

THE UNIVERSITY OF BRITISH COLUMBIA

**INTERDEPARTMENTAL
MEMORANDUM**

TO Executive Reps/Division
Stewards/Stewards

FROM Union Office

April 6 19 76

RE: NEW EMPLOYEES

The enclosed form letter will be sent out weekly or bi-weekly to the Executive Reps with a copy to the Division Steward (or to a steward if there are no officers in the Division). The Executive Rep and Division Steward should work out a system for holding these introduction to the Union meetings. Stewards in Divisions with no Executive Rep or Division Steward may call on the Executive, Grievance Committee or Union Organizer for assistance in these meetings.

Peggy Smith

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