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12 Business Agent

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A Hiring Committee shall be struck composed of the President, the ~~1st~~ Sec-Treasurer, the chairs of two of the major standing committees and one member at large to attend to the hiring of a business agent. ~~The~~

The base salary will be \$30,000.00 per year plus the same benefits as members of the local union. ~~After the first year~~ There will be a 6 month probationary period and a mid point formal evaluation by the Executive Board. After the first year of employment on the anniversary date, the BFA will receive salary increases as negotiated by the local for their members.

The job ~~post~~ description shall be as follows:



## Business Report

The duties and conditions of Employment of the B/A shall be inscribed in the minutes of the meeting. The duties & conditions of employment shall not be inconsistent with the provisions of this CUPA Constitution notwithstanding any other provision of this Constitution. The B/A may have voice but no vote at meetings of the local, ~~and~~ the Executive meetings and will not be delegates to District Council meetings, Provincial Division and/or national Conventions.

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## 13 Administrative Secretary:

The duties and conditions of employment of the Administrative Secretary shall be the same as those of members of the local, however, she/he will not be a member of the local. ~~The contract~~ ~~to~~ contract will be drawn up outlining <sup>the</sup> working conditions and benefits. The salary will be Pay Grade VIII Step A.