

AREA/BUILDING SAFETY COMMITTEES

These Committees have been established under Section 4.04(2) of the Industrial Health and Safety Regulations which states that "where the size and nature of the operation precludes the effective functioning of a single Committee, additional Committees may be established as the situation requires".

These Committees are established in the same way as the University Health and Safety Committee with representatives of employees and the University but on a smaller scale. They are responsible for the physical area covered by the department(s) they represent.

These Committees are responsible for assisting department heads in creating a safe place of work, recommending actions which will improve the effectiveness of the Safety Program and promoting compliance with the University's safety policies and W.C.B. Regulations as outlined in Section 4.06(1) of the Regulations. These Committees are set up to serve the departments and report to the department heads but they also have a functional relationship with the Director of Occupational Health and Safety who is responsible for coordinating their activities. He works through these Committees to ensure that accident reporting, accident investigation, inspections and corrective actions are undertaken as may be required. He also provides the communication links between the Area/Building Committees and the University Health and Safety Committee through analysis of the Minutes and Reports of the Committees and joint quarterly meetings.

The Committees provide the Director with Minutes of their Meetings, copies of inspection reports and accident investigation reports. He forwards a copy of the Minutes and the investigation reports to W.C.B. as required by the Regulations and through these communications, provides input to the University Health and Safety Committee.

RAG:s

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