

Communications Committee Meeting - March 12, 1980
12:00 - 1:00 pm.
Union Office

Present: Lexi Clague, Kim Isaksson, Leeta Sokalski, Helen Ray, Ray Galbraith

The structure of this initial meeting was informal and several ideas were thrown onto the table for discussion.

Some of the issues are as follows:

- the number of Committee meetings per month
- editorial policy and newsletter content
- election of chairperson
- who solicits articles
- annual newsletter opinion poll
- volunteers from the membership and their possible roles

It was decided to:

1. Hold two meetings a month: the first meeting would occur two weeks prior to the newsletter going to the printers in its camera-ready format; the second meeting would occur two days ahead of the newsletter going to the printers, probably during a lunch-hour.

The purpose of the first meeting would be to review the content and editorial statement of the newsletter and to establish various regular columns. The second meeting would provide the members of the Committee with the opportunity to peruse a mock pasting up done by the Secretary-Treasurer and to offer any final comments, criticisms, etc.

2. The Secretary-Treasurer, as an ex-officio member of the Committee, would co-ordinate most of the day-to-day duties and responsibilities of the Committee. A reminder of meetings would be sent through Campus Mail.
3. The next meeting was scheduled for Wednesday, March 19, 1980 in the Union Office at 5:00 pm.
4. The chairperson was to be elected at the March 19th meeting.
5. The Committee members themselves were to take responsibility for two Committees apiece and were to be responsible for either soliciting articles or impressions from the Committee chairpersons. If an article was not forthcoming the impressions would be used to write a paragraph or two for the newsletter.
6. Ray Galbraith was to be responsible for the Union Organizer/Union Co-ordinator/Secretary Treasurer articles (Know Your Contract, Contract Committee, etc.).
Lexi Clague was to be responsible for the Job Evaluation Committee.
Kim Isaksson was to be responsible for the Grievance Committee.
Helen Ray/Leeta Sokalski were to be asked to concern themselves with the Provincial aspect.
7. It was felt that Division Representatives should be consulted prior to each newsletter. Kim was to approach Helen Glavina, while Lexi was to check with Lissett Nelson.
8. A history of AUCE from an "old-timer's" view was to be given special consideration as a basis for future articles as were on-the-job interviews. Names suggested for the former included Marcel Dionne, Ray Galbraith, Heather MacNeill, Neil Boucher, Suzanne Lester, Judy Wright.

The meeting adjourned at 1:00 pm.