

**EXECUTIVE MEETING**

**25 JANUARY, 1989**

**MINUTES**

The Chair called the meeting to order at 4:50 p.m.

**PRESENT:**

Pamela Lundrigan, President; Leigh Bryant; Diana Ellis; Estelle Lebitschnig; Susan Claybo; Zlata Pound; Sandy Lundy; Shirley Irvine; Fred Snyder; Rosanne Hood; Greg Fisher (observer)

**ADOPTION OF AGENDA**

**MOVED Synder SECONDED Fisher**  
**"That the agenda be adopted as circulated"**

**CARRIED**

**ADOPTION OF MINUTES**

**MOVED Ellis SECONDED Bryant**  
**"That the minutes of January 11, 1989 be amended as followed:**  
**: under President's Report, a), correct pamela to Pamela**  
**: under Grievance Committee Report, i) delete one \$150.00; and in the fourth para, change**  
**"...and place them on..." to "and place Brown and Beatty on...";**  
**: under the Union Counselling, change "will research..." to "researched"**  
**: under Contract Committee Report, ii), change the word "elected" to "nominated"**

**CARRIED**

**BUSINESS ARISING**

**PRESIDENT'S REPORT**

**Hiring Committee/Coverage for Office**

We will not be able to hire anyone until mid-February, and since someone will need to train the replacement, it was

**MOVED Ellis SECONDED Lebitschnig**  
**"That Pamela be booked off to be in the Union office until March 3"**

**CARRIED**

It was further

**MOVED Claybo SECONDED Lebitschnig**  
**"That a Temporary be hired at a Secretary III level"**

**CARRIED**

**Letter to UBC re: Physical Planning Secretary**

**MOVED Ellis SECONDED Fisher**  
**"To approve Pamela's letter as circulated"**

**CARRIED**

**Retirement Seminar**

**MOVED Snyder SECONDED Ellis**

**"That the Union only pay for the course for the Pension Representatives."**

**CARRIED**

**Committee Expenses**

**MOVED Fisher SECONDED Synder**

**"That Executive Members be reimbursed for transportation costs (i.e. bus, mileage, taxi fares) from their work place to the Union Office when on legitimate Union business."**

**CARRIED**

**Minute-taker at Future Union Meetings**

**MOVED Fisher SECONDED Ellis**

**"That the Union purchase a dictaphone machine with an external microphone jack".**

**CARRIED**

**SECRETARY-TREASURER'S REPORT**

**COMMITTEE REPORTS**

**Grievance Committee**

**MOVED Irvine SECONDED Ellis**

**"To approve the purchase of John Stanton's book on arbitrators"**

**MOVED Irvine SECONDED Fisher**

**"That the cost of John Stanton's book on arbitrators was not to exceed \$100."**

**MOVED Irvine SECONDED Lebitschnig**

**"That the Grievance Committee report be accepted"**

**Contract**

**MOVED Snyder SECONDED Irvine**

**"That the Contract Committee report be accepted."**

**Health & Safety**

**MOVED Lebitschnig SECONDED ??**

**"That Debra Dobie be booked off Feb. 16 from 8:30 - 12:00**

**That Estelle Lebitschnig be booked off Feb. 16 from 1:00 - 4:30**

**That Pat Fornelli be booked off Feb. 17 from 9:00 - 1:00**

**to cover the Health & Safety booth at Health & Safety week."**

**MOVED Lebitschnig SECONDED Irvine**

**"That the Health & Safety Committee report be accepted."**

**Job Evaluation**

**MOVED Claybo SECONDED Snyder**

**"That the Job Evaluation Committee report be accepted."**

**Education - no report**

**CARRIED**

*This minutes are not complete. At the meeting, a discussion was held, and it was pointed out that the Secretary Treasurer signs all cheques, and alternate signing authority applies only to the other designated officers. S. Lueder-Truster Apr. 17, 1987*

**Communications**

**MOVED Ellis SECONDED Lebitschnig**

**"That the Communications Committee report be accepted."**

**CARRIED**

**OTHER BUSINESS**

**MOVED Claybo SECONDED Ellis**

**"That Pamela look after petty cash until a full-time secretary is hired."**

**CARRIED**

The meeting adjourned at 7:10 p.m. **(MOVED Ellis)**

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