

MINUTES

SAFETY COMMITTEE

Department of Theatre

September 2, 1983

cc.

R. A. Grant - Director - Employee Relations (2)
Dr. Brockington - Head - Department of Theatre
A.U.C.E. Local 1
Ian Pratt
Sherry Darcus
Michael McGee
Don Griffiths
John Henrickson
Rose Marie Heselton
Robert Eberle
Carol Fisher
Don Davis

Minutes of the Safety Committee - Department of Theatre

September 2, 1983 - 1:00 p.m.

Persons present at the meeting were:

Ian Pratt
Sherry Darcus
Michael McGee
Don Griffiths
John Henrickson
Rose Marie Heselton
Robert Eberle
Carol Fisher

- It was moved and seconded that the minutes be amended to read:
" The term of the Safety Committee will be from September 1st to September 1st before which an annual general meeting will be held." Motion passed.
- It should also be noted that Don S. Davis was present at the first meeting of August 25 and that the omission of his name on the list of persons present was an oversight on the part of the secretary.
- Ian Pratt reported that we now have WCB Handbooks on hand and that we have a scene shop policy for teaching safety principles.
- There was general discussion regarding emergency phone numbers and the posting of them. Ian Pratt has sent for relevant WCB posters.
- The Safety Inspection Committee read over their findings. There was general discussion and some specific tasks were delegated to committee members.
- The Safety Inspection Committee was commended for their diligence and extreme thoroughness. All recommendations were prioritized and timetables assigned as well as personnel involved noted. Details available from sub-committee.
- It was moved and seconded that there be an annual major inspection between the theatre season's end and the annual general meeting. Motion passed.
- It was moved and seconded that there be an intermediate inspection once a year around Christmas time. Motion passed.
- It was moved and seconded that there be a list of safety related jobs to be done posted on the safety board. Motion passed.
- It was moved and seconded that upon request of a member, a meeting of the committee shall be called. Motion passed.
- It was moved and seconded that the next meeting of the Safety Committee is to be held at a convenient date after the term ends in December. Motion passed.
- The meeting adjourned at 3:00 pm.