

Department of Medicine fonds

Compiled by Erwin Wodarczak (2008)

***** Institutional records -- researcher access subject to review *****

University of British Columbia Archives



a place of mind
THE UNIVERSITY OF BRITISH COLUMBIA



The Library

Table of Contents

- **Fonds Description**
 - Title / Dates of Creation / Physical Description
 - Administrative History
 - Scope and Content
 - Notes

- **Series Descriptions**
 - Central Files series
 - Annual Reports series
 - Divisions series
 - Department and Division Reviews series
 - Vancouver Hospital & Health Sciences Centre (VHHSC) series
 - Governments and Associations series

- **File List**

- **Catalogue entry** (UBC Library catalogue)

Fonds Description

Department of Medicine fonds. - 1981-2004.

3.36 m of textual materials.

Administrative History

The UBC Department of Medicine provides teaching to undergraduate students, medical students, and graduate students, as well as postdoctoral training for specialist physicians and Ph.D. scientists. Clinical services are delivered by teams consisting of physicians, counselors, and support staff. Primary physicians and other specialist to any of nearly 350 faculty members with specialist credentials. In particular, the Department provides research, teaching, and clinical services related to the nature, cause and prevention of adult diseases - it is in the forefront of this field in Canada, representing 17 subspecialties and comprehensive training programs. The Department of Medicine was established in 1949 as one of the founding departments within the Faculty of Medicine, and is now the largest department in the Faculty. As of 2007 the Department consists of 16 divisions: Allergy and Immunology, Cardiology, Community Internal Medicine, Critical Care, Endocrinology, Gastroenterology, Geriatric Medicine, Internal Medicine, Hematology, Infectious Diseases, Medical Oncology, Nephrology, Neurology, Physical Medicine and Rehabilitation, Respiratory Medicine and Rheumatology.

Scope and Content

Fonds consists of records documenting the functions, activities, and programmes of the UBC Department of Medicine and its constituent divisions. Also, because of the close working relationship between the Department and the Vancouver Hospital & Health Sciences Centre Department of Medicine -- the two were led by the same department head for much of the 1990s -- some VHHSC records were kept with the UBC files in the department offices; they remained interfiled when the records were transferred to the University Archives. The records include correspondence, reports, minutes, and published materials. The fonds is arranged in the following series: Central Files, Annual Reports, Divisions, Department and Division Reviews, Vancouver Hospital & Health Sciences Centre (VHHSC), and Governments and Associations.

Notes

Fonds consists of institutional records – access requests must be reviewed by the University's FOIPOP Coordinator.

File list available.

Further accruals expected.

Series Descriptions

Central Files series. - 1985-2003; predominant 1993-2001.

1.64 m.

Series consists of records relating in a general sense to the functions, programmes, and activities of the Department of Medicine, and includes correspondence, reports, and published materials. The majority of files are colour-coded and include "UBC Department of Medicine" or similar phrase in the title. Other Departmental files have been interfiled where appropriate, and all are arranged in alphabetical order by subject.

Boxes 1-4, 5(1-6)

Annual Reports series. - 1984-2004.

19 cm.

Series consists of annual reports released by the Department.

Box 5(7-20)

Divisions series. - 1984-2000.

37 cm.

Series consists of records relating to the development and administration of the various divisions and programmes within the Department of Medicine, and include correspondence, reports, and minutes. Because of the close working relationship between the UBC Department of Medicine and the Vancouver Hospital & Health Sciences Centre Department of Medicine, some VHHSC divisional records were interfiled and are included here. UBC and VHHSC divisions represented are Cardiology, Cardiovascular and Thoracic Surgery, Critical Care, Dermatology, Endocrinology and Metabolism, Experimental Medicine, Gastroenterology, General Internal Medicine, Geriatric Medicine, Hematology, and Infectious Diseases.

Boxes 5(21-27), 6(1-19)

Department and Division Reviews series. - 1981-2000; predominant 1990-1997.

52 cm.

Series consists of records documenting the periodic reviews of the UBC and VHHSC Departments of Medicine and related divisions, and include correspondence, minutes, reports, and published materials.

Boxes 6(20-27), 7(1-12)

Vancouver Hospital & Health Sciences Centre (VHHSC) series. - 1983-2000;
predominant 1993-1998.
49 cm.

Series consists of records documenting certain functions, programmes, and activities of VHHSC which are affiliated with, or otherwise closely related to, those of the UBC Department of Medicine, and includes reports, correspondence, and minutes.

Boxes 7(13-15), 8, 9(1-4)

Governments and Associations series. - 1995-2003.
15 cm.

Series consists of records documenting the Department's relationship with the British Columbia Ministry of Health and with various non-governmental organizations, in particular the Canadian Association of Professors of Medicine, and includes correspondence and reports.

Boxes 9(5-8), 10(1-5)

File List

Box 1

CENTRAL FILE SERIES

- 1-1 UBC Dept. Medicine -- Academic Enhancement Fund & Endowment 1997-2001 [2 folders]
- 1-2 UBC Dept. Medicine -- Academic Oncology Program 1999
- 1-3 Alternate Payments Program 1999
- 1-4 Correspondence -- Ambulatory Care 1985-93
- 1-5 ARC [Atherosclerosis Reversal Clinic] 1998
- 1-6 UBC Dept. Medicine -- Associate Dean, Research (Funding & Grants Information) 1998-2000
- 1-7 Department of Medicine -- Awards General 1993-94
- 1-8 Department of Medicine -- Awards 1994-95
- 1-9 UBC Dept. Medicine -- Awards -- General 1997-98
- 1-10 UBC Dept. Medicine -- Awards -- General 1999-2001
- 1-11 Department of Medicine -- Awards -- Grand Rounds 1993-94
- 1-12 Department of Medicine -- Awards -- Research 1993-94
- 1-13 Department of Medicine -- Awards -- Teaching 1993
- 1-14 Dept. Medicine -- Awards -- ASH Specialists Program Inc. 1999-2003
- 1-15 UBC Dept. Medicine -- Awards -- Bristol Myers Squibb Award for Distinguished Achievement in Neuroscience Research 2001-02
- 1-16 UBC Dept. Medicine -- Awards -- CIHR New Investigator Awards 2000-01
- 1-17 UBC Dept. Medicine -- Awards -- CMA Frederic Newton Gisborne Starr 1999-2000
- 1-18 Awards -- Distinguished Medical Lecturer Award 1999
- 1-19 UBC Dept. Medicine -- Blueprint for 21st Century -- Draft 1993
- 1-20 Department of Medicine -- Budget 1993-94
- 1-21 UBC Dept. of Medicine -- Canada Research Chairs 2001
- 1-22 UBC Dept. of Medicine -- CardiABC (City-Wide International Cardiology Research Program) 2001
- 1-23 Cardiac Rehabilitation 1992-94
- 1-24 Cardiology 1999
- 1-25 Cardiology -- Cardiac Prevention & Rehabilitation 1994-96
- 1-26 UBC Dept. Medicine -- City-Wide Cardiology -- Quarterly Meeting 1997-99
- 1-27 UBC Department of Medicine -- Clinician Investigator program (C.I.P.) 1995-98
- 1-28 UBC Dept. Medicine -- Clinical Investigator Program (C.I.P.) 1999

- 1-29 Dept. Medicine Clinical Investigator Program 1999
- 1-30 Clinical Investigator Program Committee -- Chair Dr. Peter Pare 1999
- 1-31 CIP Meeting Nov. 30/99 1999
- 1-32 Faculty Clinical Investigators Committee 1999

Box 2

- 2-1 Continuing Medical Education -- General Correspondence 1994-96
- 2-2 UBC Dept. Medicine -- Continuing Medical Education (CME) 1997-99
- 2-3 CQI [Committee for Quality Improvement] Presentation 1996
- 2-4 UBC Dept. Medicine -- Divisional Fund Re-Allocation 1998
- 2-5 UBC Dept. of Medicine -- Economic Survey & Revisions 1997
- 2-6 Committee on Dept. Economics 1990-92
- 2-7 Dept of Medicine -- Executive Committee Meetings 1991-92
- 2-8 Executive Committee 1992
- 2-9 Executive Committee -- Minutes 1992-93
- 2-10 Executive Committee -- Minutes 1994
- 2-11 UBC Department of Medicine -- Executive Committee 1997
- 2-12 UBC Dept of Med -- Executive & Quarterly Meetings 1997-99
- 2-13 UBC Department of Medicine -- Executive Committee Meetings 1998
- 2-14 Executive Committee -- General Correspondence 1994-95
- 2-15 UBC Dept. Medicine -- Executive Committees -- Division Heads 1997-99
- 2-16 UBC Dept. Medicine -- Executive Committees -- Division Heads 1999-2000
- 2-17 UBC Dept. Medicine -- Executive Committees -- Division Heads 2001
- 2-18 UBC Dept. Medicine -- Executive Committees -- Educational Program Directors 1999
- 2-19 UBC Dept. Medicine -- Executive Committees -- Educational Program Directors 2000-01
- 2-20 UBC Dept. Medicine -- Executive Committees -- Educational Program Directors 2000-03
- 2-21 Executive Health Care Program -- Amb. Clinic Proposal 1992
- 2-22 Experimental Medicine -- General Correspondence 1994-96
- 2-23 Director, Exp. Med. [Experimental Medicine] Program 1993-94
- 2-24 UBC Department of Medicine -- Experimental Medicine Program 1997-98
- 2-25 UBC Dept. Medicine -- Experimental Medicine Program 2000-01
- 2-26 UBC Dept. of Medicine -- Extra University Activities 1999-2001

Box 3

- 3-1 UBC Dept. of Medicine -- Extra University Activities 2000-02

- 3-2 UBC Dept. Medicine -- Faculty Mentoring 1995-96
- 3-3 UBC Dept. Medicine -- Mentoring - Faculty 1997-2001
- 3-4 UBC Department of Medicine -- Finance -- Research Overhead 1999
- 3-5 Fundraising Projects 1998-99
- 3-6 UBC Dept. Medicine -- General 1998
- 3-7 UBC Dept. Medicine -- General 1999-2001
- 3-8 UBC Dept. Medicine -- General 1999-2002
- 3-9 UBC Dept. of Medicine -- General 2001
- 3-10 Genetic Counselling 1992
- 3-11 UBC Dept. Medicine -- Golden Jubilee 2000
- 3-12 Grant Review Committee -- Chair Dr. Quamme 1992
- 3-13 Department of Medicine -- Grant Review Committee -- Correspondence 1993
- 3-14 Department of Medicine -- Grant Review Committee -- Correspondence 1994
- 3-15 Healthy Heart Program 1993-95
- 3-16 Hospitals -- Regional Health Centre 1997-98
- 3-17 UBC Dept. Medicine -- International Collaboration / Initiatives 1995-97
- 3-18 UBC Dept. Medicine -- Junior Faculty Caucus 1998
- 3-19 MD/PhD Program 1993-94
- 3-20 Dept. of Med. Nominating Committee 1991-93
- 3-21 UBC Dept. Medicine -- O.S.C.E. Examinations 1998
- 3-22 UBC Dept. Medicine -- O.S.C.E. Examinations 1999-2001
- 3-23 UBC Dept. Medicine -- P.E.A.R.L. 1997-2001
- 3-24 UBC Department of Medicine -- Postgraduate Education 1995-2002
- 3-25 Department of Medicine -- Postgraduate Education 1996-98 [2 folders]
- 3-26 UBC Department of Medicine -- Postgraduate Education 1997-98 [2 folders]
- 3-27 Minutes 1989 -- Dept. Med. 1989-90
- 3-28 Minutes 1990
- 3-29 UBC Dept. of Med. Quarterly Meetings 1989-92

Box 4

- 4-1 Quarterly Dept. Meetings -- Minutes 1992-93
- 4-2 Quarterly Dept. Meetings -- Minutes 1994
- 4-3 UBC Dept. Medicine -- Quarterly Meetings 1999
- 4-4 UBC Dept. Medicine -- Quarterly Meetings 2000
- 4-5 UBC Department of Medicine -- Quarterly Meetings 2001
- 4-6 UBC Dept. Medicine -- Reference Based Pricing 1997
- 4-7 UBC Dept. Medicine -- Research Services 1997-99

- 4-8 Resource Allocation and Development Advisory Group 1995
- 4-9 UBC Dept. Medicine -- Resource Allocation and Development Advisory Group (R.A.D.) 1997
- 4-10 UBC Dept. Medicine -- Resource Allocation and Development Advisory Group (R.A.D.) 1999
- 4-11 UBC Dept. Medicine -- Resource Allocation and Development Advisory Group (R.A.D.) 2000
- 4-12 UBC Dept. Medicine -- Resource Allocation and Development Advisory Group (R.A.D.) 2001
- 4-13 UBC Dept. Medicine -- Retreats 1997-98
- 4-14 UBC Dept. Medicine -- Task Force on Value of Educational Achievement (Dean) 1998
- 4-15 Department of Medicine -- Teaching Effectiveness Committee 1992-93
- 4-16 UBC Dept. Medicine -- Teaching Effectiveness -- "From Regard to Reward" Documentation 1995
- 4-17 UBC Department of Medicine -- Teaching Effectiveness 1995-96
- 4-18 UBC Department of Medicine -- Teaching Effectiveness 1996
- 4-19 UBC Dept. Medicine -- Teaching Effectiveness 1997-2001
- 4-20 Undergraduate Committee Meeting 1992-93
- 4-21 Department of Medicine -- Undergraduate Education 1995-96 [2 folders]
- 4-22 UBC Department of Medicine -- Undergraduate Education 1997-98
- 4-23 UBC Dept. Medicine -- Undergraduate Education -- New Curriculum 1996 [2 folders]

Box 5

- 5-1 Undergraduate Education -- New Curriculum 1996
- 5-2 UBC Department of Medicine -- Undergraduate Program -- New Curriculum 1997-98
- 5-3 UBC Dept. Medicine -- Undergraduate Education -- Student Evaluation Committee 2000
- 5-4 University Hospital -- Shaughnessy Closure 1993-94
- 5-6 UBC Dept. Medicine -- Visiting Speakers -- Cardiology Rounds 1998

ANNUAL REPORTS SERIES

- 5-7 Department of Medicine -- Annual Reports 1984-87
- 5-8 Department of Medicine -- Annual Report 1990-91
- 5-9 Department of Medicine -- Annual Report 1992

5-10 Department of Medicine -- Annual Report 1993
5-11 Department of Medicine -- Annual Report 1994
5-12 Department of Medicine -- Annual Report 1995
5-13 Department of Medicine -- Annual Report 1996
5-14 Department of Medicine -- Annual Report 1997
5-15 Department of Medicine -- Annual Report 1998
5-16 Department of Medicine -- Annual Report 1999
5-17 Department of Medicine -- Annual Report 2000
5-18 Department of Medicine -- Annual Report 2002
5-19 Department of Medicine -- Annual Report 2003
5-20 Department of Medicine -- Annual Report 2004

DIVISIONS SERIES

5-21 Division of Cardiology -- General Correspondence 1984-93 [2 folders]
5-22 Headship for Division of Cardiology - HSCH 1985-91
5-23 Division of Cardiology -- Minutes 1992-93
5-24 Division of Cardiology Merger 1992-93
5-25 Divisions -- Cardiology 1997-2002
5-26 Division of Cardiovascular & Thoracic Surgery 1992-93
5-27 Division of Critical Care 1991-92

Box 6

6-1 Divisions -- Critical Care 1997-2000
6-2 Division of Dermatology 1993
6-3 Headship for Division of Endo./Metab. -- HSCH 1985-93
6-4 Division of Endocrinology & Metabolism -- General Correspondence 1986-92
6-5 Div. Experimental Med. 1988-93
6-6 Div. Experimental Med. -- Grad. Prog. 1986-92
6-7 Experimental Medicine -- Minutes 1992-93
6-8 Division of Gastroenterology -- General Correspondence 1984-93
6-9 Minutes -- Gastroenterology 1992-93
6-10 Divisions -- General Internal Medicine 1997-2003
6-11 Division of Geriatric Medicine 1984-93 [2 folders]
6-12 Geriatric Medicine -- Minutes 1992-93
6-13 Divisions -- Geriatric Medicine 1997-2001
6-14 Division of Hematology 1992-93
6-15 Infectious Diseases -- general correspondence 1987-93

- 6-16 [The University Hospital Corporate Division of Infectious Diseases] 1992
- 6-17 Div. Inf. Diseases -- Minutes 1992-93
- 6-18 Herpes Clinic -- Infectious Diseases 1984-93
- 6-19 Formalization of New Divisions 1993

DEPARTMENT AND DIVISION REVIEWS SERIES

- 6-20 [Cardiology Review 1993] 1992-93
- 6-21 Divisional Review of Dermatology 1981
- 6-22 Gastroenterology Review 1987 1986-87
- 6-23 Infectious Diseases -- Review 1993-94
- 6-24 [Pulmonary/Respiratory Review 1992] 1991-92 [2 folders]
- 6-25 Review of Respiratory Med. 1992
- 6-26 Department of Medicine -- Division Reviews 1993
- 6-27 Strategic Plan -- Division Reviews -- Minutes of Meetings 1995-2000

Box 7

- 7-1 Strategic Plan -- Division Reviews -- Minutes of Meetings 1995-2000 [3 folders -- continues folder 6-27]
- 7-2 Department of Medicine -- Review 1984-88
- 7-3 Dept'l Review -- Letters Responding to Memo 1986
- 7-4 Dept Review Jan 90 1989-91
- 7-5 Dept. Review 1990-91
- 7-6 Dept. Admin. Review 1991
- 7-7 Review of UBC Department of Medicine and Chairmanship of G.B. John Mancini, MD, FRCPC, FACC 1992-96 [4 folders]
- 7-8 Suggestions for External Reviewers 1995
- 7-9 UBC Department of Medicine Review 1996
- 7-10 Review of UBC & VHHSC [Vancouver Hospital & Health Sciences Centre] Departments of Medicine, 1996 --Response & Proposal for Renewal of Strategic Plan 1996
- 7-11 [Joint Review, UBC/VHHSC Department of Medicine] 1996
- 7-12 [UBC/VHHSC Department of Medicine Review] 1996-97

VANCOUVER HOSPITAL & HEALTH SCIENCES CENTRE (VHHSC) SERIES

- 7-13 VHHSC Administration -- General Correspondence 1995

- 7-14 VHHSC Administration -- Corporate Director Research (Assistant Dean of Research -- UBC) -- D.I. McLean 1995-96
- 7-15 VHHSC -- Clinic, Medical: Koerner Pavilion 1996

Box 8

- 8-1 VHHSC -- Clinical Quality Improvement Network 1995-97
- 8-2 VHHSC -- CPU 1996
- 8-3 VHHSC -- CPU/CTU: UBC Pavilions 1997-98
- 8-4 VHHSC -- CTU: UBC Pavilions 1996
- 8-5 CTU Restructuring 1997-99
- 8-6 CTU Restructuring Meetings, Fridays 2000
- 8-7 VHHSC -- General Correspondence 1996
- 8-8 VHHSC -- Heart Centre 1995-99
- 8-9 [ICU/CCU] 1990-92
- 8-10 VHHSC -- Mr. Karim Karmali -- Admin. Director, Clinical Unit Admin. 2000
- 8-11 VHHSC/UBC Licensing Fee Agreement 1993-98 [4 folders]
- 8-12 VHHSC -- Medical/Academic Affairs 1996
- 8-13 VHHSC -- Medical/Academic Affairs 1997-99
- 8-14 VHHSC -- Medical Advisory Committee 1997-98
- 8-15 VHHSC -- Organizational Redesign 1996
- 8-16 Policies -- VHHSC 1996-2000
- 8-17 VHHSC Resource Management Advisory Committee 1996
- 8-18 VHHSC -- Short Stay Unit 1995
- 8-19 VHHSC -- Solid Organ Transplant 1995-96
- 8-20 [UBC-VGH Space Rental Agreement] 1993-97 [3 folders]
- 8-21 VHHSC -- Staff Privileges / Medical Affairs 1995-96

Box 9

- 9-1 VGH/UBC Hospital Merger -- Strategic Planning October 1993 [2 folders]
- 9-2 An Evaluation of the Joint Agreement Between VHHSC & SPH [St. Paul's Hospital] 1999
- 9-3 V.G.H. Research Institute 1983-89
- 9-4 Assoc. Head, UBC Dept. Med. & Assoc. Dir., CPU Med. VHHSC -- Dr. Duncan Murray 1995-96

Governments and Associations series

- 9-5 Governments and Associations -- B.C. Ministry of Health 1995
- 9-6 Governments and Associations -- B.C. Health Research Foundation 1995
- 9-7 Governments and Associations -- B.C. Transplant Society 1995
- 9-8 [Canadian Advanced Medical Services International (CAMSI)] 1996-97

Box 10

- 10-1 Governments and Associations -- Canadian Association of Professors of Medicine 1995-96
- 10-2 Government & Associations -- Canadian Association of Profs of Med 1997
[2 folders]
- 10-3 Government & Associations -- Canadian Assoc. of Professors of Medicine 1998
- 10-4 Government & Associations -- Canadian Association of Professors of Medicine (C.A.P.M.) 1998-99
- 10-5 Gov't & Assoc. -- Canadian Association of Professors of Medicine (CAPM) 2001-03