



association of university and college employees

December 17, 1981

Lissett Nelson
Education

Dear Lissett,

Enclosed please find a cheque in the amount of \$3.25 which will serve to reimburse you for your xeroxing expenses arising from your shop steward duties.

I would like to draw your attention to the fact that the xerox machine and stationery contained in the Union Office are available to you for the purpose of duplicating paperwork arising from your union activities. Please feel free to make use of the office equipment and stationery for that purpose.

We encourage all union members to make use of the office materials available to them because it seems unnecessary to use another office's equipment when the membership has already paid for this material.

Yours truly,

A handwritten signature in cursive script that reads 'Wendy G. Lymer'.

Wendy G. Lymer,
Secretary-Treasurer,
AUCE Local One