

BRITISH COLUMBIA CAMPING ASSOCIATION

An inventory to their records

in

The Library of the University of British Columbia  
Special Collections Division

## FINDING AID

### British Columbia Camping Association

#### INTRODUCTION

The papers were collected from various B.C.C.A. executives of past years, as they had never been housed in the office before. The sorting and indexing took place in 1977, and materials from 1973 to 1977 were retained at the B.C.C.A. office; each year is to be added to the other files after five years have elapsed.

The files consist of minute books, newsletters, historical accounts, reports, correspondence, miscellaneous papers, photographs, camp brochures and newsletters, directories of camps, and newspaper clippings. Materials were scarce for some years, so most items were preserved. Files on other years had to be set up more selectively, due to the profusion of papers. For some correspondence only samples were kept; for example only one or two requests for directories or employment information were preserved in any given year, while there may have been twenty or thirty such letters.

The most logical arrangement, except for the few preliminary and final categories, was a chronological one, by year, starting from 1940. Within each year, the papers are filed in categories arranged alphabetically.

This Finding Aid is most effectively used in conjunction with the "Chronological Account of the British Columbia Camping Association." By scanning a brief review of the highlights for a given year and then referring to the Finding Aid listings for that year, the user can more easily determine what items should be of particular interest.

For a complete review of the events of any year, the files on the preceding and following years should also be consulted; all items

are filed according to the year in which they are dated, but may refer to events that occurred earlier or later. e.g. plans for, or reports on, a conference. Many annual reports are actually presented - and dated - in the spring following the year they review. Such cases are indicated in the Finding Aid.

All entries can be assumed to refer to events occurring in the year under which they are listed, unless otherwise indicated. For example, under 1967: Centenary journey

but, under 1966: Centenary journey, 1967

Similarly, any files not titled with the name of another organization can be assumed to be from B.C.C.A. For example, the entries: Conference

Counsellor training

both refer to B.C.C.A.-sponsored events, but the entry: Camp referral project - Vancouver Community Chest and Council refers to another organization's project. Conferences, reports, etc., of other organizations are included if B.C.C.A. members participated, or if they pertained in some way to the activities of the B.C.C.A.

Any item with the date marked in pencil on the upper right corner was not dated until 1977. Such dates followed by a question mark should be regarded as approximate.

#### INTERPRETATION OF HEADINGS

Conference is the term used for the thematic sessions held most years, although the sessions were referred to at different times by other terms such as seminars, workshops, and institutes as well as conferences.

Correspondence on any particular topic is filed with that topic after all the other material in the file. All correspondence is filed chronologically, regardless of sender or receiver.

Internal business refers to correspondence and memos among the B.C.C.A. members and executive, regarding the operation and activities of the association.

Meetings refers to material such as notices and agendas of meetings for which there are no minutes.

Membership and mailing lists are filed together, when both are available, as a record of the people involved in camping at a particular time. In many cases it is not clear which type the list is.

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Preliminary material

Historical information

-- BCCA executive

-- a chronological account

-- The British Columbia Camping

Association: A History

Financial statements

Constitution

-- proposed constitution 1940

- ~~lib~~
- amendments to the constitution - 1951
  - constitution 1957
  - constitution and bylaws - 1963  
(working copy and final draft)

Financial statements

Newsletters

Minutes

- book I - November 1943 to October 1948
- book II - November 1948 to November 1961
- book III - 1962 to 1967
- book IV - 1968 to

1940 Annual report

Camp observation record form, Canadian YMCA camps, 1940

Circulars

Internal business

Meetings

Membership list

Music committee

Reports

- Camp Alexandra
- Camp Elphinstone
- counsellor training at Moorecroft Camp
- history of camps in Canada for girls

Ontario Camping Association

- Vol. 1, No. 1 of Canadian Camping Magazine,  
then published by OCA, later by CCA
- circular re "war sacrifices in camp"
- letter to Gertrude Moore

1941 Annual reports

CCA -- correspondence with  
Canadian Camping Magazine

Conference

Meetings

Membership list

Music committee

-- minutes

-- report

-- correspondence

1944 CCA -- correspondence with

Circulars

Meetings

Membership list

Ontario Camping Association -- correspondence with

- 1945 "Camp Counsellors for Canada"-- article by Gertrude Moore  
CCA -- correspondence with, re brief to federal government  
CCA -- correspondence, miscellaneous  
Correspondence re collection of songs for CCA  
Correspondence, miscellaneous  
Meetings  
Survey  
    -- questionnaire  
    -- interim report  
    -- correspondence, including samples of  
        identical letters sent to BCCA members
- 1946 Correspondence  
Membership and mailing lists
- 1947 CCA -- circulars  
CCA -- conference  
CCA -- correspondence with  
Circulars  
Correspondence, miscellaneous  
History of the BCCA, by Gertrude Moore  
Membership list

1948 Annual reports  
-- to BCCA  
-- to CCA  
Camping banquet, April 15 -- arrangements for  
CCA  
CCA -- correspondence with  
Circulars  
Correspondence  
Counsellor-training -- BCCA  
Counsellor-training -- Kiwanis and Vancouver School Board  
Membership and mailing lists  
Resources available -- correspondence

1949 CCA -- annual meeting, 1948 - report to BCCA  
Circulars  
Correspondence -- miscellaneous  
Directory -- introduction  
Membership and mailing lists

1950 Camp referral project -- Vancouver Community Chest  
and Council  
Canadian Association of Health, Physical Education,  
and Recreation Convention  
CCA -- circular  
CCA -- correspondence with  
Correspondence re membership  
Correspondence -- miscellaneous  
Internal business



1951 Annual report on 1950/51  
CCA -- correspondence with  
Correspondence  
Membership lists

1952 Annual report on 1951/52  
CCA -- circulars  
CCA -- correspondence with re executive nominations  
CCA -- correspondence with  
Correspondence re membership  
Correspondence -- miscellaneous  
Counsellor training -- camp counsellors institute  
committee  
Counsellor training  
-- brochures  
-- correspondence  
-- registrations  
-- report  
-- other counsellor training programs  
Internal business  
Reports  
-- Pacific Camping Federation Annual Conference  
-- short stories  
Membership lists

1953      Camp referral project -- Vancouver Community Chest  
            & Council

            CCA -- correspondence with

            Correspondence re directory

            Correspondence re membership

            Correspondence -- miscellaneous

            Counsellor training

                -- brochure

                -- registration list

                -- correspondence

            Membership and mailing lists

1954      Camps -- list

            Camp referral project -- Community Chest & Council

            CCA -- correspondence with

            Correspondence -- miscellaneous

            Membership lists

            Pacific Camping Federation -- conference at Harrison

                Hot Springs

            Public relations



Correspondence -- iscellaneous

Counsellor training -- Vancouver

Counsellor training -- Nelson

Membership list and membership report (on 1955)

Metropolitan Health Service -- meeting with  
Questionnaire to members

1957 Annual report

Camp referral project -- Vancouver Community Chest  
& Council

Camp staff placement bureau

Canadian camp week -- CCA brief

CCA -- correspondence with  
Community Chest & Council -- correspondence with  
Conference

Correspondence -- miscellaneous

Course -- Camping know how -- Vancouver School Board

Membership list

Pacific Camping Federation -- conference - report  
to CCA

1958 Camps -- list

Correspondence re jobs

Correspondence -- miscellaneous

Counsellor training

Meeting, annual -- arrangements for

- 1959      Camps -- list  
          CCA -- annual report  
          Counsellor training  
          Correspondence -- miscellaneous  
          Meetings
- 1960      CCA -- correspondence with  
          Course, UBC and BCCA -- camp leadership conference  
          Proposed health regulations
- 1961      CCA -- correspondence with  
          Course -- camp leadership conference  
          Directory -- questionnaire re
- 1962      CCA -- correspondence with  
          Course -- camp leadership conference  
          Meetings  
          Membership list
- 1963      Annual report on 1962  
          Camps -- list  
          CCA -- correspondence with  
          Conference -- camp standards conference  
          Meetings  
          Standards committee -- report

1964      CCA -- correspondence with  
          CCA -- correspondence re membership in BC and  
                    nominations from BCCA  
          CCA -- correspondence with  
          Centenary journey, 1967 -- planning committee report  
          Correspondence -- miscellaneous  
          Course -- leadership -- correspondence re  
          Membership  
                    -- notices  
                    -- forms  
                    -- correspondence

1965      CCA, pre BC executive -- correspondence with  
          Centenary journey, 1967  
                    -- planning committee minutes  
                    -- forms  
          Conference, March 10-13, Parksville -- CCA annual meeting  
  and BCCA seminar  
                    -- brochure  
                    -- notice  
                    -- evaluation  
                    -- planning committee meetings  
                    -- report  
                    -- correspondence

          Conference, Feb. 10-12, 1966 -- planning committee  
          Correspondence re membership  
          Correspondence -- miscellaneous  
          Course for camp cooks -- proposal for

Intercultural camping

-- meeting

-- correspondence

Membership & mailing lists

Other provincial camping associations

1966

Annual report

-- on 1965

-- on 1966

B.C. Safety Council conference -- report to BCCA

CCA -- correspondence with

Centenary journey, 1967

Conference, Feb. 10-12, Stanley Park -- CCA annual

meeting and BCCA conference

-- brochures

-- papers

-- planning committee

Correspondence -- miscellaneous

Course for camp cooks

Counsellor training

Internal business

Mailing and membership lists

Public relations

Standards

-- ACA standards

-- CCA standards

-- correspondence with other provinces

Taxation of camps -- correspondence

1967            Accreditation  
                 CCA -- annual report  
                 CCA -- correspondence with  
                 Centenary journey  
                      -- CCA brochure  
                      -- instructions and plans for E.C.  
                      -- list of trip leaders  
                      -- map of route  
                      -- notice of reception  
                      -- planning committee minutes  
                      -- report from Camp Doka  
  
                 Health act  
  
                 Membership and mailing list  
  
                 Regional camp administrator's seminar

1968            Annual reports  
                      -- on 1967  
                      -- on 1968  
  
                 CCA -- annual report  
  
                 Centenary journey -- reports  
  
                 Conferences  
                      -- regional camp directors seminar  
                      -- day camp training seminar (see also 1969 report)  
  
                 Correspondence  
  
                 Counsellor training



Job-seekers -- list

Membership

-- application forms

-- camp information forms

-- correspondence

Membership lists

Standards and accreditation

1969

Annual report on 1968

Camp Lobo -- correspondence re (see also 1970)

CCA -- correspondence with

CCA -- report of the long-range planning committee

Conferences, 1968

-- report on -- regional camp directors seminar

-- day camp training seminar

Conference, 1970 -- report of the exploratory committee

Correspondence -- miscellaneous

Internal business

Membership lists

1970           Annual report on 1969

                Camp Lobo -- correspondence re (see also 1969)

                CCA -- report of the task force studying the  
                                development of the CCA

                Conference -- camp directors seminar

                        -- folder

                        -- brochures

                        -- correspondence

                Correspondence -- miscellaneous

                Internal business

                Membership list

                Standards and accreditation

                        -- CCA standards adopted by BCCA

                        -- CCA standards committee report

                        -- BCCA visitation procedures

                        -- BCCA standards and accreditation committee  
                                members

1971           Accreditation

                        -- accreditation and standards committee -- minutes

                        -- list of committee members

                        -- visitation forms

                        -- meeting notices

                        -- correspondence

                Annual reports on 1970 -- two versions

                B.C. Sports Federation -- business with

CCA -- correspondence with

CCA -- standards workshop

-- brochures

-- correspondence

CCA -- miscellaneous

Conference

Correspondence -- miscellaneous

Internal business

Leadership and development committee -- minutes

Membership lists

1972

Accreditation and standards

-- standards and accreditation committee -- minutes  
and report

-- copy of BCCA standards and visitation form

-- correspondence re accreditation

-- correspondence re standards

Annual report

Camps -- information

CCA -- annual report

CCA -- constitution

CCA -- correspondence with

CCA -- national camping day

CCA -- miscellaneous

Conference -- challenge for the 70's, March 9, Sorrento

Correspondence -- miscellaneous

Counsellor training

Internal business

Opportunities for Youth program -- correspondence re

Miscellaneous files

Camp directories

-- British Columbia Camping Association

-- Camp Referral Project, United

Community Services

Camp brochures and newsletters

Newspaper clippings

Ephemera

Photographs

1973

Constitution  
Financial statements  
Minutes  
Newsletters and notices  
Accreditation  
Annual meeting and conference-- Parksville  
C.C.A.-- memos  
          executive meeting - Vancouver  
          correspondence  
          conference - Geneva Park  
Correspondence - general  
Local Initiatives Programme  
Membership  
National Camping Day

Various historical items were deposited by the Association with the files for 1973, including:

Report -- Sky-Line Boys' Camp  
          Report of the Community Boys' Winter Camp, Vancouver  
          Y.M.C., at Hollyburn Ridge, December 26 - 31, 1943.

Sound recordings (transferred to U.B.C. Archives)

	Camp Leadership Conference	April 22-24, 1960
1 reel	Address by Dr. Coolie Verner, "A Sociologist's Perception of Camping as Education."	April 22, 1960
	Third Camp Leadership Conference	May 4 - 6, 1962
2 reels	Address by F.M. "Scotty" Washburn, Assistant General Secretary YMCA, Seattle, "The Counsellor - His Roles In Camp."	May 5, 1962
1 reel	Address by Lorne E. Brown, "A Camp Philosophy - Do You Have One?"	May 5, 1962
1 reel	Address by Charles E. Hendry, "Toward a Better Understanding of Leadership."	May 5, 1962
	Address by Ian McTaggart-Cowan, "Conservation - Its Implication For The Camp Counsellor."	May 6, 1962
	Greeting from the American Camping Association and a brief report on the latest ACA Convention in New York by F.M. "Scotty" Washburn.	May 6, 1962.

The Camp Conferences were sponsored jointly by the Department of Extension, U.B.C., and the B.C. Camping Association. For further information on the programmes, see the conference brochures.

5 audio reels transferred to UBC Archives, Department of University Extension funds.  
UBC AT 0559  
UBC AT 0560 (2 reels)  
UBC AT 0561  
UBC AT 0562

Printed material

Brochures providing information about camps (Camp Kopje, Private Camp for Girls, est. 1952 and discontinued 1968, Camp Elphinstone, Camp Capilano, 1965), a directory of accredited camps for 1977, Town Talk about camps, Feb., 1960, and a brochure about Young Canada's Centenary Canoe Journey, 1967, including souvenirs made for the occasion.

Photographs

Photographs of various camps and Association projects including brochures and other material relating to the camps and projects

Centenary Journey, 1967

Third Camp Leadership Conference, including brochures on the first and second conferences, 1950-1962.

Camp Alexandra, Crescent Beach

The camp is operated by the Neighbour Services Association of Greater Vancouver. It was founded in the 1920's as Alexandra Orphanage Camp and later became Alexandra Fresh Air Camp.

Camp Homewood, Quadra Island

Camp YaWaCa, Salt Spring Island

Columbia Bible Camp, Lindell Beach

Gamma Phi Beta Camp for Girls

Girl Guides of Canada (B.C.)

Kwomais (a place of Vision), a United Church Camp, Ocean Park

Moorecroft for girls

Pioneer Girls Camp, Cherith, near Cultus Lake