

GENERAL MEMBERSHIP

MEETING

IRC 2

AGENDA May 7, 1987

1. Roll Call of Officers
2. Adoption of Agenda
3. Adoption of Minutes of meeting April 16, 1987
4. Business arising from the minutes -1987/88 projected budget for approval
5. Notice of By-Law Amendments (See attached)
6. Nominations for Officers:
 - Recording Secretary
 - *Second Vice-President (Chairperson of the Contract Committee)
 - *Sergeant-at-Arms (Two positions)
 - Trustee(s)??

*Subject to approval of By-Law Amendment proposal which will be covered in Item #5

7. DISCUSSION OF DORIS HANSEN REPORT AND HIRING OF A BUSINESS AGENT*

*NOTICE OF MOTION: Moved that the question of whether or not to hire a Business Agent and related items (salary, duties, and terms of employment) be sent to a mail-out referendum ballot.

Moved and seconded by the Executive.

TO THE MEMBERSHIP:

THE ATTACHED TEN BY-LAW AMENDMENTS PROPOSE SOME VERY IMPORTANT CHANGES TO OUR BY-LAWS. MANY OF THE CHANGES WILL BRING OUR BY-LAWS IN LINE WITH THE CUPE CONSTITUTION, AND ARE REQUIREMENTS OF OUR MEMBERSHIP IN CUPE. THE FOLLOWING SUMMARY WILL IDENTIFY THE CHANGES, SO PLEASE READ CAREFULLY.

SUMMARY OF PROPOSED BY-LAW CHANGES:

1. Contracts out the Local Union's bookkeeping duties and auditing to an outside Agency. (K.6)

2. Restructuring of Local Association Officers:

a) Deletes the position of Vice-President and creates two V-P positions: First Vice-President and Second Vice-President (Section E.1)

b) Deletes Chairperson of Grievance Committee and Chairperson of Contract Committee from Executive Board, and assigns the position of Chairperson to the First Vice-President and Second Vice-President respectively. (Sections E.1, G.2, and G.2.1)

**Should the positions of First and Second Vice-President be approved, our current Vice-President, Alannah Anderson, who currently Chairs the Grievance Committee, will hold the position of First Vice-President for the remainder of the current term of office. Therefore nominations will be opened at this meeting under Item 6 for the position of Second Vice-President only.

c) Creates the position of Sergeant-at-Arms (Two positions) (Section E.1). The Officers will be responsible for the security of the Union. Should this position be approved, nominations will be opened at this meeting under Item 6 for these positions.

d) Re-names the position of Treasurer to Secretary-Treasurer. This is a requirement under the CUPE Constitution. This will not affect the current incumbent, Diana Ellis, nor will the duties of the office be changed.

- e) Removes the three Trustees as voting members of the Executive Board (Section E.2). This is a requirement of the CUPE Constitution.
- f) Changes the term of office for the Local Executive Board from one year to two years. The CUPE Constitution allows each Local Association to chose a term of office of either one, two or three years. YOur Executive believes that a two-year term of office will provide a much better continuity of work flow, and of information.

The amendment also includes the requirement under the CUPE Constitution that a member can only hold one position of Executive Office

(Sections E.3, H.2)

If the two-year term of office is approved, the first two year term will be 1988-89, and the current Executive will complete their elected one-year term.

- g) Changes the term of office for the three Trustees to staggered three-year terms. This will mean that every year one Trustee position will be open for election to a three-year term of office. This is a requirement under the CUPE Constitution. (Section E.3.1)

NOTICE OF BY-LAW AMENDMENT #1

Section K. DUES AND FINANCES

Moved that a new Section K.6 be added:

K.6 The Local Union shall hire the services of a qualified accountant or accounting firm to audit the Local Union's books and to perform the Union's bookkeeping duties on a monthly part-time basis. The Agency's representative(s) will work in close collaboration with the Local Union Secretary-Treasurer. The Local Association Executive will select the contracted Agency and will review the selection as required.

NOTICE OF BY-LAW AMENDMENT #2

E. LOCAL ASSOCIATION EXECUTIVE OFFICERS

E.1 The Local Association Executive shall include the following Officers:

President
*First Vice-President (Chairperson of the Grievance Committee)
*Second Vice-President (Chairperson of the Contract Committee)
*Secretary-Treasurer
Recording Secretary
Union Representative (2 positions)
Trustees (3 positions)
*Sergeant-at-Arms (2 positions)
Chairperson of the Communications Committee
Chairperson of the Action & Publicity Committee
Chairperson of the Job Evaluation Committee
Chairperson of the **Technological Change Committee**

NOTICE OF BY-LAW AMENDMENT #3

E.2 Executive Board (Addition)

The Local Union Executive Board shall include all the above Local Association Officers except that the three Trustees shall not be members of the Executive Board.

NOTICE OF BY-LAW AMENDMENT #4

E.3 Term of Office for Executive Board (Addition)

The term of office for Executive Board members and Officers, except Trustees, shall be two years. No member may hold more than one elected position on the Executive Board.

NOTICE OF BY-LAW AMENDMENT #5

E.3.1 Term of Office for Trustees (Addition)

At the first election of Officers in the Local Union the Trustees shall be elected so that one shall serve for a period of three years, one for two years, and one for one year. Each year thereafter the Local Union shall elect one Trustee for a three-year period, or, in the case of vacancies occurring, elect Trustees to fill only the unexpired terms in order to preserve overlapping terms of office.

NOTICE OF BY-LAW AMENDMENT #6

Section F. ELECTION OF OFFICERS:

Section F.6

The Grievance Committee, Contract Committee and Communications Committee and Strike Committee shall each elect from among their members a Chairperson to serve on the Union Executive or have someone serve as an Executive Representative from the Committee on a rotational basis.

Moved that By-Law Section F.6 be amended to read:

The Communications Committee and Strike Committee shall each elect from among their members a Chairperson to serve on the Union Executive or have someone serve as an Executive Representative from the Committee on a rotational basis.

NOTICE OF BY-LAW AMENDMENT #7

SECTION H. VACANCIES IN UNION TABLE OFFICERS POSITIONS

H.2 By-elections shall be called by the Trustees when an Office becomes vacant unless such office becomes vacant within two months of the opening of the **biennial** elections in which case the office shall remain vacant until the biennial elections are held. By-elections shall be held by referendum or by secret ballot vote at any general membership meeting where the membership has received two weeks written notice.

Amendment: "Annual elections" replaced with "Biennial elections" to be made consistent with By-Law Amendment E.3 above)

NOTICE OF BY-LAW AMENDMENT #8

SECTION G. DUTIES OF UNION OFFICERS AND COMMITTEES

Revision:

G.1 President

The President shall preside at all meetings of the Local Union; sign all orders on the treasury when ordered by the Local Union; and transact such other business as may of right pertain to his/her office and which may be necessary for the proper functioning of the Local Union.

The President shall be a member ex-officio of all Committees and Divisions, and shall be responsible for co-ordination between the Committees and Divisions and the Local Association Executive.

NOTICE OF BY-LAW AMENDMENT #9

SECTION G. DUTIES OF UNION OFFICERS AND COMMITTEES

Revision

G.2 First Vice-President

The First Vice-President shall perform the duties of the President in the absence of that officer, and, in case of the resignation or death of the President, shall perform the duties of the President until such vacancy is filled as provided in the By-Laws. He/she shall also preside when called upon by the President and at times when the President may be temporarily unable to discharge his/her duties.

The First Vice-President shall be the Chairperson of the Grievance Committee, and shall report that Committee's activities to the Executive and the membership.

NOTICE OF BY-LAW AMENDMENT #10

SECTION G. DUTIES OF UNION OFFICERS AND COMMITTEES

Add:

G.2.1 Second Vice-President

The Second Vice-President shall perform the duties of the First Vice-President or President in the absence of those officers. He/she may also preside when called upon by the President or First Vice-President when those Officers may be temporarily unable to discharge their duties.

The Second Vice-President shall be the Chairperson of the Contract Committee and shall report that Committee's activities to the Executive and to the membership.