiliation meetings for the membership - Provincial request
 - ii) Union representative on Traffic and Parking Committee
 - iii) Lid Strand and Safety Committee/Working Conditions Committee