



**association of university and college employees**

March 5, 1981

Ms. Jane Strudwick  
Senior Labour Relations Assistant  
Employee Relations Dept.  
Campus Mail

Dear Jane:

Please be advised that Helen Glavina did not leave her office until 3:30 pm Thursday, March 5th. She will therefore not require leave of absence from 2:30-3:30 pm.

Yours truly,

Wendy Bice  
Union Co-ordinator  
AUCE Local 1