

# Anne Smith fonds

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University of British Columbia Archives



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THE UNIVERSITY OF BRITISH COLUMBIA



The Library

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# Fonds Description

**Anne Smith fonds.** – 1926-1967.

1.52 m of textual records.

## Biographical Sketch

Anne Smith began her association with the University of British Columbia as a student, graduating with a B.A. in 1921. She later received a B.L.S. from the University of Washington and an M.A. in Library Science from the University of Michigan. Smith joined the UBC Library as a reference librarian in 1930. Later she became assistant librarian in charge of reference and information services. During two interregna (1949, 1951), Smith served as acting University Librarian. Interest in international library cooperation led her to accept a term appointment at the Japan Library School, where she taught cataloguing (1953-54). After retiring from UBC in 1964, Smith continued to teach courses in the UBC School of Librarianship.

## Scope and Content

Fonds consists of both office and personal records that span much of Smith's long career with the UBC Library, and includes correspondence, reports, minutes, notes, course materials, publications, and newspaper clippings. The material is arranged in the following series: Reference Correspondence, Subject Files Personal and Office (Campus and Off-Campus), Subject Files Library, Miscellaneous Reference Subject Files, Canadian Library Association, and Library Education.

## Notes

File list available.

Title based on the contents of the fonds.

## Series Descriptions

**Reference Correspondence series.** – 1940-1944.

37 cm.

Series consists of correspondence relating to reference questions and related topics. Arranged in two sub-series: Alphabetical and Subject.

Box 1(1-33).

**Subject Files Personal and Office (Campus) series.** – 1940-1964.

23 cm.

Series consists of records relating to UBC persons, offices, and events (excluding UBC Library matters), and includes correspondence, reports, notes, and clippings.

Boxes 1(34-38), 2(1-39).

**Subject Files Personal and Office (Off-Campus) series.** – 1950-1962.

16 cm.

Series consists of records relating to non-UBC persons, organizations, and events, and includes correspondence, reports, minutes, and clippings.

Box 2(40-78).

**Subject Files Library series.** – 1942-1964.

21 cm.

Series consists of records relating to UBC Library programmes, policies, and activities, and includes correspondence, reports, minutes, and notes.

Box 3(1-42).

**Miscellaneous Reference Subject Files series.** – 1940-1962.

17 cm.

Series consists of reference materials in various subject areas prepared by UBC Library for use by students, together with related correspondence and notes.

Box 3(43-56)

**Canadian Library Association series.** – 1946-1962.

21 cm.

Series consists of records documenting Anne Smiths involvement in CLA activities, and includes correspondence, reports, and minutes. It is arranged in two sub-series: Canadian Biographies of Artists and Authors, and C.L.A. Committee On Liaison With Asian and African Libraries.

Box 4(1-33).

**Library Education series.** – 1926-1967.

17 cm.

Series consists of course materials and reference guides developed by Anne Smith for courses in librarianship. Also included are some of Smiths personal memorabilia and publications.

Box 4(34-51).

# File List

Box 1

## REFERENCE CORRESPONDENCE (1940-1944)

### Correspondence - Alphabetical (1941-1944)

- 1-1 A-C (1941)
- 1-2 D-L (1941)
- 1-3 M-V (1941)
- 1-4 W-Z (1941)
- 1-5 A-L (1942)
- 1-6 M-Z (1942)
- 1-7 A-G (1943)
- 1-8 H-O (1943)
- 1-9 P-Z (1943)
- 1-10 A-G (1944)
- 1-11 H-L (1944)
- 1-12 M-S (1944)
- 1-13 T-Z (1944)

### Correspondence - Subject (1940-1944)

- 1-14 Alberta University
- 1-15 American Universities
- 1-16 Biological Stations
- 1-17 B.C. Government
- 1-18 California University
- 1-19 Canadian Government
- 1-20 Canadian Agricultural Publications
- 1-21 Chicago University
- 1-22 Consolidated
- 1-23 Library of Congress
- 1-24 Miscellaneous
- 1-25 McGill University
- 1-26 Pacific Northwest Bibliog. Centre
- 1-27 Provincial Library
- 1-28 Toronto University
- 1-29 U.S. Government

- 1-30 U.B.C.
- 1-31 Washington University
- 1-32 Washington University
- 1-33 Western Chemical Industries

SUBJECT FILES - PERSONAL AND OFFICE (Campus)

- 1-34 Alma Mater Society
- 1-35 Bookstore
- 1-36 B.C. Academy Of Science
- 1-37 College of Education
- 1-38 Editorial Committee

Box 2

- 2-1 Extension Department
- 2-2 Faculty Club
- 2-3 Faculty of Agriculture
- 2-4 Faculty of Applied Science
- 2-5 Faculty of Arts and Science
- 2-6 Faculty of Graduate Studies
- 2-7 Fine Arts Gallery
- 2-8 Forestry Bibliography
- 2-9 Forestry Reading Room
- 2-10 Frederic Wood Theatre
- 2-11 Freshmen
- 2-12 Funds and Grants
- 2-13 German Dept.
- 2-14 Institute of Social Science Research
- 2-15 Interdepartmental Memoranda
- 2-16 International House
- 2-17 Joint Meetings of Faculties
- 2-18 Office of the President
- 2-19 Office of the Dean of Women
- 2-20 Open House
- 2-21 Pres. MacKenzie
- 2-22 Programs
- 2-23 Registration
- 2-24 School of Architecture

2-25 School of Home Economics  
2-26 School of Music  
2-27 School of Graphic Arts  
2-28 School of Social Work  
2-29 Social Science Research Institute  
2-30 Sociology  
2-31 Songs  
2-32 Student Christian Movement  
2-33 Summer Session  
2-34 U.B.C. Faculty Association  
2-35 U.B.C. Gazette  
2-36 U.B.C. Misc.  
2-37 U.B.C. Reports  
2-38 Wednesday Noon Hour Concerts  
2-39 World University Service

#### SUBJECT FILES - PERSONAL AND OFFICE (Off-Campus)

2-40 Aikins, Carroll  
2-41 Beattie, Jessie  
2-42 Berg Science Seminars  
2-43 Bibliography of Higher Education in Canada  
2-44 British Columbia Historical Association  
2-45 B.C. Institute of Agrologists  
2-46 B.C. Society for the Study of the History and Philosophy of Science  
2-47 CBC Times  
2-48 Canada. Defence Research Board  
2-49 The Canadian Foundation  
2-50 Canadian Almanac and Directory  
2-51 Canadian Conference on Education  
2-52 Canada Council  
2-53 Canadian Historical Association  
2-54 Canadian Librarians Working in the United States  
2-55 Canadian National Commission for Unesco  
2-56 Canadian Reader  
2-57 Canadian Library Week  
2-58 Community Arts Council  
2-59 Dictionary of Canadian Biography  
2-60 Education Week



- 2-61 Federation of Canadian Artists
- 2-62 Friends of Chamber Music
- 2-63 Headlight
- 2-64 Humanities Association of Canada
- 2-65 Palliser Expedition
- 2-66 Peace Research Institute
- 2-67 Piecemeal Press
- 2-68 United Nations
- 2-69 United Nations Association in Canada
- 2-70 University Affairs
- 2-71 Vancouver Art Gallery
- 2-72 Vancouver Book Fair
- 2-73 Vancouver Film Council
- 2-74 Vancouver Institute
- 2-75 Vancouver International Festival
- 2-76 Vancouver Public Library Special Bulletin
- 2-77 Vancouver Sun
- 2-78 WUSC Books

## SUBJECT FILES - LIBRARY

### Box 3

- 3-1 Acquisitions Division
- 3-2 Art Loan Connection [3 folders]
- 3-3 Bio-Medical Division
- 3-4 Building Plans
- 3-5 Cataloguing
- 3-6 Circulation Division
- 3-7 Communications to the Division Heads
- 3-8 Curriculum Lab.
- 3-9 Dunlap, W. L.
- 3-10 Eagles, B.
- 3-11 Expenditures
- 3-12 Friends of the Library
- 3-13 Fugler, Ethel
- 3-14 Information Desk
- 3-15 Know Your Library
- 3-16 Librarian Notes

- 3-17 O'Rourke, J.
- 3-18 Open House [3 folders]
- 3-19 Orientation
- 3-20 Personnel Misc.
- 3-21 Policy General
- 3-22 Punch Cards
- 3-23 Regulations
- 3-24 Salary Schedules, Bonuses, etc. [2 folders]
- 3-25 Science Technology
- 3-26 Serials Division
- 3-27 Special Collections
- 3-28 Staff Associations
- 3-29 Library Reports
- 3-30 Theses
- 3-31 Displays [2 folders]
- 3-32 Bio-Medical Annual Reports
- 3-33 Bio-Medical Monthly Reports
- 3-34 Dissertation Abstract
- 3-35 Division Heads Minutes [2 folders]
- 3-36 Library Instruction Project
- 3-37 Library Books and Magazines
- 3-38 Publications Faculty and Staff [2 folders]
- 3-39 Survey of UBC Library
- 3-40 Sedgewick Memorial Reading Room
- 3-41 Budget Cut (1949/50)
- 3-42 Van Male Report

#### MISCELLANEOUS REFERENCE SUBJECT FILES

- 3-43 Library Misc.
- 3-44 Reference Publications Library
- 3-45 Reference Guides Library
- 3-46 Bibliography
- 3-47 Library Ref. Education
- 3-48 Library Display Suggestions (1961)
- 3-49 Library Ref. English 100
- 3-50 Library Ref. Social Science & Science Bibliography
- 3-51 Library Ref. Science & Bio-Med.
- 3-52 Library Ref. Science Information

- 3-53 DeBruyn, Frank Memorial Fund (1961)
- 3-54 Library Ref. Bibliography Undergrad Course Materials
- 3-55 Library Technical Off-prints
- 3-56 Library Miscellaneous

## CANADIAN LIBRARY ASSOCIATION

### BOX 4

- 4-1 Correspondence (1946/47)
- 4-2 Questionnaire Ref. Workshop (1946)

#### Canadian Biographies of Artists and Authors

- 4-3 Report of Progress
- 4-4 Correspondence, Mailing Lists (1946-1949)
- 4-5 Desrosiers, Leo-Paul
- 4-6 Martin, Mona
- 4-7 Ross, Vernon
- 4-8 Trotman, Palma
- 4-9 Morton, Elizabeth
- 4-10 Currie, Mary
- 4-11 Thomson, Georgina
- 4-12 Boone, M.P.
- 4-13 Campbell, Catherine
- 4-14 Murray, Ruth
- 4-15 Shaw, Eleanor
- 4-16 Biographies A-Z
- 4-17 Mailing List (1948/49)
- 4-18 List of Authors (Done at UBC)
- 4-19 Biographies Samples, Letters
- 4-20 B.C. Revision of Biographies
- 4-21 Biographies Musicians [2 folders]
- 4-22 C.L.A. Misc. (1946/47)
- 4-23 C.L.A. Misc. (1948)
- 4-24 C.L.A. Misc. (1949)
- 4-25 C.L.A. Misc. (1950)
- 4-26/33 C.L.A. Committee On Liaison With Asian and African Libraries (1961/62)

## LIBRARY EDUCATION

- 4-34 Bibliography Course (1926)
- 4-35 Proposed Library School UBC (1928-1949)
- 4-36 Library Instruction UBC Freshmen (1937-1940)
- 4-37 Lecture and Course Material
- 4-38 Lecture and Course Material
- 4-39 Lecture and Course Material
- 4-40 Lecture and Course Material
- 4-41 Library Science Administration
- 4-42 Library Science Agriculture
- 4-43 Library Science Aquatic Sciences
- 4-44 Library Science Chemistry
- 4-45 Library Science Education
- 4-46 Library Science Forestry
- 4-47 Library Science Home Economics [2 folders]
- 4-48 Library Science Political Science
- 4-49 Anne Smith Publications
- 4-50 Memorabilia – Clippings, Drawings, Printed Material (1937-1967)
- 4-51 “History In Print to 1500” [University of Michigan term paper] 1937