

INTERDEPARTMENTAL  
MEMORANDUM

TO Miss Deborah Hughes

Assistant Housekeeper

FROM Antony Parras

Accommodations Manager

July 25th, 1975

PERSONAL AND CONFIDENTIAL

RE: Your Request For Leave Of Absence

In the absence of Mr. Bowes and according to his instructions, I am in the unfortunate position to inform you that due to the short notice you gave us for leave, we cannot schedule your request beginning July 28th.

In our effort to compile with your request however, we are prepared to grant you leave of absence until July 31st inclusive. After that date, unfortunately, we cannot afford the overtime your absence will cost to the Convention Centre. Another alternative is, that if your personal reason could prompt your leaving after August 21st, when we anticipate a decline in our Convention occupancy then we will be happy to grant you the leave.

If you still feel that you must be going for your requested period we will accept your resignation and allow you to waive Article 33, Section 4, of the A.U.C.E. contract.



AP:dem

cc/ Mr. Michael Bowes, Convention Manager  
Mrs. Rosie Schleser, A.U.C.E. Substeward  
Mr. Ken Werker, Housing