

Faculty Women's Club fonds

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University of British Columbia Archives



a place of mind
THE UNIVERSITY OF BRITISH COLUMBIA



The Library

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Fonds Description

Faculty Women's Club fonds. – 1917-2005.

1.70 m of textual material.

2 photographs.

1 videotape.

Administrative History

The Women's Club of the University of British Columbia was founded in 1917, in response to a request from the Board of Governors "that the wives of faculty members be asked to supervise possible rooming houses for women students about to enter the university". In 1925 the name was changed to the Faculty Women's Club. Membership included both faculty wives and women members of faculty. Its official purposes were, and are, to promote social activities and other interests among its many members, and to provide financial support and other assistance to students as the resources of the Club may permit. Early Club meetings were held in members' homes; later meetings were in Brock Hall. Social activities included entertainment for club members and their spouses at dinners, dances, and teas, and lunches for the students. Club meetings regularly include speakers and musical programs. Student financial assistance is provided through scholarships and bursaries. The Anne Wesbrook Scholarship Fund, founded in 1919, awards \$500 (formerly \$100) to any student (preferably a woman) for post graduate work at any university. From 1934 to 1967 the Faculty Women's Club bursary was awarded yearly, until these funds were diverted to the Dean of Women's emergency fund for women students. The Jubilee Fund, established in 1970, provides financial aid to mature women students. From the beginning, the work of the Club has been largely carried out by committees. Membership expanded after World War II, and since then a large number of interest and hobby groups have been formed; they also play an important role, especially since membership jumped again during the 1960's. In 1967 the Club obtained permanent quarters in the basement of Cecil Green Park House, and in 1992 celebrated its 75th anniversary.

Scope and Content

Fonds consists of various revised constitutions, minutes, annual reports of the Club, its committees and interest groups, financial records (including bound ledgers), correspondence, membership lists, newsletters, programmes (including photographs used in their production), a videotape of the Club's 75th anniversary banquet, and scrapbooks. The growth and development of the University is paralleled by the growth of the Club, and its papers reflect many of the changes which have taken place through the years. They provide an insight into the concerns and activities of educated women

through two world wars and the depression, and record some of their contribution to university life.

Notes

Transferred in several accessions. Beginning in 1967 the Special Collections Division acquired some early records by donation, which were placed in a subject file box. In 1972 a group of papers dating from 1917 were officially deposited in the Archives. Since then, records have been deposited fairly regularly by outgoing Club executives, most recently in 2006.

Because they were acquired in no definite order, they were arranged to reflect the Club's administrative structure. The two main series are Executive and Committees, with each containing several sub-series; two smaller series based on the physical form of the records, Newsletters and Scrapbooks, were also established.

File List available.

Series Descriptions

Executive Series. – 1917-2003.

1.0 m of textual materials.

Series consists of correspondence, minutes of meetings, annual reports, and treasurer's reports created and received by the Executive Committee of the Faculty Women's Club. Five subseries are included: General, Meetings - Executive and General, Annual Reports, Correspondence - General, Correspondence - Subject Files, and Treasurer subseries.

Committees series. – 1942, 1951-2005.

42.5 cm of textual materials.

2 photographs.

1 videotape.

Series consists of correspondence, membership lists, and programmes. The series contains six subseries: Clubrooms, Interest Groups, Membership, Programme, Social, and Student Affairs subseries.

Newsletters series. – 1962-2005.

10.5 cm of textual materials.

Series consists of issues of the Faculty Women's Club Newsletter.

Scrapbooks series. – 1953-1969.

17 cm of textual materials.

Series consists of 6 scrapbooks containing newspaper clippings, minutes of meetings, newsletters, correspondence, photographs, and certificates pertaining to the Faculty Women's Club.

File List

EXECUTIVE

Box 1

General

- 1-1 Constitution 1957-67
- 1-2 " 1964-72
- 1-3 History, speeches 1946-72
- 1-4 Presidents' books 1939-45
- 1-5 Lists of Presidents 1977
- 1-6 Executive notebook 1953-59
- 1-7 Executive records - lists, duties notice, constitution 1953-72
- 1-8 Executive list 1978
- 1-9 " 1978-82
- 1-10 President's correspondence 1971-77
- 1-11 House rules, executive minutes, notices of meetings [Helen Akrigg's papers] 1957-59
- 1-12 Miscellaneous - lists, correspondence, financial statements 1951-68

Meetings - Executive and General

- 1-13 Minutes - Sept.1917 - April 1923, May 1923 - Oct. 1934 [2 bound volumes]
- 1-14 " - general and executive, Nov. 1934 - Nov. 1943, Dec. 1943 - Sept. 1949 [2 bound volumes]
- 1-15 Minutes - general and executive, Oct. 1949 - April 1951, April 1951 - April 1954 [2 bound volumes]

Box 2

- 2-1 Minutes - general and executive, April 1954 - June 1959 [2 bound volumes]
- 2-2 " - general and executive, Sept. 1959 - Nov. 1966 [3 bound volumes]
- 2-3 " - general and annual meetings, 1959 - 1967
- 2-4 " - Executive, Sept. 1959 - Mar. 1967
- 2-5 " - Nov. 1966 - Oct. 1969 [bound volume]
- 2-6 " - executive and general, 1967 - March 1968
- 2-7 " - executive, general, and annual meeting minutes, 1968-1971

- 2-8 Minutes - executive and general meeting minutes, treasurer's reports, 1969-1972 [bound volume]
- 2-9 Minutes - executive and general meeting minutes, treasurer's reports, 1972-1974 [bound volume]

Box 3

- 3-1 Minutes - 1974-75
- 3-2 " - 1975-78
- 3-3 " - 1978-80
- 3-4 " - 1980-82
- 3-5 " - executive and general meetings (April 1986 - March 1987)
- 3-6 " - 1992-1993

Annual Reports

- 3-7 Annual Reports 1961-67
- 3-8 " - Committees 1968-70
- 3-9 " 1968-73
- 3-10 " - Executive and Committee 1986-87
- 3-11 Committee Reports 1987-1988
- 3-12 Annual Reports 1991-1992
- 3-13 " 1992-1993

Box 4

Correspondence - General

- 4-1 General Correspondence 1954-67
- 4-2 Correspondence - mainly from correspondence secretary 1967-68
- 4-3 Correspondence - misc. 1967-72
- 4-4 General Correspondence 1973-74
- 4-5 " 1975-76
- 4-6 " 1976-77
- 4-7 " 1977-78
- 4-8 " 1978-79
- 4-9 " 1979-80

Box 5

- 5-1 General Correspondence 1980-81
- 5-2 " 1981-82
- 5-3 " 1982-83
- 5-4 " [includes letters of sympathy and replies] 1983-84
- 5-5 Correspondence 1984-85
- 5-6 " 1985-86
- 5-7 Correspondence received 1986-87
- 5-8 Correspondence answered 1986-87
- 5-9 Correspondence received 1987-88
- 5-10 Correspondence answered 1987-88
- 5-11 Correspondence received 1988-89
- 5-12 Correspondence answered 1988-89

Correspondence - Subject Files

- 5-13 Correspondence and reports 1974-80
- 5-14 Correspondence re: bursaries and scholarships 1953-66
- 5-15 Cecil Green Park 1967-72

Box 6

- 6-1 Correspondence - Dean of Women 1967-73
- 6-2 " - " 1973-80
- 6-3 " - Scholarship and loan 1967-72
- 6-4 " - Scholarships 1973-80
- 6-5 "Thank You Letters" and "Get Wells" 1982-84

Treasurer

- 6-6 Treasurer's reports and bursary records 1917-47 [includes 4 bound ledgers]
- 6-7 Treasurer's records and reports 1950-67 [includes 1 bound ledger]
- 6-8 Treasurer's records 1964-76
- 6-9 " 1967-72
- 6-10 " 1971-72
- 6-11 " 1972

Box 7

- 7-1 Treasurer's records 1973-74
- 7-2 " 1975-76
- 7-3 Treasurers correspondence 1969-73
- 7-4 Scholarships - history, statements [includes Treasurer's Report 1950 - 1951] 1950-60
- 7-5 Income Tax 1979-80
- 7-6 Insurance 1973-74, 1981
- 7-7 Finance 1992-93

(continued)

COMMITTEES

Clubrooms

- 7-8 Clubrooms - correspondence, estimates 1965-66
- 7-9 Clubrooms - correspondence, memos 1965-67
- 7-10 Copies of letters concerning clubroom space at CGPH [Cecil Green Park House] Nov.-Dec. 1992

Interest Groups

- 7-11 Records of interest groups 1951-66 [4 bound volumes]
- 7-12 Interest groups 1962-63, 1965-66, 1971-72
- 7-13 Interest groups 1968-72
- 7-14 Interest groups 1971-73
- 7-15 Interest groups 1975-76
- 7-16 Notices - Interest groups 1974-80
- 7-17 Newcomers' [interest group] - information, letters, names 1960-67
- 7-18 Newcomers' group 1961-64
- 7-19 Newcomers' group 1965-67
- 7-20 Newcomer's Committee [sic] 1971-77

Box 8

- 8-1 Membership - Newcomers 1976 - 1978

Membership

- 8-2 Annual Reports - Membership 1961-82
- 8-3 Active members lists 1956-69
- 8-4 Honorary members lists 1956-67
- 8-5 Membership lists 1965-74
- 8-6 Membership - Master lists 1975-85

Programme

- 8-7 Programs 1958-76
- 8-8 " 1981-82, 1982-83, 1983-84
- 8-9 Photograph - Totem poles, UBC Museum of Anthropology 1976
- 8-10 " - "
- 8-11 Program Preparation 1987-88

Box 9

Social

- 9-1 Learned Society - Reports and recommendations, letters, planning for women's activities, delegates kit, publicity 1965
- 9-2 Fifty Glorious Years - A review by the entertainers group 1968
- 9-3 75th Anniversary Dinner and Social Oct.-Nov. 1992
- 9-4 Faculty Women's Club 75th Anniversary - November 7, 1992 [VHS videotape]

Student Affairs

- 9-5 Student Affairs 1956-66
- 9-6 " [includes International House Reports] 1970-74
- 9-7 " 1972-73
- 9-8 " 1974

(continued)

NEWSLETTERS

- 9-9 Newsletter 1962-67

9-10 " 1968-77
9-11 " 1974-81

Box 10

10-1 Newsletter 1982-83
10-2 " Jan.-Oct. 1985

(continued)

SCRAPBOOKS

10-3 Scrapbook 1953-58
10-4 " 1959-62
10-5 " 1962-63
10-6 " 1963-65

Box 11

11-1 " 1965-67
11-2 Clubroom scrapbook 1962-69

NEWSLETTERS (cont.)

11-3 Newsletter 1995-2000
11-4 Newsletter 2000-2005

EXECUTIVE (cont.)

Box 12

General

12-1 Constitution and By-laws - Minutes and revisions 1917-1987
12-1a President's Correspondence 1980-93, 2002-03
12-2 Policy Books 1983-2000

Meetings - Executive and General

- 12-3 Minutes 1982-84 [bound volume]
- 12-4 Minutes 1984-86 [bound volume]
- 12-5 Executive and General Meeting Minutes 1987-89
- 12-6 Executive and General Meeting Minutes 1990-91
- 12-7 Executive and General Meeting Minutes 1992-96
- 12-8 Executive and General Meeting Minutes 1997-2001

Annual Reports

- 12-9 President's [and other] Annual Reports 1994-2000

Treasurer

- 12-10 Treasurer's Reports 1979-2002

Box 13

- 13-1 Auditor's Reports 1979-82, 1984-2003

Correspondence - Subject Files

- 13-2 Emily Carr Paintings 1986-92
- 13-3 Scholarship Correspondence 1982-99

COMMITTEES (cont.)

Clubrooms

- 13-4 Use of Cecil Green Park by the Faculty Women's Club 1965-2005 [2 folders - removed from binder]
- 13-5 FWC Corresp. - Clubrooms 1992-93
- 13-6 Renovations - Clubrooms 1969-70, 1984, 1987

Interest Groups

- 13-7 Correspondence for Interest Groups 1970-95

Membership

- 13-8 Honorary Life Members and Life Members 1968-89
- 13-9 FWC Members - Tributes 1986-94

Programme

- 13-10 FWC Programmes 1988-2004

Social

- 13-11 FWC - History Book - Sixty Years [n.d.]
- 13-12 History Booklet Draft - 60 Yrs. Friendship 1977-78
- 13-13 75th Anniversary of FWC 1991-92
- 13-14 "A Tour of the Campus" – Mrs. H.M. King April 1942