

Margaret Friesen fonds

Compiled by Laurenda Daniells (1988)

Revised by Christopher Hives (1997, 2005) and Erwin Wodarczak (2013, 2016)

Last revised November 2016



University of British Columbia Archives



a place of mind
THE UNIVERSITY OF BRITISH COLUMBIA



The Library

Table of Contents

- **Fonds Description**
 - Title / Dates of Creation / Physical Description
 - Biographical Sketch
 - Scope and Content
 - Notes

- **Series Descriptions**
 - Pacific Northwest Bibliographic Center. – 1972-1984.
 - British Columbia Library Association. – 1983-1987.
 - B.C. Newspaper Project. – 1983-1988.
 - B.C. Post Secondary Interlibrary Loan Network. – 1974-1995.
 - Pacific Northwest Library Association. – 1978-1986.
 - Interlibrary Loan - General. – 1976-1995.
 - Miscellaneous. – 1978-2008.
 - Librarians' Representative on Senate. – 2002-2011.

- **File List**

- **Catalogue entry** (UBC Library catalogue)

Fonds Description

Margaret Friesen fonds. – 1971-2011.

3.08 m of textual records.

1 video reel.

1 videocassette.

Biographical Sketch

Margaret Friesen obtained her B.A. (1966) and B.L.S. (1970) and MLIS (1997) from the University of British Columbia. She began work in the UBC Library in 1970 and became Division Head of Inter-Library Loan in 1972. She was appointed Staff Training and Development Coordinator in 1994. In 2003 Friesen was appointed head of the Humanities and Social Sciences Division, and in 2007 assumed additional responsibilities as Statistics and Assessment Librarian – she held both positions until her retirement in 2012. Friesen served as president of the British Columbia Library Association (1983-1985), as executive liaison to the B.C. Newspaper Project, and on the Board of Directors of the Pacific Northwest Bibliographic Center (1972-1982). She also served as president of the University of British Columbia Librarians' Association (1985/86), and as librarians' representative on the UBC Senate (2002-2011).

Scope and Content

The fonds consists of following series: Pacific Northwest Bibliographic Center (1972-1984), British Columbia Library Association (1983-1990), B.C. Newspaper Project (1983-1988), B.C. Post Secondary Interlibrary Loan Network (1974-1995), Pacific Northwest Library Association (1978-1993), Interlibrary Loan – General (1972-1995), Miscellaneous (1971-2008), and Librarians' Representative on Senate (2002-2011).

Notes

Title based on the contents of the fonds.

Library records dealing with Library collections reorganization, transferred to the Archives by Margaret Friesen in 2005 and originally included in this fonds, were removed and transferred to the Library fonds in 2013.

Some Library records remain interfiled in the Interlibrary Loan and Miscellaneous series.

Series Descriptions

Pacific Northwest Bibliographic Center. – 1972-1984.

39 cm of textual records.

Series consists of minutes, correspondence, memos and reports relating to the Pacific Northwest Bibliographic Center.

British Columbia Library Association. – 1983-1990.

67 cm of textual records.

1 video reel.

1 videocassette.

Series consists of minutes, annual reports and subject files generated through Friesen's association with the B.C. Library Association. It also includes two copies of a video "What in the World Do You Want to Know?" (1986).

B.C. Newspaper Project. – 1983-1988.

13 cm of textual records.

Series consists of planning documents, grant applications, financial records and correspondence associated with the B.C. Newspaper Project, a Canadian Studies research Tools grant awarded to the B.C. Libraries Association. Margaret Friesen served as Principal Co-Investigator the project. The files include information about planning for the project, prior grants from the National Library of Canada, B.C. Heritage Trust, Library Services Branch and the SSHRCC grant. The project resulted in the creation of the "Union Catalogue of B.C. Newspapers".

B.C. Post Secondary Interlibrary Loan Network. – 1974-1995.

1.08 m of textual records.

Series consists of financial records, reports, correspondence, manuals which document the development of the B.C. Post Secondary Interlibrary Loan Network (NET) from its inception in 1977 to the transfer of responsibility for maintaining the resource from the UBC Library to the B.C. Electronic Library Network in 1995.

Pacific Northwest Library Association. – 1978-1993.

17 cm of textual records.

Series consists of minutes, reports and published material.

Interlibrary Loan – General. – 1972-1995.

20 cm of textual records.

Series consists of annual reports and correspondence generated by the UBC Library Interlibrary Loan Division (1976-1995) and other collected materials.

Miscellaneous. – 1971-2008.

38 cm of textual records.

Series consists of Margaret Friesen's committee files, articles, correspondence, and miscellaneous library reports, from both within and outside UBC Library.

Librarians' Representative on Senate. – 2002-2011.

5 cm of textual records.

Series consists of materials documenting Margaret Friesen's tenure as librarians' representative on the UBC Senate, and includes reports, committee minutes, and correspondence.

File List

BOX 1

PACIFIC NORTHWEST BIBLIOGRAPHIC CENTER

- 1-1 Minutes (1972-1983)
- 1-2 Correspondence (1974-1981)
- 1-3 Financial Statements (1976-1982)
- 1-4 Reports (1973-1983)
- 1-5/6 Miscellaneous Memos, Reports (1972-1978)

BOX 2

- 2-1/6 Miscellaneous Memos, Reports (1978-1981)

BOX 3

- 3-1 Annual Report (1964-1981)
- 3-2 Pacific Northwest Library Association - Survey Data (1984)
- 3-3 Video Tape

BOX 4

BRITISH COLUMBIA LIBRARY ASSOCIATION

Administration

- 4-1/6 Agenda, Executive Meetings (May 1983-March 1986)
- 4-6 Annual General Meeting (1984-1986)
- 4-7 Annual Report (1982/83-1985/86)
- 4-8 Correspondence Index (April 1984-Jan. 1987)
- 4-9/12 Minutes of Executive Meetings (April 1983-April 1987)
- 4-13 Other
- 4-14 Awards Committee (1983-1987)
- 4-15 BC Libraries Week (1986)
- 4-16 Book & Periodical Development Council (1984)
- 4-17 Book Awards Committee (1984/85)
- 4-18 Business Fair (1983-1985)

- 4-19 Certification Issue(1984/85)
- 4-20 Charitable Status (1985/86)
- 4-21 College & Institute Brief (1985)
- 4-22 Compuline (1984)
- 4-23 Conference Planning (1982-1986)
- 4-24/27 Conference Programs (1982-1986)
- 4-28/29 Continuing Education Committee (1983-1985)
- 4-30 Copyright Issue (1985-1987)
- 4-31 Electronic Mail - Envoy (1984/85)
- 4-32 Fundraising Committee (1985-1987)

Fundraising - Donors

- 4-33 Baker & Taylor (1986)
- 4-34 BC Telephone Co. (1986)
- 4-35 H.A. Simons (1986/87)
- 4-36 Microtel Pacific Research (1986/87)
- 4-37 Pemberton Houston Willoughby (1986/87)
- 4-38 Sydney Development Corp. (1986/87)
- 4-39 Textran (1986)
- 4-40 Fundraising - Foundations (1986)
- 4-41 Fundraising - Foundations - Vancouver Foundation (1986)
- 4-42 Fundraising - Proposal (1985/86)
- 4-43 Fundraising - Prospects (1986)
- 4-44 Government Publication Committee (1983-1987)
- 4-45 Intellectual Freedom (1984-1986)

BOX 5

- 5-1 Liaison - Action Plan / Library Technicians / Other (1983-1985)
- 5-2 Liaison - BC Library Trustees Association (1981-1984)
- 5-3 Liaison - CLA Council / Provincial Representatives (1983-1985)
- 5-4 Liaison - National Librarian (1984)
- 5-5 Liaison - Pacific Northwest Library Association (1984)
- 5-6 Library Initiative & Action Committee (1984-1986)
- 5-7 Membership Recruitment (1985/86)
- 5-7a Public Libraries Development Committee (1986)
- 5-8 Public Relations (1985/86)
- 5-9 Publications Committee (1983)

- 5-10 Records Management (1984)
- 5-11 Reporter Editors (1983/84)
- 5-12 75th Anniversary (1985)
- 5-13 Volunteers - General (1984-1986)
- 5-14/17 Volunteers - Thank You Letters (1983-1986)

Video Tapes (transferred to University Archives Video Tape Collection for storage)

- VT 361 B.C. Libraries Association "What in the World Do You Want to Know?"
October 10, 1986. Two copies - 1" reel, VHS cassette

(continued)

BOX 6

B.C. NEWSPAPER PROJECT

- 6-1 Planning - BCLA Committee, reports, correspondence (1983/84)
- 6-2 Grant - National Library of Canada, Phase 1
Preparation of Plan (1984)
- 6-3 Grant - National Library of Canada, Phase 2
Preparation of checklist, bibliographic inventory; cataloguing/coding manual, standards (1985)
- 6-4 Grant - B.C. Heritage Trust
Survey of B.C. newspaper collections, report on condition and storage (1985)
- 6-5 Grant - Library Services Branch
Results of "Survey", cataloguing manual (1983-1985)
- 6-6 Grant - National Library of Canada, Phase 3
Inventory of newspapers in Legislative Library, Provincial Archives, detailed holdings of these newspapers (1985/86)
- 6-7 Reports (1984-1986)
Committee reports, progress reports, correspondence, planning documents

Grant - Social Sciences and Humanities Research Council of Canada

- 6-8 Grant Proposal / Correspondence (1987/88)
- 6-9 National Library of Canada - Correspondence / Deliverables (1987)
- 6-10 Accounts - General (1986/87)
- 6-11 Accounts - UBC billings (1987)

- 6-12 Contracts - Ken Field / Hana Komorous (1986)
- 6-13 Planning - UBC Site (1985/86)
- 6-14 Progress Reports (1987)
Thank you letters to committee members, project team, administrators, and sponsors (1987-1988)

BOX 7

B.C. POST SECONDARY INTERLIBRARY LOAN NETWORK

The B.C. Post Secondary Interlibrary Loan Network (more commonly referred to as NET) was created by the Ministry of Education in 1977. As part of the original mandate, the UBC Library was assigned responsibility for the whole network. Net played a critical role in the development of interlibrary lending among B.C.'s post-secondary institutions. NET developed standard ILL policies, facilitated training, implemented new technologies, and provided centralized administrative and records-keeping services. In October 1995 UBC's Margaret Friesen relinquished management responsibility for NET service and coordination responsibilities were transferred to the B.C. Electronic Library Network (ELN). [Information from UBC Library Bulletin, December 1995]

- 7-1/15 Origins, Mandates, Funding, Policies and Procedures (1976-1991)
- 7-16/20 Financial Records - Invoices (1981-1985)

BOX 8

- 8-1 Financial Records - Invoices (1986)

Monthly Statements

- 8-2 UBC Operations (1978-1986)
- 8-3 Network Transactions (1978-1986)
- 8-4 Network Management (1980-1986)

BOX 9

- 9-1 B.C. Union Catalogue (1980-1983)

- 9-2 CATSS (Catalogue Support System, UTLAS) - Manual (1980)
- 9-3 Correspondence (1977-1982)
- 9-4 Management Advisory Council (1977-1981)
- 9-5 Manual (1982)
- 9-6 Report (1977/78)
- 9-7/12 Statistics - Net Quarterly Reports (1981-1986)

BOX 10

- 10-1/4 Workshops (1978, 1981, 1982, 1984)
- 10-5 MEC (Media Exchange Cooperative) - Quarterly Summaries (1983-1987)
- 10-6/8 MEC Invoices (1983-1987)

BOX 11

- 11-1 Reports on ILL and related networks to various agencies, pre-NET and post-NET (1974-1983)
- 11-2 NET Advisory Committee - Correspondence, minutes, reports (1990-1992)
- 11-3 NET Annual Reports (1987-1995)
MEC Annual Report (1984-1992)
- 11-4 NET - Correspondence (1988-1995)
- 11-5 MEC - Correspondence (1992/93)
- 11-6 NET Management Manual of Procedures (1994)
- 11-7 NET Manual (1988)
- 11-8 MEC Policy and Procedures Manual (1993)
- 11-9 NETFAX Manual (1991)
- 11-10 ENVOY - Manual (1991) / Correspondence (1992-1994)
- 11-11/13 UBCLINC - Manuals, reports, correspondence (1989-1993)
- 11-14 National Library - B.C. Resource Sharing Meeting (1986)
- 11-15 National Library - Resource Network Committee (1983/84)
- 11-16 National Library - Misc. (1993)
- 11-17 NET Correspondence 1977-1979
- 11-18 NET Correspondence 1980-1981
- 11-19 NET Correspondence 1982-1983
- 11-20 NET Correspondence 1984-1991
- 11-21 Communications - Envoy Electronic Mail (1977-1984)
- 11-22 MEC - Misc. (1985-1991)
- 11-23 MEC - Policies and Procedures Manual (1989)
- 11-24 NET Budget (1981-1985)
- 11-25 NET Statistics (1977-1986)

- 11-26 Training - NET Workshops (1978-1987)
- 11-27 Training - Other Workshops, Seminars and Speeches (1982-1992)

BOX 12

Electronic Library Network

- 12-1 ELN Advisory Committee - Minutes, correspondence, reports (1992/93)
- 12-2 ELN ILL Working Group - Correspondence, minutes, reports (1992/93)
- 12-3 ELN Media Database Working Group - Correspondence, minutes (1990/91)
- 12-4 ELN Reference Database Committee - Minutes, correspondence (1990/91)
- 12-5 ELN Resource Sharing Task Group (1994/95)
- 12-6 ELN Survey (1992)
- 12-7 B.C. Post Secondary Interlibrary Loan Network transition to ELN - Correspondence, reports (1993-1996)

(continued)

PACIFIC NORTHWEST LIBRARY ASSOCIATION

- 12-8 Board Meetings (1983-1985)
- 12-9 Resource Sharing Committee (1984-1986)
- 12-10 Resource Sharing Committee - Report (1984)
- 12-11 Washington State Library News (1982-1986)
University of Washington Libraries Focus (1978-1985)

(continued)

BOX 13

INTERLIBRARY LOAN - GENERAL

- 13-1 Annual Report (1985-1988)
- 13-2 Annual Report (1988/89)
- 13-3 Annual Reports (1989-1993)
- 13-4 Correspondence (1976-1995)
- 13-5 ILL Reports - B.C. and Other (1977-1985)

- 13-6 Greater Vancouver Library Federation - Correspondence and manuals (1984-1993)
- 13-7 University Colleges (1989-1991)
- 13-8 Services to Off-Campus Users (1976-1991)

(continued)

MISCELLANEOUS

- 13-9 M. Friesen's Committee files
 - Library Services to Distance Education Students - Report (1983)
 - Library Response to "Looking Beyond" - Report (1981)
 - President's Advisory Committee on Employment Equity - Minutes (1992-1994)
- 13-10 Miscellaneous reports

BOX 14

- 14-1 ALCTS Library Materials Budget Survey 1995-2000
- 14-2 Patent Service Report 1998-2000
- 14-3 Arts Faculty Library Advisory Committee 1993-95
- 14-4 Arts Faculty Library Advisory Committee 1995-96
- 14-5 Arts Faculty Library Advisory Committee 1996-97
- 14-6 Arts Faculty Library Advisory Committee 1997-98
- 14-7 Arts Faculty Library Advisory Committee 1998-99
- 14-8 Arts Faculty Library Advisory Committee 1999-2000
- 14-9 Arts Faculty Library Advisory Committee 2000-01
- 14-10 Collections – Wm French's Microfilm 1995-96
- 14-11 Collections – Thefts, vandalism 1994-97
- 14-12 Arts Faculty Library Advisory Committee (AFLAC)
- 14-13 Arts Outreach / Data Services / Demographics / Distance Education 2002-05
- 14-14 Gifts – Correspondence 2002-06
- 14-15 Government Publications 2003-06
- 14-16 Koerner Library Displays 2002-06
- 14-17 Maps / Moves / Profiles 1996-2004
- 14-18 Resource Sharing 1986
- 14-19 Correspondence 1989-2008
- 14-20 [Miscellaneous reports/articles/correspondence]
 - "Operation Fragmentation" 1989

- “Closing the Gap: the University of British Columbia Library’s automated interlibrary loan system” 1990
 Interlibrary Loan – Thomas Quigley, student 1990
 “Access and Ownership” – value of ILL services, “borrow or buy” decisions [n.d.]
 “BC Post-Secondary Library Network (NET): a report” 1978
 “Amazingly Simple – the NET Resource Sharing Network” 1995
 “Fast Tracking, or, How did NET provide document delivery to the University Colleges?” [n.d.]
 “Interlibrary loan in Canadian academic libraries” (Availability of Publications in Canada, Vol. 2: Proceedings, Ottawa, National Library of Canada) 1987
 “Milestones and inch-pebbles – Decanting the humanities/social sciences collections: lessons in project management and decision making” 1996
 “The NET Interlibrary Loans Project – a paper delivered at the BCLA Fall Conference” 1978
 “DRA Training Stats”, “Building the Bridge” 1997-2001
 14-21 Awards 3/99
 Award: UBC Library (Models for excellence, Pacific Northwest Library Association) 1985
 Award: UBC Library (Interlibrary Loan Division), BCLA Merit Award 1990
 Award: CACUL workshop incentive grant – “Ergonomic Case Studies” 1999
 14-22 Program Coordinator, CLA Conference, Vancouver, June 1994
 14-23 “Cornell task lists”, Ann Dyckman (Cornell University) 1997
 14-24 Collections Reorganization Projects 1970-96
 14-25 Interlibrary Loan, NET Reports 1970-89
 14-26 SLAIS collaboration 1999
 14-27 “Valued resources: undervalued services? – Preliminary report on UBC Library services to the off-campus community” 1991
 14-28 [Publications]
 Brochure: Walter C. Koerner Library, March 10, 1997 reception 1997
 Poster: “150/100 Years – BC In Print” (display in Ridington) 2008

(continued)

LIBRARIANS’ REPRESENTATIVE ON SENATE

- 14-29 [Miscellaneous] 2004-10
 14-30 University governance and librarians’ representation 2002-09

- 14-31 Highlights from Senate 2002-11
- 14-32 Report to UBCLAA 2006-11
- 14-33 Miscellaneous 2002-07
- 14-34 Senate Library Committee 2008-09
- 14-35 Senate Library Committee 2010

BRITISH COLUMBIA LIBRARY ASSOCIATION (cont.)

- 14-36 BCLA President – reminiscences 1984-88
- 14-37 BCLA – Copyright 1984-90
- 14-38 BCLA – Fundraising Comm. 1988/89 1985-90
- 14-39 BCLA Marketing Videotape 1986-88

BOX 15

- 15-1 BCLA – Newspapers 1987-88
- 15-2 BCLA – Newspapers – Heritage 1987-89
- 15-3 BCLA Newspapers – Follow up 1988
- 15-4 BCLA Task Force – Library Development Committee 1988

B.C. POST SECONDARY INTERLIBRARY LOAN NETWORK (cont.)

- 15-5 NET – Annual 1984-90
- 15-6 BC LSB – BC Interlibrary loan network study 1988-89
- 15-7 BC Post Secondary ILL Network – 1984-90 1988-91
- 15-8 BC Library Services Branch – CD-ROM Advisory Committee 1990-91

PACIFIC NORTHWEST LIBRARY ASSOCIATION (cont.)

- 15-9 PNLA Joint Planning Team 1982-83
- 15-10 PNLA Models for Excellence 1985
- 15-11 PNLA Resource Sharing Committee 1985
- 15-12 PNLA Conference 1985-86
- 15-13 PNLA – COOP. Coll 1993

BOX 16

INTERLIBRARY LOAN – GENERAL (cont.)

- 16-1 ILL History 2 1976-91
- 16-2 ILL Charges 1978-88
- 16-3 ILL History 1 1988-94
- 16-4 Correspondence – MF 1973-1992
- 16-5 Correspondence – MF 1979-86
- 16-6 NLC [National Library of Canada, re. “interlending”] 1983-89
- 16-7 TRIUL 1972-75
- 16-8 UWLRSP 1982-83

MISCELLANEOUS (cont.)

- 16-9 CRL 1971-90
- 16-10 Lecture notes: Workshops 1973-82
- 16-11 FIN – Greater Vancouver Library Federation 1974-92
- 16-12 UBC – Govt Libs service 1975-84
- 16-13 Lecture Notes – SLAIS 1979-87
- 16-14 BCUC Committee – Public Services 1980-84

BOX 17

- 17-1 UBC Film Library [also re. copyright] 1983-90
- 17-2 CISTI/NRC delivery 1983-93
- 17-3 CLA 1987
- 17-4 UBC Library – Forum – University Colleges 1989-91
- 17-5 UBC Library – CSOCC [Committee on Services to the Off-Campus Community] 1990-91