

ALLIANCE OF CANADIAN CINEMA, TELEVISION AND
RADIO ARTISTS, BRITISH COLUMBIA BRANCH

An inventory of their records
in
The Library of the University of British Columbia
Special Collections Division

Prepared by : Louise May
1985

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INTRODUCTION

In the 1940s, groups of writers and performers were chartered by the American Federation of Musicians of the United States and Canada in Toronto, Winnipeg, and Vancouver. These groups were called the Association of Canadian Radio Artists. Local 24498 of the Association existed in Vancouver. In 1963, the Association's name changed to the Association of Canadian Television and Radio Artists. The organization of the Association changed as well as its name; all records were centralized, and a national office was established in 1963. The Association assumed its present name in 1983.

The records consist of: minutes, 1949-1983; subject files such as ACTRA Awards, 1979, 1981 ACTRA Retirement Plan, 1978-1980, B.C. Government--Labour Information, 1952, 1967, 1970, 1973-1975, 1977, Negotiations, 1978, 1981, 1982-1984, Women in the Arts, 1981-1984; agreements, 1960, 1963, 1965, 1967-1985; constitutions and by-laws, 1963, 1975, 1977-1985; membership cards and applications, 1963-1984 and three ledgers, 1949-1963. Included are records of the Writers' Guild, B.C. Branch, which consist of: correspondence, 1977-1985; minutes of the B.C. Branch, 1980-1984; minutes of the ACTRA Writers' Guild, national meetings, 1977-1985; papers and reports, 1979-1980 and a Writers' Directory, 1981.

PRELIMINARY INVENTORY

ACTRA

Box/Folder No.

7-11	Membership Completed Applications	1981
7-12	Membership Completed Applications	1982
7-13	Membership Completed Applications	1983
<u>AGREEMENTS</u>		
8-1	ACCESS/ACTRA -performers and educators in television and radio productions	1979-1981
8-2	ACCESS/ACTRA -writers	1976-1979, 1979-1981
8-3	Association of Motion Picture Producers and Laboratories of Canada and the National Film Board / ACTRA -performers in television and theatrical films	1967-1970, 1972-1973
8-4	Association of Motion Picture Producers and Laboratories of Canada and the National Film Board / ACTRA -freelance writers	1967-1970, 1972-1976
8-5	CAMPP, CFTA, NFB / ACTRA -performers in independent production	1976-1978 (ratification copy), 1978-1980, 1980-1983
8-6	ACMPC, CAMPP, CFTA, NFB / ACTRA -performers in independent production	1983-1985
8-7	CFTA, CAMPP, NFB / ACTRA Independent Producer Agreement -freelance writers	1976-1978
8-8	CFTA, CAMPP, NFB / ACTRA Independent Producer Agreement -freelance writers	1978-1980

PRELIMINARY INVENTORY

ACTRA

Box/Folder

8-9	CBC / ACTRA -film agreement	1971-1973
8-10	CBC / ACTRA -performers in radio	1971-1973
8-11	CBC / ACTRA -radio performer agreement - summary of changes	1980-1982
8-12	CBC / ACTRA -radio writers' agreement	1983-1985
8-13	CBC / ACTRA -radio agreement for performers and writers	1978-1980
8-14	CBC / ACTRA -radio agreement for performers and writers	1982-1983, 1983-1985
8-15	CBC / ACTRA -performers in television broadcasting	1971-1973, 1976-1977
	-television performers' agreement	1983-1985
8-16	CBC / ACTRA -television writers' agreement	1983-1985
8-17	CBC / ACTRA -television agreement for performers and writers	1976-1978
8-18	CBC / ACTRA -television agreement for performers and writers	1978-1980
8-19	CBC / ACTRA -television performers' and writers' agreement	1983-1985
8-20	CTV / ACTRA -performers in television broadcasting	1967-1968, 1978-1980

PRELIMINARY INVENTORY

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8-21	CTV / ACTRA -writers in television broadcasting	1967-1968, 1976-1978 1980-1982
8-22	CTV / ACTRA -writers in television broadcasting	1982-1984, 1984-1986
8-23	Global / ACTRA -performers in television broadcasting	1973-1975, 1979-1981
8-24	Global / ACTRA -writers in television broadcasting	1979-1981
8-25	Global / ACTRA -ratification - Global agreements -extension of agreement	1973 1975
8-26	Global / ACTRA -referendum -negotiated changes	1982 1982
8-27	The Joint Broadcast Committee of the Institute of Canadian Advertis- ing and the Association of Canadian Advertisers / ACTRA -commercials - television and radio	1974-1976, 1977-1978
8-28	The Joint Broadcast Committee of the Institute of Canadian Advertis- ing and the Association of Canadian Advertisers / ACTRA -commercials, television and radio	1978-1980
8-29	The Joint Broadcast Committee of the Institute of Canadian Advertis- ing and the Association of Canadian Advertisers / ACTRA -commercials, television and radio	1978-1980
8-30	The Joint Broadcast Committee of the Institute of Canadian Advertis- ing and the Association of Canadian Advertisers / ACTRA -commercials, television and radio	1980-1982

PRELIMIARY INVENTORY

ACTRA

Box/Folder No.

8-31	The Joint Broadcast Committee of the Institute of Canadian Advertis- ing and the Association of Canadian Advertisers / ACTRA -commercials, television and radio	1982-1984
8-32	ACTRA National Commercial Agreement	1984
8-33	OECA / OAAE -work session fees, use fees and other conditions of work for performers and educators	1973-1976
8-34	OECA / OAAE -work session fees, use fees, and other conditions of work for performers and educators	1978-1981
8-35	OECA / OAAE -rates and working conditions for writers	1973-1976, 1978-1981
8-36	SASKMEDIA / Saskatchewan Association of Artists and Educators -performer / educator agreement	1980-1982
9-1	Agreement CBC TV Performers -correspondence and interpretations	1971-1972, 1974
9-2	Agreement : Local Addendum T.V. and Radio Commercials -correspondence and interpretations	1969, 1972-1974
9-3	Agreement : Local Addendum T.V. and Radio Commercials	1971- 1973,
9-4	ACTRA By-laws	1975, 1977, 1981
9-5	By-laws -proposals, referendum notices	1963, 1977-1980, 1985

PRELIMINARY INVENTORY

ACTRA

Box/Folder No.

9-6	Code for performers and writers in commercial radio, commercial recordings, voicing slide films	1969
9-7	Code of fees and conditions -freelance performers in audio recordings	1975-1977, 1981-1982
9-8	Code -freelance writers of audio recordings	1981
9-9	Code -performers in independent production	1981-1983
9-10	Code -freelance writers of theatrical films, television programs and other production	1981-1983
9-11	ACTRA Constitution	1977, 1979, 1981-1983
9-12	Constitution documents Nos. 1,2,3	n.d.
9-13	Motion Picture Agreements -amendments, contracts	1960, 1963, 1965, 1967
9-14	Motion Picture Agreements -contracts	1968, 1969, 1971, 1972
9-15	Motion Picture Agreements -correspondence, contracts	1972-1974, 1979, 1980. 1982

MINUTES

9-16	Minutes -executive and general meetings	1949-1955
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PRELIMINARY INVENTORY

ACTRA

<u>Box/Folder No.</u>		
9-17	Minutes -executive and general meetings	1956-1959
9-18	Minutes of executive and general meetings	1960
9-19	Minutes of executive and general meetings	1961
9-20	Minutes -- executive and general	1962-1964
9-21	Notices and agendas of meetings	1962-1964
9-22	Minutes -- Vancouver Branch	1965
9-23	Minutes -- Local Council	1966-1967
9-24	Minutes -- Local Council	1968-1970
9-25	Minutes -- Local Council	1971-1973
9-26	Minutes -- General Membership Meetings	1971-1973
9-27	Minutes -- Local Council	1974
9-28	Minutes -- General Membership Meetings	1974-1977
9-29	Minutes -- Local Council	1975
9-30	B.C. Branch Council Minutes	1976
9-31	B.C. Branch Council Minutes	1977
9-32	B.C. Branch Council Minutes	1978
10-1	B.C. Performers' Branch Council Minutes	1979
10-2	B.C. Performers' Branch Council Minutes	1980

PRELIMINARY INVENTORY

ACTRA

Box/Folder No.

10-3	B.C. Performers' Branch Council Minutes	1981
10-4	B.C. Performers' Branch Council Minutes	1982
10-5	B.C. Performers' Branch Council Minutes	1983
10-6	B.C. Performers' Guild -notices of meetings -agendas	1984
10-7	Special Joint Council Meeting -notices, proposals	1982
10-8	Institute of Canadian Advertising (ICA) / ACTRA Joint Meeting	September 1983
<u>SUBJECT FILES</u>		
10-9	Report on the ACTRA Awards	1979
10-10	ACTRA Awards - Events	1981
10-11	ACTRA Awards - Hotel Reservations	1981
10-12	ACTRA Awards - Ticket Reservations	1981
10-13	ACTRA Awards - Ticket Reservations Paid	1981
10-14	ACTRA Correspondence	August- October 1982
10-15	ACTRA Correspondence	November-1982 February 1983
10-16	ACTRA Correspondence	March-June

PRELIMINARY INVENTORY

ACTRA

Box/Folder No.

10-17	ACTRA Fraternal Benefit Society -The Group Insurance Benefits	1979-1982
10-18	ACTRA reported earnings -based on contributions to the ACTRA retirement plan	1980, 1981
10-19	ACTRA Retirement Plan	1978, 1980
10-20	AFTRA (American Federation of Television and Radio Artists)	1963, 1966, 1968, 1969, 1971, 1975, 1977
10-21	ACTRASCOPE and ACTRASCOPE NEWS -national correspondence	1974-1982
10-22	Acotr's Equity Association -Equity members joining ACTRA	1970-1975
10-23	Administrative Report	1983
10-24	Annual Report Budget Summary Financial Statements	1979 1980 1980
10-25	Auditor's Reports	1960-1962
10-26	B.C. Government -Department of Industrial Development	1973
10-27	B.C. Government -Labour Information	1952, 1967, 1970, 1973- 1975, 1977
10-28	B.C. Government -Provincial Education Media Centre (PEMC)	1976-1982
10-29	B.C. Performers' Council -ballots, financial statement, correspondence	1979, 1982
10-30	BCTV The Alan Hamel Show -correspondence	1977

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Box/Folder No.

10-31	CKVU	1976
10-32	Cable Television	1972, 1975- 1977, 1980
10-33	Canada Council Information	1972, 1974
10-34	Canada Manpower	1976-1978, 1981
10-35	Canadian Film Development Corporation - Policies on Loans and Investments in Canadian Feature Film Production	December 1972
10-36	Canadian Labour Congress	1977, 1979
10-37	Canadian Labour Congress -B.C. Education Committee	1977
10-38	Council of Broadcast Unions and Campaign at CBC	1977-1981
10-39	Department of Labour - B.C.	1972, 1977, 1980
10-40	Education	1980-1982
10-41	Educational TV-KNOW	1979-1982
10-42	Election - Board of Directors	1983, 1984
10-43	International Alliance of Theatrical Stage Employees (IATSE)	1973, 1984
10-44	Local Office - Administration	1970, 1975-1980, 1983
10-45	Manpower and Immigration	1979, 1980
10-46	Motion Picture Production Liason Committee	1981

PRELIMINARY INVENTORY

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Box/Folder No.

11-1	NABET	1976-1978
11-2	NABET Strike	1981
11-3	Negotiations	1981, 1982
11-4	Negotiations - Commercials	1978, 1983, 1984
11-5	Notices of Meetings	1981
11-6	Publications - <u>A Submission Regarding a Failure of the Canadian Broadcasting Corporation</u> - <u>Speaking of Our Culture</u>	n.d. 1981
11-7	Bill Reiter	1971
11-8	Screen Actors' Guild (SAG) -correspondence	1952, 1963-1965, 1967, 1968, 1970, 1971, 1973-1975, 1978, 1981
11-9	Stewards' Mileage Expense Voucher	n.d.
11-10	Talent Agent Franchise Committee	1973, 1975-1978, 1980-1982
11-11	Union Des Artistes	1973-1976, 1978, 1980, 1982
11-12	Waivers - CBC	1962, 1968, 1969
11-13	Women in the Arts	1981-1982
11-14	Women in the Arts	1983, 1984
11-15	Work Permits, Terms of Employment -correspondence	1965, 1966-1968, 1982, 1983
11-16	Writers' Guild of America	1973, 1977

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Box/Folder No.WRITERS' GUILD, B.C. BRANCH FILES

12-1	Writers' Guild, B.C. Branch -establishing a B.C. Writers' Branch of ACTRA	1977
12-2	Writers' Guild, B.C. Branch -CBC correspondence	1981
12-3	ACTRA Writers' Branch -correspondence	1977-1978
12-4	ACTRA Writers' Branch -correspondence	1979
12-5	ACTRA Writers' Branch -correspondence	1980
12-6	Writer Correspondence	1981-1984
12-7	Writers' Guild - B.C. Branch -correspondence	1983
12-8	Writers' Guild - B.C. Branch -correspondence	1984
12-9	Writers' Guild - B.C. Branch -correspondence	1985
12-10	ACTRA B.C. Writers' Finance -Bank statements, financial items	1980, 1981
12-11	ACTRA Writers' Guild B.C. -monthly financial statements	1979-1981
12-12	ACTRA Writers; Guild B.C. Branch -minutes, agenda, correspondence	1980
12-13	Writers' Guild B.C. Branch -minutes, agendas, correspondence	1981
12-14	Writers' Guild B.C. Branch -minutes, agendas, correspondence	1981

PRELIMINARY INVENTORY

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Box/Folder No.

12-15	Writers' Guild B.C. Branch -minutes, agendas, correspondence	1982
12-16	Writers' Guild B.C. Branch -minutes and agendas	1982
12-17	Writers' Guild B.C. Branch -minutes agendas, correspondence	1983
12-18	Writers' Guild B.C. Branch -minutes, agendas, correspondence	1984
12-19	ACTRA Writers' Guild -national minutes	1978-1979
12-20	ACTRA Writers' Guild -national minutes	1980-1981
12-21	ACTRA Writers; Guild -national writers' minutes	1980-1981
12-22	ACTRA Writers' Guild -national meeting minutes	1981
12-23	ACTRA Writers' Guild -national meeting minutes	1982
12-24	ACTRA Writers' Guild -national meeting minutes	1983
12-25	ACTRA Writers' Guild -national meeting minutes	1984
12-26	ACTRA Writers' Guild -national meeting minutes	1985
12-27	ACTRA National -minutes, papers, reports	1979
12-28	ACTRA National -minutes, papers, reports	1980

PRELIMINARY INVENTORY

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Box/Folder No.

12-29	ACTRA Writers' Branch -minutes	1977-1981
12-30	ACTRA Writers' Branch -minutes	1978-1981
12-31	ACTRA Writers' Branch -council minutes	1981-1985
12-32	Writers' Directory	1981

LEDGERS (oversize)

Ledger	1949-1963
Ledger	1958-1961
Ledger	1961-1963

An inventory to an accrual to the records of the

Alliance of Canadian Cinema,
Television, and Radio Artists
(ACTRA)
British Columbia Branch

at the University of British Columbia
Rare Books and Special Collections

Prepared by Rebecca Russell,
March, 2005

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FONDS DESCRIPTION

Alliance of Canadian Cinema, Television, and Radio Artists, British Columbia Branch fonds.

1949-1988.

5 m textual records.

Administrative History:

Canadian media artists have been organizing since the 1940s when radio artists began to form unions and associations to advocate for artists' rights, working conditions and better fees. In 1943, the Association of Canadian Radio Artists (ACRA) was formed as a loose national coalition of actors' groups. In 1963, ACRA became the Association of Canadian Radio and Television Artists. At this time, a national office was established as well as regional branches in several provinces including British Columbia. Before changing its name to the Alliance of Canadian Cinema, Television, and Radio Artists (ACTRA) in 1984, the organization was also known as the Association of Television and Radio Artists. ACTRA and its predecessors have been dedicated to negotiating, safeguarding, and promoting the professional rights of its membership which includes writers and performers working in radio, television, and film. ACTRA has evolved over time to serve the interests of its members through collective agreements governing working hours, meal periods, residual payments, safe sets, health and insurance plans and better protection of child and other performer's rights.

Scope and Content:

Fonds consists of membership cards and applications, labour agreements and bargaining records, agendas and minutes of meetings, correspondence, memoranda, and circulars, news clippings, newsletters, and bulletins, constitutions, by-laws, and policy documents, financial records, ledgers, research files, and other records related to the membership and operations of the ACTRA BC branch. This accrual is arranged in seven series: Constitutions, by-laws, and policies (1984-1987); Agreements and contracts (1983-1987); Office files (1978-1988); Subject files (1976-1987); British Columbia Film Industry Association (1975-1986); ACTRA/CBC negotiations (1975-1986); Board of Directors (1984-1987).

Source of supplied title: Title based on contents of fonds.

Immediate source of acquisition: Accrual acquired by the University of British Columbia Rare Books and Special Collections from the ACTRA BC Branch office in 2000.

Finding aids: Series descriptions are available.

SERIES DESCRIPTIONS

Constitutions, by-laws, and policies

1984-1987.

3 cm textual records.

Series consists of published copies of ACTRA's constitution for the years 1986 and 1987, published copies of the organization's by-laws from 1984, and a draft policy statement from the same period.

Title based on contents of series.

Agreements and contracts

1983-1987.

7 cm textual records.

Series consists of published labour agreements governing cinema, television, and radio artists including several agreements with the Canadian Broadcasting Corporation (CBC) and CTV Television Network.

Title based on contents of series.

Office files

1978-1988.

40 cm textual records.

Series consists of records of the Staff Association of ACTRA, and office files kept by staff member John White, including correspondence, memoranda, and circulars, news clippings and newsletters, agendas and minutes of meetings, forms, notices, financial documents, and other records relating to the daily operation of the ACTRA BC branch during the late 1970s and early to mid 1980s.

Title based on contents of series.

Subject files

1976-1987.

25 cm textual records.

Series consists of information packages and research files, correspondence and memoranda, news clippings, reports, and other records related to particular activities and organizations with which the ACTRA BC branch was involved.

Title based on contents of series.

British Columbia Film Industry Association (BC FIA)

1975-1986.

30 cm textual records.

Series consists of records of the BC FIA, and organization with which the ACTRA BC branch worked closely during the 1970s and 1980s. Series consists primarily of agendas and minutes of meetings, and also includes news clippings newsletters, research files, correspondence and memoranda, reports, forms, and other records.

Title based on contents of series.

ACTRA/CBC negotiations

1975-1986.

20 cm textual records.

Series consists of records relating to contract negotiations between ACTRA and the CBC and includes proposals and responses to proposals, position papers, minutes of meetings, published bulletins, news clippings, and other records related to the bargaining process.

Title based on contents of series.

Board of Directors

1984-1987.

10 cm textual records.

Series consists of agendas and minutes of meetings of the ACTRA Board of Directors for the years 1984 to 1987.

Title based on contents of series.

Related records are located in the Office files series which also contains agendas and minutes of meetings.

FILE LIST

BOX/FOLDER DATES

Series: Constitutions, by-laws, and policies

19	1	Constitution	1986
19	2	Constitution	1987
19	3	By-laws	1984
19	4	Policy statement: draft	1986
19	5	ACTRA Fraternal Benefits Society: Insurance benefits	1986

Series: Agreements and contracts

19	6	Alberta Educational Communications Corporation (ACCESS)/ACTRA agreement	1983
19	7	ACTRA/CBC agreement: Radio writers	1983
19	8	ACTRA/CBC agreement: Radio writers	1987
19	9	ACTRA/CBC agreement: Broadcast journalists and researchers: Radio	1987
19	10	ACTRA/CBC agreement: Television performers	1983
19	11	ACTRA/CBC agreement: Television writers	1987
19	12	ACTRA/CBC agreement: Broadcast journalists and researchers: Television	1987
19	13	CTV agreement governing performers	1984
19	14	CTV agreement governing writers	1984
19	15	Screen Actors Guild commercials contract	1985

Series: Office files

19	16	Staff Association of ACTRA	1978-1983
19	17	General files	Nov 1978-Jan 1986

19	18	General files (John White)	1977-1980
19	19	General files (John White)	1981-1983
19	20	General files (John White)	May-Nov 1984
19	21	General files (John White)	Oct 1978-Apr 1985
19	22	General files (John White)	May-Jun 1985
19	23	General files (John White)	Jul-Aug 1985
19	24	General files (John White)	Sep-Dec 1985
19	25	General files (John White)	Feb-Apr 1986
19	26	General files (John White)	May-Aug 1986
19	27	General files (John White)	Aug-Dec 1986
20	1	General files (John White)	1985-1988

Series: Subject files

20	2	Budget discussion	1986
20	3	Staff conference package	1987
20	4	Material relating to Fraternal Benefit Society	
20	5	Annual conference of the ACTRA Writers Guild package	1986
20	6	Material relating to standing committees	
20	7	National Writers Council meeting	
20	8	Material relating to ACTRA Performers Guild	
20	9	Material relating to Executive	
20	10	1812 Cte.	1978
20	11	Vancouver 1812 coordinating Cte.	1978
20	12	Branches	1986-1987

20	13	BC Civil Liberties Association	
20	14	Writers (BC)	1985
20	15	ACTRA graphic arts building/BC Film Centre	1986
20	16	15% withholding tax	1986
20	17	Board of directors	1985
20	18	Task force on broadcasting policy: Vancouver	1985
20	19	CKVU negotiations	1985-1987
20	20	<i>Focus for quality: Report of the task force on regional programming</i>	1984
20	21	<i>CFTA: Intervention relating to the application of the CTV Television Network for the renewal of its television network licence</i>	1986
20	22	<i>Trade unions and inflation</i>	1982
20	23	<i>USSR: Trade union activity</i>	
20	24	Council of Canadian Filmmakers	1976
20	25	ACTRA Writers Guild newsletter	

Series: British Columbia Film Industry Association

20	26	ACTRA/Film Industry Association (FIA)	1975-1976
20	27	General files	1975-1976
20	28	General files	1977-1978
20	29	General files	1979-1980
20	30	General files	1981-1982
20	31	General files	1982-1983
20	32	General files	1984

21	1	Board of Directors	1985
21	2	Board of Directors: John White: Secretary	1985
21	3	General files	1985
21	4	General files	1985-1986
21	5	Council of Canadian Filmmakers	
21	6	News clippings	1970s-1980s
21	7	Newsletter	1970s-1980s

Series: ACTRA/CBC negotiations

21	8	ACTRA/CBC negotiations	Apr 1985
21	9	ACTRA/CBC negotiations	May 1985
21	10	ACTRA/CBC negotiations	Jun 1985
21	11	ACTRA/CBC negotiations	Oct 1985
21	12	ACTRA/CBC negotiations	Dec 1985
21	13	ACTRA/CBC negotiations	Feb 1986
21	14	ACTRA/CBC negotiations	Apr 1986
21	15	ACTRA/CBC negotiations	May 1986
21	16	ACTRA/CBC negotiations	Jun 1986
21	17	ACTRA/CBC negotiations	Jul 1986
21	18	ACTRA/CBC negotiations: Terms of settlement	Aug-Sep 1986
21	19	ACTRA/CBC negotiations: General	
21	20	CBC: Regional programming roles task force	1984
21	21	CBC: General	1975-1986
21	22	News clippings	

Series: Board of Directors

21	23	Meetings	1984-1985
21	24	Meetings	1986
21	25	Meetings	1986
21	26	Meetings	1987