

# University of British Columbia Library Rare Books and Special Collections

## Finding Aid - Beatrice Millar fonds (RBSC-ARC-1376)

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# Beatrice Millar fonds

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## Summary information

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**Repository:** University of British Columbia Library Rare Books and Special Collections

**Title:** Beatrice Millar fonds

**ID:** RBSC-ARC-1376

**Date:** 1918-1987 (date of creation)

**Physical description:** 2.5 m of textual records and other material.

**Dates of creation,  
revision and deletion:**

**Note [generalNote]:**

Photograph Identifier BC-1932, located in the vault. Videocassette identifier SP-VT3 through SP-VT6 located in the A/V section of the vault.

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## Administrative history / Biographical sketch

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### Note

Bea Millar worked for B.C. Hydro in the 1960s and 1970s as a Home Service Consultant. In this capacity, she was responsible for coordinating the company's customer information television and radio broadcast appearances. Millar was a onetime chairman of the British Columbia Home Economists in Business Association and a guest speaker at numerous conferences across the country on home economics.

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## Scope and content

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The fonds consists of subject files, office files, printed material, videos, photographs, and slides relating to home economic topics such as cooking and kitchen and laundry planning presented by Beatrice Millar on behalf of the British Columbia Hydro Home Service Centre. Photographs consist of slides used in the BC Hydro home economics program, publication production photographs, as well as photographs of BC Hydro and Beatrice Millar in a television studio.

## Notes

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### Title notes

- **Source of title proper:** Title based on the contents of the fonds.

### Arrangement

The original donation made by Beatrice Millar has been split. Published books in her collection have been catalogued individually under "Beatrice Millar fonds.":<http://webcat1.library.ubc.ca/vwebv/search?searchArg=Beatrice%20Millar%20fonds.&searchCode=TALL&searchType=1>

An additional 85cm of ephemera has been extracted and has a separate inventory list available at "TX145 .B38 1911":<http://resolve.library.ubc.ca/cgi-bin/catsearch?bid=8276948> and are not included in this archival description nor in the physical specs of the fonds.

The numbering of boxes in this fonds reflects that materials have been removed to be made accessible elsewhere. Consequently, the numbering of the boxes runs from 1 through 4, and then skips to 15.

The lack of boxes 5 through 14 is accounted for in the associated ephemera finding aid, and in the individually catalogued titles. Resultantly, the new material from the 2018 accrual begins at box 16.

### Finding aids

Finding aid for fonds is available; inventory for extracted ephemera also available at "TX145 .B38 1911":<http://resolve.library.ubc.ca/cgi-bin/catsearch?bid=8276948>

### Accruals

An accrual was added to the fonds in April 2018.

### Other notes

- **Publication status:** published
- **Level of detail:** Full
- **Status description:** Revised
- **Physical description:** Includes: 4 video cassettes, 30 photographs, 248 slides.

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## Access points

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- British Columbia Hydro Home Service Centre (subject)
- British Columbia Home Economists in Business Association (subject)

## Series descriptions

### Subject Files

Date: 1918-1985 (date of creation)

Scope and content:

Series consists of records generated by Beatrice Millar in her employment at B.C. Hydro, with predominant coverage of various outreach programs coordinated by Beatrice Millar. Also includes 12 architectural plans for various industrial kitchens, documentation of activity with professional associations, and materials related to various presentation, and television and radio appearances.

Physical description: 61 cm textual materials; 12 architectural plans; 1 plaque

Note:

There may be some overlap with recipe booklets in the Beatrice Millar Ephemera Collection, which can be found at "TX145 .B38 1911":<http://resolve.library.ubc.ca/cgi-bin/catsearch?bid=8276948>.

Arrangement:

Series has been arranged by a prior archivist on a principle of subject.

Finding aids:

File list available.

#### File / item list

### B.C. Home Economist in Business

Date: 1975-1985 (date of creation)

Scope and content:

Subseries consists of the accumulated records of the B.C. Home Economist in Business organization

Physical description: Three folders of textual materials

Finding aids:

File list available.

#### File / item list

Ref code	Title	Dates	Access status	Container
RBSC-ARC-1376-1-2	File - Correspondence and Minutes	1975-1976		
RBSC-ARC-1376-1-3	File - Constitution and Organization	1975-1977		

RBSC-ARC-1376-1-4	File - Membership Directory	1985
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### Canadian Home Economics Association

Date: 1974-1985 (date of creation)

Scope and content:

Subseries consists of the accumulated records of the Canadian Home Economics Association, with predominant coverage of the 1974 convention

Physical description: Four files of textual material.

Finding aids:

File list available

#### File / item list

Ref code	Title	Dates	Access status	Container
RBSC-ARC-1376-1-5	File - C.H.E.A Convention	1974-1976		
RBSC-ARC-1376-1-6	File - Correspondence RE: C.H.E.A Convention, file 1	1974		
RBSC-ARC-1376-1-7	File - Correspondence RE: C.H.E.A Convention, file 2	1974		
RBSC-ARC-1376-1-8	File - Membership Directory	1985		

### Cooking School Programs

Date: 1949-1955 (date of creation)

Scope and content:

Subseries consists of the planning documents for cooking school programs administered by Beatrice Millar in her capacity as an employee of B.C. Electric Home Service

Physical description: 2cm Textual material

Access points:

- B.C. Electric Home Service (subject)

#### File / item list

Ref code	Title	Dates	Access status	Container
RBSC-ARC-1376-1-9	File - Cooking School Programs 1949	1949		
RBSC-ARC-1376-1-10	File - Cooking School Programs 1950	1950		
RBSC-ARC-1376-1-11	File - Cooking School Programs 1951	1951		
RBSC-ARC-1376-1-12	File - Cooking School Programs 1952-1953	1952-1953		
RBSC-ARC-1376-1-13	File - Cooking School Programs 1954/1955	1954-1955		
RBSC-ARC-1376-1-14	File - Cooking School Recipes	1949-1955		

### Pacific Coast Gas Association

Date: 1957-1967 (date of creation)

Scope and content:

Subseries consists of administrative records for the Pacific Coast Gas Association.

Physical description: Two files of textual materials.

**File / item list**

Ref code	Title	Dates	Access status	Container
RBSC-ARC-1376-1-26	File - Minutes of P.C.G.A. Home Service Workshop	1957		
RBSC-ARC-1376-1-27	File - Power Use Conference	1967		

**Special Energy Project**

Date: 1975 (date of creation)

Physical description: Two files of textual material

**File / item list**

Ref code	Title	Dates	Access status	Container
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**RBSC-ARC-1376-1-31: Students Project**

Date: 1975 (date of creation)

**File / item list**

**RBSC-ARC-1376-1-32: Working File**

Date: 1975 (date of creation)

**File / item list**

**Women's Association Cooking School**

Date: 1962 (date of creation)

Physical description: Two files of textual materials

**File / item list**

Ref code	Title	Dates	Access status	Container
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**RBSC-ARC-1376-1-34: Programme 1**

Date: 1962 (date of creation)

**File / item list**

**RBSC-ARC-1376-1-35: Programme 2**

<u>Date:</u> 1962 (date of creation)		
<b>File / item list</b>		
RBSC-ARC-1376-1-1	File - Auditorium Presentation	1958-1959
RBSC-ARC-1376-1-15	File - Customer Information Programs: Radio and T.V	1971-1972
RBSC-ARC-1376-1- (16-17)	File - Freezer New User Class	1965-1966
RBSC-ARC-1376-1-18	File - Freezer Homemaker Show	1967
RBSC-ARC-1376-1-19	File - History - Home Service Material Prior to 21950	1918-1949
RBSC-ARC-1376-1-20	File - Home Economics Open House Meeting and School Program	1963
RBSC-ARC-1376-1-21	File - Home Maker Program	1979
RBSC-ARC-1376-1-22	File - Institutional Kitchens - Architectural Plans	1965-1966
	Item - P65-189M Baptist Camp - Keats Island	1965-1966
	Item - P65-156M Bill Peter's Guest Ranch - Pender Island	1965-1966
	Item - P67-004M B.C. Hydro Ski Club - Rough Sketch Only	1965-1966
	Item - P65-136M B.C. Packers	1965-1966
	Item - P70-002K Christian Reformed Church Annex	1965-1966
	Item - P66-246M Eric Hamber	1965-1966
	Item - P67-001M First Baptist Church - Burrard Street	1965-1966
	Item - P70-004K Holy Cross High School / Holy Rosary Residence for Senior Ladies	1965-1966
	Item - P66-045M Navy League Cadet Hall - Rough Sketch Only	1965-1966
	Item - P70-003K St. Stephen's Anglican Church - W. Van	1965-1966
	Item - P68-001M Vancouver Association for Retarded Children	1965-1966
RBSC-ARC-1376-1-23	File - Kitchen and Laundry Planning	1950-1970
RBSC-ARC-1376-1-24	File - Laundry Homemaker Show	1966
RBSC-ARC-1376-1-25	File - Lillooet District Historical Society Bulletin	1974-1978
RBSC-ARC-1376-1-28	File - Personal	1961
RBSC-ARC-1376-1-29	File - Port Coquitlam Cooking School	1964
RBSC-ARC-1376-1-30	File - Powell River T.V. Program	1975
RBSC-ARC-1376-1-33	File - UBC Students Action Project	1975
RBSC-ARC-1376-1-34	Item - Alma Award	1967
<b>Office Files - B.C. Electric and B.C. Hydro Home Service Centre</b>		
<u>Date:</u> 1935-1987 (date of creation)		
<u>Scope and content:</u>		



Series consists of compiled records and some ephemera and organizational publications by B.C. Hydro.

Physical description: 1.35 m of textual and other material

Note:

There may be some overlap with B.C. Hydro pamphlets in the Beatrice Millar Ephemera Collection, which can be found at "TX145 .B38 1911":<http://resolve.library.ubc.ca/cgi-bin/catsearch?bid=8276948>.

Arrangement:

The original box that held the files in the current Boxes 18-20 was an original B.C. Hydro records box with a file list from 1989. The file names were kept as the formal titles proper and files are kept in original order.

**File / item list**

Ref code	Title	Dates	Access status	Container
RBSC-ARC-1376-2-1	File - B.C. Electric Home Service Bulletins	1935-1949		
RBSC-ARC-1376-2-2	File - B.C. Electric Home Service Bulletin	1937-1946		
RBSC-ARC-1376-2-3	File - B.C. Hydro Home Service Centre Pamphlets	1958-1974		
RBSC-ARC-1376-2-4	File - B.C. Hydro Pamphlets			
RBSC-ARC-1376-2-5	File - B.C. Hydro Color Slide Library: Outline of 4 Programs	1970		
RBSC-ARC-1376-2-6	File - Big Trees from Little Acorns Grow	1968-1969		
RBSC-ARC-1376-2-7	File - The Changing Laundry Basket	1966-1967		
RBSC-ARC-1376-2-8	File - The Bob Switzer Show	1975		

**Subseries RBSC-ARC-1376-3-1: Beatrice Millar Card Catalogue**

Date: [195-?]-[196-?] (date of creation)

Scope and content:

Subseries consists of Beatrice Millar's index cards, originally in rolling indexes, and used in the course of her work at the B.C. Hydro Home Services Centre. Includes contact information for individuals and organizations, household cleaning and laundry tips, food procurement and food preservation advice, and recipes.

Physical description: ca. 2500 index cards, 10x15cm

Arrangement:

Original order as received from Beatrice Millar has been left undisturbed as far as is possible. Subseries arrived with approximately 400 cards still bound in a rolling index, and that housing has been left as is. The remaining 1900 cards arrived split into 2 10x16wx36cm cardboard boxes and 1

10x30x30 cm cardboard boxes. This arrangement has been left as received. These four aggregations (1 index and 3 boxes) have been described as files.

Finding aids:

File list available

**File / item list**

Ref code	Title	Dates	Access status	Container
RBSC-ARC-1376-3-1-1-1	File - Contacts and Household Guide Rolling Index	[195-?] - [198-?]		
RBSC-ARC-1376-3-1-1-2	File - Household Guide cards, box 2	[195-?] - [198-?]		
RBSC-ARC-1376-3-1-1-3	File - Recipes, box 1	[195-?] - [198-?]		
RBSC-ARC-1376-3-1-4-1	File - Recipes, box 2	[195-?] - [198-?]		
RBSC-ARC-1376-4-2	File - Vinyl Records	1957		
RBSC-ARC-1376-4-3	File - [Kitchen Planning - Plans]	1959		
RBSC-ARC-1376-15-1	File - Home Service History	1957-1973		
RBSC-ARC-1376-15-2	File - [Kitchen Planning]	1961		
RBSC-ARC-1376-15-3	File - [Demonstrations and Programs]	1949-1963		
RBSC-ARC-1376-15-4	File - Home Service -- Television	[195-?]		
RBSC-ARC-1376-15-5	File - Permanent File - Food Dems School Programs from 1951	1951-1963		
RBSC-ARC-1376-15-6	File - [Clippings and Tearsheets]	1948-1969		
RBSC-ARC-1376-15-7	File - Do It Yourself Cooking Class 1964	1951-1964		
RBSC-ARC-1376-15-8	File - Kitchen Planning History Slides	[193-?] - [196-?]		
RBSC-ARC-1376-15-9	File - Arrangement file	1986-		

**Series RBSC-ARC-1376-BC1932: Bea Millar Photographs**

Date: 1960-1980 (date of creation)

Scope and content:

Series consists of images depicting Beatrice Millar working on a television set, staff at B.C. Hydro, publication photographs, electrical products and facilities discussed in the company's slide programs on home economics topics, and images of Beatrice Millar

Physical description: 286 photographs: 248 col. 35mm slide transparencies; 30 21x26cm or smaller photographic prints, predominantly b&w; 8 negatives.

Arrangement:

The Beatrice Millar Photographs series is located in the vault at RBSC-ARC-1376. It contains both BC identifiers, and after 2018, PH identifiers.

Finding aids:

File list and partial item list are available.

**File / item list****Educational Colour Slides**

Date: [1960]-[1980?] (date of creation)

Scope and content:

These visuals consist of phototransparencies used in consumer education and home economics classes. They mostly depict appliances of the 1960s and 1970s, explain their functions and how to use them. The phototransparencies and the two program kits which are included in this series are a sampling of the materials made by B.C. Hydro to educate homemakers and home economics students. They are Bea Millar's own set and are all that are known to exist from the slide library. Approximately 60 of the images are of Bea, staff and Home Service Centre at B.C. Hydro.

Physical description: 248 photographs: 35mm slide transparencies; col.  
2 pamphlets

**File / item list**

Ref code	Title	Dates	Access status	Container
RBSC-ARC-1376-BC1932-1-1	File - Bob Switzer Show Slides	[1960]-[1980?]		
RBSC-ARC-1376-BC1932-1-2	File - Program #10 - Residential Wiring	[1960]-[1980?]		
RBSC-ARC-1376-BC1932-1-3	File - Program #50 - Getting Into Hot Water	[1960]-[1980?]		
RBSC-ARC-1376-BC1932-1-4	File - Home Services Activities, School Slides, etc.	[1960]-[1980?]		

**Photoprints**

Date: 1961-[ca. 1980] (date of creation)

Scope and content:

Images depict Beatrice Millar engaged in various product demonstrations, preparing for one or more television appearances, group photos of B.C. Hydro staff. The subseries also includes photographs used for the publications Millar worked on while at B.C. Hydro.

Contains:

BC1932/249-50: Bea Millar with CHAN-TV announcer Bill Phillips and producer, Brian Warkman producing home freezer commercial for 7 o'clock news. May 10, 1961, b&w, 21x26cm.

BC1932/251: Bea Millar demonstrating Christmas ornamentation, b&w, 21x26cm.

BC1932/252: Bea Millar on Channel CKPG2 program, b&w, 21x26cm

BC1932/253: Bea Millar on television wrapping foil around object, b&w, 21x26cm

BC1932/254: Beatrice Millar reading booklet "Keeping the Heat In," b&w, 14x20cm

BC1932/255: Beatrice Millar, Pat Bates, Dan Bowditch and Sandy Ghitan, b&w, 9x13cm

BC1932/256: Beatrice Millar in Cable 11 Cranbrook Office, b&w, 9x13cm

BC1932/257: Beatrice Millar preparing set? b&w, 9x13cm

BC1932/258: Beatrice Millar in group photo, b&w, 13x18cm

BC1932/259: Beatrice Millar standing in front of backdrop of poster, col., 18x13cm

BC1932/260: Beatrice Millar in front of B.C. Hydro Office, Golden B.C. in snow, January 1971, col., 9x13cm  
 BC1932/261: Beatrice Millar standing alone in a field, col., 9x9cm  
 BC1932/262: Beatrice Millar in group photo, col., 9x9cm  
 BC1932/263-267: Beatrice Millar on set preparing for a television appearance, 1979, b&w, 13x18cm  
 BC1932/268: Kitchen, c. 1950, b&w, 21x26cm. Dominion Photo Co., Vancouver  
 BC1932/269: Kitchen, c. [197-?], b&w, 21x26cm, Don Berg Studios, Minneapolis  
 BC1932/270: Kitchen, b&w, 21x26cm. Copy print  
 BC1932/271-278: Home Economics Open House Meeting and School Program Set Up, b&w, 9x9cm.  
 Negatives available.

Physical description: 38 photographs: 21x26cm or smaller, b&w predominant; 8 negatives

Note:

New photographs from the 2018 accrual have RBSC-ARC identifiers.

**File / item list**

Ref code	Title	Dates	Access status	Container
RBSC-ARC-1376- BC1932-1-5	File - Photoprints	1961-1979		

**Video Cassettes**

Date: 1972-1983 (date of creation)

Scope and content:

This series consists of four videos of programs produced by B.C. Hydro that were broadcast on local television in British Columbia in the 1970s and 1980s.

Physical description: 4 video cassettes

Access points:

- Moving images (documentary form)

Arrangement:

Arranged chronologically

Finding aids:

Item list available

**File / item list**

Ref code	Title	Dates	Access status	Container
RBSC-ARC-1376-SP- VT3	Item - "Laundry - Modern Techniques and Equipment ."	Sept. 28, 1972		
RBSC-ARC-1376-SP- VT4	Item - "Carefree Cooking - New Kitchen Set ."	Sept. 28, 1972		

RBSC-ARC-1376-SP-VT5	Item - "All About Ranges ."	Aug. 24, 1982
RBSC-ARC-1376-SP-VT6	Item - "Wise Energy Management - In the Home"	Jun. 15, 1983