

UBC Bookstore fonds

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***** Institutional records -- researcher access subject to review *****

University of British Columbia Archives



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THE UNIVERSITY OF BRITISH COLUMBIA



The Library

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Fonds Description

UBC Bookstore fonds. – 1923-1946, 1953-1954.

55 cm of textual material.

Administrative History

The UBC Bookstore is owned by the University and operated by University staff in co-operation with faculty and students to provide the campus community with course textbooks, reference works, and office supplies. The Bookstore is prepared to supply all course supplies required by students, including books, notebooks, instruments and all kinds of specified and general supplies. Over the years, the Bookstore has expanded into the major academic bookstore in British Columbia and it now regularly stocks a wide range of general and academic titles for the convenience of students, faculty and staff of the university, as well as professional and business people and the general public. To allow students the choice between buying new and used books, the Bookstore also re-purchases from the students used books in good condition.

Scope and Content

The fonds consists of correspondence, inventories of books, order forms and invoices which document the book selling operations of the business.

Notes

Acquired in two accruals: in 1991 from the UBC Bookstore, and in 1994 after being found in one of the basements of the Mathematics Building (under the Math 100 lecture hall) by asbestos inspectors from Plant Operations.

File List available.

Series Descriptions

Correspondence series. -- 1930-1954; predominant 1930-1937, 1953-1954.

27 cm of textual materials.

Series contains correspondence relating to the UBC Bookstore's interactions with various publishers.

Series is arranged alphabetically.

File Lists of Books series. -- 1923-1934.

4 cm of textual materials.

Series contains annual inventories pertaining to the purchase of books by UBC faculties. Included in the inventories are book titles and prices, listed by faculty and department.

Orders series. -- 1933-1946.

9 cm of textual materials.

Series contains order forms relating to the purchase of books from various publishers.

Series is arranged in reverse chronological order.

Invoices series. -- 1932-1936.

14.5 cm of textual materials.

Series contains invoices pertaining to the purchase of books from various publishers.

Sales to the Library series. -- 1934-1937.

.5 cm of textual materials.

Series contains invoices pertaining to the sale of books by the UBC Bookstore to the UBC Library.

File List

Box 1

CORRESPONDENCE SERIES

1-1 Correspondence

1-2 Correspondence

[\(continued\)](#)

FILE LISTS OF BOOKS SERIES

1-3 File Lists of Books

ORDERS SERIES

1-4 Orders

1-5 Orders

1-6 Orders

1-7 Orders

INVOICES SERIES

1-8 Invoices

1-9 Invoices

1-10 Invoices

1-11 Invoices

1-12 Invoices

1-13 Invoices

1-14 Invoices

1-15 Invoices

SALES TO THE LIBRARY SERIES

1-16 Sales to the Library

Box 2

CORRESPONDENCE SERIES (cont'd)

2-1 Company Correspondence - A-M - April 1/53-March 31/54 (3 folders)

2-2 Company Correspondence - Mc-Z - April 1/53-March 31/54 (3 folders)