



**association of university and college employees**

Executive Meeting

June 2, 1983

Union Office

12:30 - 4:30

Agenda

1. Adoption of Agenda
2. Adoption of the minutes - unavailable\*
3. Union Co-ordinator's Report
4. Union Organizer's report
5. Health & Safety Representative's Report
6. Executive Report
7. Grievance Committee Report
8. Contract Committee Report
9. Provincial Report
10. Next Executive Meeting
11. Next Membership Meeting
12. Other Business

\* Patricia House is away this week.

## EXECUTIVE MINUTES

Time: 12:30 - 3:00 p.m.

Place: Union Office

Date: June 2, 1983

Present: Fairleigh Wettig, Karen Shaw, Wendy Osborne, Shirley Irvine, Suzan Zagar

Absent: Patricia House, Adrien Kiernan, Kitti Cheema

Chair: Suzan Zagar

Secretary: Shirley Irvine

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1. Adoption of the agenda
2. Adoption of the minutes - unavailable therefore not adopted
3. Union Co-ordinator's Report
  - discussion on having someone fill in for the month of July
  - Rosemary Rising who worked during July in the Union Office is willing to work again and would be useful since she already knew the office set-up
  - Suzan suggested that we need more than a clerical fill-in. She stated that we need an acting Co-ordinator and proposed Kitti Cheema. Since Kitti was not present, she would be asked if she agreed to take the job for the month of July.

Moved by Fairleigh Wettig

Seconded by Wendy Osborne

THAT KITTI BE ASKED TO WORK DURING JULY IN THE UNION OFFICE

Carried.

- Shirley Irvine discussed the reclassification appeals from the Salary Equity Program
  - We are waiting for the decision of the Appeals Committee
  - The Word Processors have an excellent case and will be grieving a negative decision
4. Union Organizer's Report
    - Adrien Kiernan sent a request via Fairleigh that Executive meetings not be held on Thursdays.
    - Patricia House was away and had asked Fairleigh to present the problem of not having cheques signed. It was a nuisance and hindrance to the Secretary-Treasurer not to have cheques countersigned when necessary. Patricia on many occasions has had to chase after the President and/or Vice-President to countersign cheques. This was an unproductive use of time. The example
    - Suzan Zagar said that Kitti had not shown up to sign the pay cheques in advance since she felt that the office staff should not have the cheques ahead of the membership.
    - Fairleigh Wettig pointed out that the cheques were dated for the end of the month, and furthermore, the office staff did not have the advantage of having the cheques directly deposited into the bank accounts.

Moved by Fairleigh Wettig

Seconded by Karen Shaw

THAT Wendy Osborne have interim signing authority until we elect a new president.

Carried.

- Suzan Zagar also stated that the President and Vice-President had not wanted to sign cheques ahead of time because they did not want Patricia to give herself salary advances
  - Shirley stated that we should not continue with the discussion since Patricia was not there.
  - Fairleigh Wettig discussed the request by Professor Mitten of Commerce to hire a student in the summer to prove to the Dean that administrative secretarial positions are necessary. The student would be paid AUCE rates. The Executive approved the request.
  - There was discussion of Denise Fullbrook's case.
  - There was discussion of the exclusion of the Music positions from bumping.
  - Shirley discussed the case of Betty York and the necessity to try to institute a Sick Leave Indemnity Plan during the next set of negotiations. Betty York was presently on sick leave and living on welfare since we do not have an Indemnity Plan for people who run out of sick leave and have used up the U.I.C. benefits.
  - There was discussion of Copy and Duplicating.- We haven't heard from the Board on whether the people in that department are proceeding with their action to withdraw from AUCE.
5. Health and Safety Report
    - Karen Shaw asked the University about the buildings that contain asbestos. She was told that SUB is the only building which has the blue crystallite asbestos that is dangerous. The other buildings have a less dangerous asbestos and have been inspected by the WCB. The Music building and Hebb theatre are two of those buildings. Karen will try to find out the rest of the buildings. SUB hasn't been cleared of asbestos yet.
  6. Executive Report - none
  7. Provincial Report - none
  8. Other Business
    - Discussion of how the ten people in Recon will bump
    - Eric Jeffries - decision of executive on his study postponed until the next meeting
  9. Next membership meeting - June 30 (to give time to do newsletter and so Fairleigh could be there since she will be taking a course in the week before)
  10. Next executive meeting - Tuesday, June 21, 12:30 p.m.
  11. Meeting was adjourned.  
 Moved by Shirley Irvine  
 Seconded by Wendy Osborne  
 Carried.