



association of university and college employees

March 12, 1982

Mr. R.A. Grant
Director
Employee Relations Dept.
Campus Mail

Dear Mr. Grant:

Re: Short-Term Leave of Absence

Please be advised that the following employees did not require leave of absence for Thursday, March 11, 1982:

Helen Glavina	Law
Darlene Bailey	Cat. Records, LPC

Also, please amend the leave of absence request for Susan Horner of the Woodward Library, Tuesday, March 16th to read:

Susan Horner	Woodward Library	2:45-5:00 pm
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Please amend your records and bill the Union accordingly.

Yours truly,

Wendy Bice
Union Co-ordinator
AUCE Local I

cc: Pat House