BRITISH COLUMBIA CAMPING ASSOCIATION

An inventory to their records

in

The Library of the University of British Columbia
Special Collections Division
FINDING AID

British Columbia Camping Association

INTRODUCTION

The papers were collected from various B.C.C.A. executive of past years, as they had never been housed in the office before. The sorting and indexing took place in 1977, and materials from 1973 to 1977 were retained at the B.C.C.A. office: each year is to be added to the other files after five years have elapsed.

The files consist of minute books, newsletters, historical accounts, reports, correspondence, miscellaneous papers, photographs, camp brochures and newsletters, directories of camps, and newspaper clippings. Materials were scarce for some years, so most items were preserved. Files on other years had to be set up more selectively, due to the profusion of papers. For some correspondence only samples were kept: for example only one or two requests for directories or employment information were preserved in any given year, while there may have been twenty or thirty such letters.

The most logical arrangement, except for the few preliminary and final categories, was a chronological one, by year, starting from 1940. Within each year, the papers are filed in categories arranged alphabetically.

This Finding Aid is most effectively used in conjunction with the "Chronological Account of the British Columbia Camping Association." By scanning a brief review of the highlights for a given year and then referring to the Finding Aid listings for that year, the user can more easily determine what items should be of particular interest.

For a complete review of the events of any year, the files on the preceding and following years should also be consulted: all items
are filed according to the year in which they are dated, but may refer
to events that occurred earlier or later. e.g. plans for, or reports
on, a conference. Many annual reports are actually presented - and
dated - in the spring following the year they review. Such cases
are indicated in the Finding Aid.

All entries can be assumed to refer to events occurring in
the year under which they are listed, unless otherwise indicated.
For example, under 1967: Centenary journey

but, under 1966: Centenary journey, 1967

Similarly, any files not titled with the name of another
organization can be assumed to be from B.C.C.A. For example,
the entries: Conference

Counsellor training

both refer to B.C.C.A.-sponsored events, but the entry: Camp
referral project - Vancouver Community Chest and Council refers
to another organization's project. Conferences, reports, etc.,
of other organizations are included if B.C.C.A. members
participated, or if they pertained in some way to the
activities of the B.C.C.A.

Any item with the date marked in pencil on the upper right
corner was not dated until 1977. Such dates followed by a
question mark should be regarded as approximate.

INTERPRETATION OF HEADINGS

Conference is the term used for the thematic sessions held most
years, although the sessions were referred to at different times
by other terms such as seminars, workshops, and institutes as well
as conferences.
Correspondence on any particular topic is filed with that topic after all the other material in the file. All correspondence is filed chronologically, regardless of sender or receiver.

Internal business refers to correspondence and memos among the B.C.C.A. members and executive, regarding the operation and activities of the association.

Meetings refers to material such as notices and agendas of meetings for which there are no minutes.

Membership and mailing lists are filed together, when both are available, as a record of the people involved in camping at a particular time. In many cases it is not clear which type the list is.

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Preliminary material

Historical information

-- BCCA executive

-- a chronological account

-- The British Columbia Camping Association: A History

Financial statements

Constitution

-- proposed constitution 1940
-- amendments to the constitution - 1951
-- constitution 1957
-- constitution and bylaws - 1963
(working copy and final draft)

Financial statements
Newsletters
Minutes
-- book I - November 1943 to October 1948
-- book II - November 1948 to November 1961
-- book III - 1962 to 1967
-- book IV - 1968 to 1970

Annual report
Camp observation record form, Canadian YMCA camps, 1940
Circulars
Internal business
Meetings
Membership list
Music committee
Reports
-- Camp Alexandra
-- Camp Elphinstone
-- counsellor training at Moorecroft Camp
-- history of camps in Canada for girls
Ontario Camping Association

-- Vol. 1, No. 1 of Canadian Camping Magazine,
then published by OCA, later by CCA

-- circular re "war sacrifices in camp"

-- letter to Gertrude Moore

1941
Annual reports
CCA -- correspondence with
Canadian Camping Magazine
Conference
Meetings
Membership list
Music committee
-- minutes
-- report
-- correspondence

1944
CCA -- correspondence with
Circulars
Meetings
Membership list
Ontario Camping Association -- correspondence with
1945
"Camp Counsellors for Canada"-- article by Gertrude Moore
CCA -- correspondence with, re brief to federal government
CCA -- correspondence, miscellaneous
Correspondence re collection of songs for CCA
Correspondence, miscellaneous
Meetings
Survey
-- questionnaire
-- interim report
-- correspondence, including samples of identical letters sent to BCCA members

1946
Correspondence
Membership and mailing lists

1947
CCA -- circulars
CCA -- conference
CCA -- correspondence with
Circulars
Correspondence, miscellaneous
History of the BCCA, by Gertrude Moore
Membership list
1948
Annual reports
-- to BCCA
-- to CCA
Camping banquet, April 15 -- arrangements for CCA
CCA -- correspondence with Circulars
Correspondence Counsellor-training -- BCBA
Counsellor-training -- Kiwanis and Vancouver School Board Membership and mailing lists Resources available -- correspondence

1949
CCA -- annual meeting, 1948 - report to BCCA
Circulars
Correspondence -- miscellaneous
Directory -- introduction Membership and mailing lists

1950
Camp referral project -- Vancouver Community Chest and Council Canadian Association of Health, Physical Education, and Recreation Convention CCA -- circular CCA -- correspondence with Correspondence re membership Correspondence -- miscellaneous
Internal business
1951  Annual report on 1950/51
CCA -- correspondence with
Correspondence
Membership lists

1952  Annual report on 1951/52
CCA -- circulars
CCA -- correspondence with re executive nominations
CCA -- correspondence with
Correspondence re membership
Correspondence -- miscellaneous
Counsellor training -- camp counsellors institute committee
Counsellor training
   -- brochures
   -- correspondence
   -- registrations
   -- report
   -- other counsellor training programs
Internal business
Reports
   -- Pacific Camping Federation Annual Conference
   -- short stories
Membership lists
1953
Camp referral project -- Vancouver Community Chest & Council
CCA -- correspondence with
Correspondence re directory
Correspondence re membership
Correspondence -- miscellaneous
Counsellor training
  -- brochure
  -- registration list
  -- correspondence
Membership and mailing lists

1954
Camps -- list
Camp referral project -- Community Chest & Council
CCA -- correspondence with
Correspondence -- miscellaneous
Membership lists
Pacific Camping Federation -- conference at Harrison Hot Springs
Public relations
1955

Camping week -- brochures
Camps -- lists and map
Course -- camp administration
   -- program
   -- brochures
   -- registration list
   -- report on conference
   -- text of the lectures
   -- correspondence
Camping week -- brochures
CCA -- correspondence with
Correspondence -- miscellaneous
Counsellor training
   -- camp counsellors institute committee
   -- program
   -- registration list
   -- correspondence
Membership lists

1956

Camps -- list
Camp referral project -- Vancouver Community Chest & Council
Camp staff placement bureau
Canadian camp week
CCA -- correspondence with
Community Chest & Council -- correspondence with re directory
Correspondence -- miscellaneous
Counsellor training -- Vancouver
Counsellor training -- Nelson
Membership list and membership report (on 1955)
Metropolitan Health Service -- meeting with Questionnaire to members

1957
Annual report
Camp referral project -- Vancouver Community Chest & Council
Camp staff placement bureau
Canadian camp week -- CCA brief
CCA -- correspondence with Community Chest & Council -- correspondence with Conference
Correspondence -- miscellaneous
Course -- Camping know how -- Vancouver School Board
Membership list
Pacific Camping Federation -- conference - report to CCA

1958
Camps -- list
Correspondence re jobs
Correspondence -- miscellaneous
Counsellor training
Meeting, annual -- arrangements for
1959
Camps -- list
CCA -- annual report
Counsellor training
Correspondence -- miscellaneous
Meetings

1960
CCA -- correspondence with
Course, UBC and BCJA -- camp leadership conference
Proposed health regulations

1961
CCA -- correspondence with
Course -- camp leadership conference
Directory -- questionnaire re

1962
CCA -- correspondence with
Course -- camp leadership conference
Meetings
Membership list

1963
Annual report on 1962
Camps -- list
CCA -- correspondence with
Conference -- camp standards conference
Meetings
Standards committee -- report
1964
CCA -- correspondence with
CCA -- correspondence re membership in BC and
nominations from BCC.
CCA -- correspondence with
Centenary journey, 1967 -- planning committee report
Correspondence -- miscellaneous
Course -- leadership -- correspondence re
membership
-- notices
-- forms
-- correspondence

1965
CCA, pre BC executive -- correspondence with
Centenary journey, 1967
-- planning committee minutes
-- forms
Conference, March 10-13, Parksville -- CCA annual meeting
and BCIA seminar
-- brochure
-- notice
-- evaluation
-- planning committee meetings
-- report
-- correspondence
Conference, Feb. 10-12, 1966 -- planning committee
Correspondence re membership
Correspondence -- miscellaneous
Course for camp cooks -- proposal for
Intercultural camping

-- meeting

-- correspondence

Membership & mailing lists

Other provincial camping associations

1966

Annual report

-- on 1965

-- on 1966

B.C. Safety Council conference -- report to BCCA

CCA -- correspondence with

Centenary journey, 1967

Conference, Feb. 10-12, Stanley Park -- CCA annual

meeting and BCCA conference

-- brochures

-- papers

-- planning committee

Correspondence -- miscellaneous

Course for camp cooks

Counsellor training

Internal business

Mailing and membership lists

Public relations

Standards

-- ACA standards

-- CCA standards

-- correspondence with other provinces

Taxation of camps -- correspondence
1967

Accreditation

CCA -- annual report

CCA -- correspondence with

Centenary journey

-- CCA brochure

-- instructions and plans for B.C.

-- list of trip leaders

-- map of route

-- notice of reception

-- planning committee minutes

-- report from Camp Doka

Health act

Membership and mailing list

Regional camp administrator's seminar

1968

Annual reports

-- on 1967

-- on 1968

CCA -- annual report

Centenary journey -- reports

Conferences

-- regional camp directors seminar

-- day camp training seminar (see also 1969 report)

Correspondence

Counsellor training;
Job-seekers -- list

Membership

-- application forms
-- camp information forms
-- correspondence

Membership lists

Standards and accreditation

Annual report on 1968

Camp Lobo -- correspondence re (see also 1970)
CCA -- correspondence with
CCA -- report of the long-range planning committee

Conferences, 1968

-- report on -- regional camp directors seminar
  -- day camp training seminar

Conference, 1970 -- report of the exploratory committee

Correspondence -- miscellaneous

Internal business

Membership lists
1970

Annual report on 1969

Camp Lobo -- correspondence re (see also 1969)

CCA -- report of the task force studying the development of the CCA

Conference -- camp directors seminar

-- folder

-- brochures

-- correspondence

Correspondence -- miscellaneous

Internal business

Membership list

Standards and accreditation

-- CCA standards adopted by B'CA

-- CCA standards committee report

-- BCCA visitation procedures

-- BCCA standards and accreditation committee members

1971

Accreditation

-- accreditation and standards committee -- minutes

-- list of committee members

-- visitation forms

-- meeting notices

-- correspondence

Annual reports on 1970 -- two versions

B.C. Sports Federation -- business with
CCA -- correspondence with
CCA -- standards workshop
  -- brochures
  -- correspondence
CCA -- miscellaneous
Conference
Correspondence -- miscellaneous
Internal business
Leadership and development committee -- minutes
Membership lists

1972
Accreditation and standards
  -- standards and accreditation committee -- minutes
  and report
  -- copy of BCCA standards and visitation form
  -- correspondence re accreditation
  -- correspondence re standards
Annual report
Camps -- information
CCA -- annual report
CCA -- constitution
CCA -- correspondence with
CCA -- national camping day
CCA -- miscellaneous
Conference -- challenge for the 70's, March 9, Sorrento

Correspondence -- miscellaneous

Counsellor training

Internal business

Opportunities for Youth program -- correspondence re
Miscellaneous files

Camp directories

-- British Columbia Camping Association

-- Camp Referral Project, United Community Services

Camp brochures and newsletters

Newspaper clippings

Ephemera

Photographs
1973

Constitution
Financial statements
Minutes
Newsletters and notices
Accreditation
Annual meeting and conference-- Parksville
C.C.A.-- memos
executive meeting - Vancouver
correspondence
conference - Geneva Park

Correspondence - general
Local Initiatives Programme
Membership
National Camping Day

Various historical items were deposited by the Association with the files for 1973, including:

Report -- Sky-Line Boys' Camp

Sound recordings (transferred to U.B.C. Archives)

Camp Leadership Conference
1 reel Address by Dr. Coolie Verner, "A Sociologist's Perception of Camping as Education." April 22, 1960

Third Camp Leadership Conference
1 reel Address by Lorne E. Brown, "A Camp Philosophy - Do You Have One?" May 5, 1962

1 reel Address by Charles E. Hendry, "Toward a Better Understanding of Leadership." May 5, 1962

Address by Ian McTaggart-Cowan, "Conservation - Its Implication For the Camp Counsellor." May 6, 1962

Greetings from the American Camping Association and a brief report on the latest ACA Convention in New York by F.M. "Scotty" Washburn.

The Camp Conferences were sponsored jointly by the Department of Extension, U.B.C., and the B.C. Camping Association. For further information on the programmes, see the conference brochures.
Printed material

Brochures providing information about camps (Camp Kopje, Private Camp for Girls, est. 1952 and discontinued 1968, Camp Elphinstone, Camp Capilano, 1965), a directory of accredited camps for 1977, Town Talk about camps, Feb., 1960, and a brochure about Young Canada's Centenary Canoe Journey, 1967, including souvenirs made for the occasion.

Photographs

Photographs of various camps and Association projects including brochures and other material relating to the camps and projects

Centenary Journey, 1967

Third Camp Leadership Conference, including brochures on the first and second conferences, 1940-1962.

Camp Alexandra, Crescent Beach
The camp is operated by the Neighbour Services Association of Greater Vancouver. It was founded in the 1920's as Alexandra Orphanage Camp and later became Alexandra Fresh Air Camp.

Camp Homewood, Quadra Island

Camp YaWaCa, Salt Spring Island

Columbia Bible Camp, Lindell Beach

Gamma Phi Beta Camp for Girls

Girl Guides of Canada (B.C.)

Kwomais (a place of Vision), a United Church Camp, Ocean Park

Moorecroft for girls

Pioneer Girls Camp, Cherith, near Cultus Lake
Correspondence re membership in BC and

1965 CCA, pre BC executive -- correspondence with
Centenary journey, 1967
  -- planning committee minutes
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   -- correspondence

Membership & mailing lists

Other provincial camping associations

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   -- on 1965
   -- on 1966

B.C. Safety Council conference -- report to BCCA
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Centenary journey, 1967
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   -- papers
   -- planning committee

Correspondence -- miscellaneous

Course for camp cooks
Counsellor training

Internal business

Mailing and membership lists

Public relations

Standards
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Correspondence
Counsellor training
Job-seekers -- list

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  -- application forms
  -- camp information forms
  -- correspondence

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Standards and accreditation

1969

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