

To accompany minutes of September, 1985

UBC'S OCCUPATIONAL HEALTH AND SAFETY COMMITTEE

PHONE NUMBERS AND AREAS OF REPRESENTATION

CHAIRMAN

Dr. J.B. Farmer	3296	Chemical Safety
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SECRETARY

Miss K. Shaw	5478	CUE
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	Dr. G. Bates	2834	Faculty Association
	Mr. M. Barnes	4283	CUPE 116
	Mr. E. de Bruijn	4555	Library
*	Mr. T. Derouin	4185	IUOE 882
	Dr. D.J. Farquhar	228-7011	Student Health
	Ms M. Flores	2811	Housing
	Mr. D.R. Haller	5543	Physical Plant
	Mr. D. Harper	4654	CUPE 2278/TAU
	Dr. J.B. Hudson	4621	Biohazards
	Ms E. Lebitschnig	2069	CUE
	Dr. D. McAdam	2459	Faculty Association
*	Dr. R.T. Morrison	228-8373	Radio-Isotopes
	Mr. D. Napier	3419	CUPE 116
*	Mrs. E. Orne	2860	AAPS
	Mr. G. Sloan	6522	CUPE 116
	Dr. F.J.R. Taylor	4587	Diving

OBSERVERS:

	Assistant-Chief S. Affleck	224-5415	Fire Department
*	Mr. R. Black	228-7644	Health Sciences Ctr.
	Dr. W. Greene	4218	O.H.&S.O.

GUESTS AT THE SEPTEMBER MEETING:

Mr. O. Knezevic	WCB
Mr. P. T. Ficzytz	WCB

\* Indicates absence at last meeting



MINUTES OF THE OCCUPATIONAL HEALTH AND SAFETY COMMITTEE HELD SEPTEMBER 24, 1985, AT 10:30 A.M. IN THE BOARD AND SENATE ROOM

1. Election of Officers

Dr. Greene called the meeting to order and opened nominations for the offices of chairperson and secretary.

Ms Flores nominated Dr. Farmer as chairperson. This was seconded by Dr. Taylor. The committee voted in favour of the nomination. For secretary, Mr. Napier's nomination of Miss Shaw was seconded by Mr. Harper. Although Ms Lebitschnig nominated Mr. Harper for that office, he declined. The committee elected Miss Shaw as secretary.

Dr. Greene declared that the positions would be for one year. New elections would be held next September at the beginning of the academic year.

2. Adoption of the Minutes

Although these changes are reflected in the September membership list, they are mentioned here for your attention.

1. Dr. Bates represents the Faculty Association, not Chemistry.
2. Dr. Farmer represents the Committee on Chemical Safety, not the Department of Chemistry.
3. Dr. McAdam represents the Faculty Association not Mechanical engineering.
4. Ms Lebitschnig's new phone number is 2069.

Mr. Napier moved, seconded by Mr. Haller, that the minutes be adopted as amended. Passed.

Mr. Napier introduced Mr. Malcolm Barnes, from the Electrical Shop of Physical Plant. Because Mr. Richard Henkelman resigned in August after serving on the President's Advisory Committee for many years, Mr. Barnes is the official nominee from CUPE and their new representative on our committee.

When Mr. Harper inquired if the times for the meetings had changed, Dr. Farmer confirmed that our meeting will still be scheduled for 10:30 on the fourth Tuesday of each month.

3. Director's Report

Dr. Greene reminded us that the first safety seminar would be held September 26. The guest speaker would be Dr. Richard San of the B. C. Cancer Research Centre addressing the topic of Genetic toxicology.

The subject of the October meeting had not been decided.

UBC Reports will carry an article regarding each seminar.



On September 20th, 1-2 litres of formaldehyde was spilled in one of the University huts. The Fire Department was called out. The spill was cleaned up by the responsible person and disposed of in our incinerator.

The design for the chemical waste disposal facility has been given to the director. He expects it to take 6 to 9 months for completion.

The director reminded the committee of his leaflet concerning St. John's courses on Safety Oriented First Aid (SOFA) and CPR.

When Mr. Napier inquired who would be included in these courses, Dr. Greene replied as many as possible. He expected people to be involved through D/A/B committees. Mr. de Bruijn asked if the university was pro-active in supporting the staff to take these courses.

+ Dr. Greene said he would report back on the financial commitments.

Mr. de Bruijn knew that larger departments had people trained in first aid. He understood that the Acute Care facilities were sufficient to meet the needs of the campus. Dr. Greene answered that according to WCB, Acute Care does not provide all the first aid that is required. We are expected to have several first aid stations across campus.

In the matter of the disposal of acids, Dr. Farmer stressed that employees be given not only a clear statement of the hazards but also of the first aid to be administered. He recommended this information be taken from Bretherick's Hazards in the chemical laboratory.

#### 4. Team Effort for Accurate and Speedier Minutes

Miss Shaw confirmed Dr. Farmer's recommendation that agenda topics be submitted to her by the second Tuesday of each month. These may be mailed to her at:

Catalogue Records  
Library Processing Centre  
Campus Mail

She pleaded with the members to give her copies of their written reports, correspondence, etc. This would ensure the accuracy of names and quotations, as well as speed up the production of the minutes.

Dr. Greene offered to tape the meetings to aid transcription.

#### 5. Accident and Industrial Disease Report

Dr. Greene distributed the accident reports and invited questions.

When Dr. McAdam inquired why the accident rate was so high among the janitorial staff, Mr. Haller commented that they have always had a higher rate. One member added that those crews recently have been subjected to additional stress. Mr. Sloan explained that most of the problems were related to back injuries due to lifting heavy weights without proper training and supervision.

Dr. Bates suggested that back care would be an appropriate topic for a noon hour seminar.

+ Dr. Greene agreed to check with WCB about providing information or a speaker on "Back Talk".



Ms Flores suggested that a meeting be arranged for supervisors of those who lift heavy weights. The information could be relayed back to the staff.

Dr. Greene suggested a training program for those involved.

It was pointed out that medical aid had jumped by \$15,000 to \$20,000 since this time last year.

Ms Flores inquired if this included the cost of the ambulance. One of the WCB guests answered that the employer is responsible for the transportation of its employees for work-related accidents. Dr. Farmer understood that the bills were to be forwarded to Personnel Services. Assistant-Chief Affleck pointed out that when one is in an ambulance one is not always able to give instructions as to where to send the bill! Although it is a practice to bill the individual, it is expected that he present that bill to the appropriate authority.

Miss Shaw pointed out that Food Services also had a high accident rate. When she inquired why there was no representation from that department on this committee, Dr. Farmer explained that the university administration designed the committee. Miss Shaw stressed that this department must not be overlooked. Because our attention was needed there, she insisted adequate representation on this committee was essential.

When Mr. Napier asked if Traffic and Security would be submitting reports as in the past, he was told that this committee no longer is involved with Security. Dr. Farmer added that they had withdrawn from the committee. Mr. Napier stressed that in our daily work, safety and security are related. He gave two examples, one of overhanging wires and another where a cyclist was hit by a car.

When Mr. Haller inquired what instructions there were for our safety concerns regarding traffic, Dr. Greene told him to send a letter to Mr. Hutchinson. If the members agreed that certain topics warranted our attention, we could invite Mr. Hutchinson to address our committee.

#### Adjournment

Mr. Haller moved that the meeting be adjourned.

#### NEXT MEETING

Tuesday, October 22, at 10:30, in the Board and Senate Room.

J. B. Farmer