THE PROVINCIAL EXECUTIVE

CONSTITUTIONAL AMENDMENT NUMBER 1

Section 17: REVENUE AND FINANCES

Amend 17 E Provincial Auditor:

There shall be one auditor who shall not be an employee of the Provincial Association and shall be a Chartered Accountant or a Certified General Accountant. The Auditor shall be appointed by the Provincial Executive subject to the approval of the Convention. After approval by the Provincial Convention, the Auditor may not be dismissed except with the approval of the Provincial Convention, but in the event that such Auditor shall resign or due to death, illness or other incapacity be unable to carry on her/his duties, the Provincial Executive is authorised to appoint a new Auditor until the following Annual Convention.

Insert new 17 E 1. to read:

Section 17 F.

Any member of the Provincial Association...

Section 17 G. 1. 2. Each year the proposed budget for the Provincial..

To read 17 E 2.

(no change in wording)

An audit shall be completed once annually and the audit presented to the Annual Convention. A report of the audit shall be distributed to each Local Association within sixty (60) days of completion of the audit.

Shall become Section 17 G.

Shall become Section 17 F. 1. 2.

Lig Strand, President.

Sheila Perret, Serretary-Treasurer.

THE PROVINCIAL EXECUTIVE CONSTITUTIONAL AMENDMENT NUMBER 2

Section 9: PROVINCIAL REFERENDUMS AND VOTING PROCEDURES

COMPLETE REVISION - See pages 4 and 5 of Constitution, (May 1981 Edition)

- A. 1. Any referendum of the Provincial Association whether for election or any other reason, shall be conducted in accordance with the guidelines outlined in this section of the constitution.
 - 2. The Provincial Trustees shall be responsible for the ballot(s) and the conducting of the referendum. **
 - 3. The Local Trustees are responsible for ensuring that the ballots for Local Association members are checked against Local Association membership lists.
 - 4. Provincial Trustees are responsible for ensuring that ballots for Provincial Headquarters members are distributed, collected and checked against membership lists for Provincial Headquarters members.
- B. Only those members in good standing as per Section 4: Membership, Articles G, H, I and L, shall be eligible to vote. To verify eligibility, the Provincial Secretary-Treasurer shall make available the necessary files to the Provincial Trustees.
- C. 1. Upon request by the Provincial Trustees, the Local Associations shall by a specified date, provide the Provincial Office with an up-to-date list of members in good standing with a corresponding duplicate two (2) sets of labels for each member eligible to vote in a Provincial referendum. If the lists and the labels do not correspond, the ballots shall be sent to only those whose names are on the membership list.

Three envelopes will be used,

The largest envelope will be addressed to the voting member. In this large envelope will be the ballot stating the date it must be received by the Trustees of the Local and/or the Provincial Office. ****

A small envelope without any markings will be included so that the marked envelope can be inserted and sealed.

A medium sized envelope with a return address will also be included. This envelope is to be used by the voting member to put the sealed unmarked envelope containing the marked ballot into. The return envelope is then sealed and signed by the member and returned to the Local's Trustee(s) or the Provincial Secretary-Treasurer.

.../2

Section 9 Page 2

When the Provincial Trustees have the referendum ready, they will send the addressed and sealed envelopes to the Local Association Trustees who will be responsible for the distribution, collection and checking of the returned ballots against the membership lists. Ballots may be sent directly from the Provincial Office to the off-campus addresses of members.

All valid, unused and destroyed ballots received by the Locals will be sent to the Provincial Trustees with the registration lists in care of the Provincial Executive. This must be done by registered mail, insured express or personal delivery and within seven (7) days of the completion of voting. The ballots will remain sealed until the Provincial Trustees meet.

Each candidate will be allowed one scrutineer at any ballot count, or if a referendum is on a question other than election, each Local will be eligible to send two (2) people to scrutineer.

- 2. In the event that a Local Association (or Local Associations) is/are faced with the possibility of a strike and/or lockout, it shall be the responsibility of the Local Association Trustees to set up alternative voting procedures such as a polling station, in order that the members shall have maximum opportunities to cast their votes.
- D. Results of the balloting will be circulated to the membership within seven (7) days of the results of the counting. The results may be sent by notice, bulletin or in the Provincial Newsletter.

Any protest alleging "unfair ballot" or other irregularity must be presented in writing to one of the Provincial Executive Officers within fourteen (14) days of the mailing of the results from the Provincial Office. Upon receipt of such notice the Provincial Executive shall meet and if the protest is upheld another ballot shall be conducted.

N.B.

It is hereby proposed that the provision for abstentions on the ballot BE DELETED (Page 11 of Constitution Artice A 2., Paragraph 4) "In this large envelope will be the ballot stating the date it must be returned to the Trustee of the Local, and WILL ALWAYS HAVE A SPACE FOR ABSTENTIONS".

Lid Strand, President.

Sheila Perret, Secretary-Treasurer.

Provl. Exec. CA #2

THE PROVINCIAL EXECUTIVE

CONSTITUTION AMENDMENT NUMBER 3

Section 17: REVENUE AND FINANCES

Amend 17 C. "Should an emergency arise ..."

Insert 17 C. 1. to read:

Section 17 D.

Per capita tax shall be forwarded to the Provincial Secretary-Treasurer on a regular basis each month and deposited in the name of the Provincial Association. Up-to-date records of membership lists shall be submitted to the Provincial Executive.

shall be amended to read:

to read 17 C. 2. (no change in wording).

In the event that a Local Association is affected by a strike or a lock-out, the Provincial Executive may waive, in whole or in part, the Provincial per capita tax forwarded by that Local Association.

Per Capita Tax Remittance.

Local Associations shall remit to the Provincial Secretary-Treasurer, by the fifteenth (15th) day of each month, the per capita tax paid by members during the previous month. All per capita tax forwarded to the Provincial Secretary-Treasurer shall be deposited in the name of the Provincial Association. Up-to-date records of the membership lists of the Local Associations shall be submitted at the same time as the Provincial Per Capita Tax.

Lig Strand, President.

Sheila Perret, Secretary Decasurer.

THE PROVINCIAL EXECUTIVE

CONSTITUTIONAL AMENDMENT NUMBER 4

Section 7 B. i b. - The Secretary-Treasurer shall be the sole salaried Provincial Office

be changed to 7 B. i a. and amended to read:

The Secretary-Treasurer and the Provincial Co-ordinator shall be the two salaried Provincial Officers.

Section 7 B. i a. - One Provincial Officer position shall be salaried. She/he may be paid either full-time or part time for the entire year or for a fraction thereof as determined by the Annual Convention. The salary and benefits shall remain at the same rate as if she/he continued in his/her normal job as a member of the Local Association bargaining unit. During a strike or lock-out of the entire Provincial Association, the paid officer shall not receive more than the strike benefits received by the other members. The duties of the salaried position shall be described under Policies and Procedures. There shall be no other paid officers unless proposed at a Provincial Convention and approved by the Provincial membership in referendum.

The duties of any salaried positions shall be described under Policies & Procedures. The collective agreement which is in force at the salaried officers' local(s) shall form the basis for all salaries, benefits and working conditions of the paid officer(s). Where the rates of pay for the two(2) paid officers differ, the higher salary rate shall prevail for both. Unless amended at a Provincial Convention the two salaried officer positions shall be full-time.

shall be amended to read: and changed to 7 B. i b

Lia strand, President.

Sheila Perret, Secretary-Treasurer.

Provl. Exec. CA #4