

June 13, 1974.

A membership meeting of AUCE, Local 1 was held on June 13, 1974 at 5:00 P.M. in Buchanan 100 with Jean Rands in the Chair.

Peggy Smith ) That the meeting adjourn at 6:30 P.M.  
Heather MacNeill )

Carried.

Minutes of the meeting of May 23, 1974

Ella Marsden ) That the minutes of the meeting be approved as read.  
Betty Vinson )

Carried.

Financial Report

The Statement of Income and Expenses (September 24, 1973 to May 31, 1974) had been distributed at the meeting of May 23 and a copy is attached to the original minutes of this meeting. Volunteers, preferably with bookkeeping experience, were requested to assist Pat Gibson with the work on the Union records.

Sandra Lundy ) That the financial report, as circulated, be approved.  
Pat Gibson )

Carried.

Treasurer's Report

The Treasurer's proposed expenditures for the initial office furnishing together with the estimated continuing expenses had been circulated. This statement is attached as an addendum to the original minutes of this meeting.

Sandra Lundy ) That the Executive be empowered to make expenditures to  
Pat Gibson ) a maximum of \$1,800 to equip and stock an office for the  
Union when, in the opinion of the Trustees and the  
Treasurer, it is within the financial ability of the  
Union so to do.

Carried.

Sandra Lundy ) That no expenditure in excess of \$100.00 shall be made  
Keith Conroy ) by any officer or member of the Union without prior  
approval at an executive meeting.

In amendment,

Peggy Smith ) That the word "membership" be substituted for "executive"  
Kay Lockhart )

Carried.



June 13, 1974.

Treasurer's Report (cont'd)

In amendment,

Ruby Toren	)	That the phrase "exclusive of the initial expenditures necessary to equip an office" follow the word "That" in the motion.
Keith Conroy	)	

Carried.

The motion as amended was carried.

Sandra Lundy	)	That the Signing Officers be empowered to sign leases for the rental of equipment which in <sup>their</sup> opinion are essential for the conduct of the business of the Union, or to maintain equipment which the Union owns.
Kay Lockhart	)	

Carried.

It was pointed out that this would be subject to predetermined restrictions.

Sandra Lundy	)	That no order for goods or services of any sort shall be made on behalf of the Union by an officer, steward or member without prior written permission of the Treasurer, or written approval by a quorum of the Executive.
Pat Gibson	)	

In amendment,

Heather MacNeill	)	That the Executive be empowered to spend an amount not more than \$10.00 in contravention of the Treasurer's wishes.
Keith Conroy	)	

Carried.

The amendment was carried.

The motion as amended was carried.

Sandra Lundy	)	That the Alma Mater Society be paid the rent due in the amount of \$300.00.
Jackie Ainsworth	)	

Carried.

In this connection it was suggested that Eva Dolan be approached to check on whether or not there is any office space available on campus.

Sandra Lundy	)	That a reserve fund of \$1000.00 be put aside for the payment of the union organizer's salary and that this fund not be liquidated until such time as the Union has \$7,000.00 in its account.
Emerald Murphy	)	

Carried.



June 13, 1974.

Issues re Special Meeting (Study Session)

Joan Cosar ) That the ballots for the Special Membership meeting  
Pat Gibson ) held May 30th, be destroyed.

Carried.

Heather MacNeill suggested that reductions in wages or make-up of time lost at the "Study Session" be discussed and resolved at the supervisory level since this issue could mushroom into a controversy under "unfair labour practices".

Nominations for Union Organizer

Five names had been put forward for this position - Jackie Ainsworth, Donna Herriott, Ann Hockey, Dick Martin and Eleanor Somers. Only Ann Hockey and Dick Martin agreed to stand.

Pat Gibson ) That nominations for the position of Union Organizer  
Keith Conroy ) close.

Carried.

Both candidates gave short resumes of their qualifications and concepts of what the position entailed. A written statement from each Nominee was to be enclosed with the ballots.

A short report explaining the balloting procedures was given by Pat Gibson. The system to be used for collecting the necessary statistics for proper recording of membership statistics was also explained.

Pat Gibson ) That the report be accepted.  
Emerald Murphy )

Carried.

Change in the Union Constitution

Sandra Lundy ) That Section J(7) of the Constitution be reworded to say  
Kay Lockhart ) that the annual fiscal meeting of the Local association would be held in September instead of January and that relevant dates within the Constitution be amended to make for consistency.

Carried.

Local representatives to the Provincial Executive

Elsie Mols had resigned as representative to the Provincial Executive and nominations for a replacement will remain open until the next membership meeting scheduled for July 11th. Laurie Abram's name has already been submitted as a nominee.



June 13, 1974.

Contract Committee Report

Keith Conroy ) That the meeting time be extended to permit a member  
Emerald Murphy ) of the Contract Negotiation Committee to report.

Carried.

Although progress had been disappointing, Kay Lockhart reported in a humorous vein. The Communications Committee through the medium of the Newsletter will bring the members up to date on the proceedings.

As there was no other business, the meeting adjourned.

Secretary

Chairman



AUCE LOCAL ONE  
Proposed Expenditures  
May 23, 1974

*Ella*

At this point we cannot present a complete budget because we do not know how much it is going to cost us to run the Union. However, it should be of interest to the members that the monthly expenses of another union on campus, exclusive of rent and salaries, are \$500.00

Nevertheless, the following list of equipment and supplies should give us some idea of how much it will cost to set up an office and stock it. The prices listed are wholesale and therefore about half of what we would have to pay retail. Wherever possible we will endeavour to buy serviceable used equipment if the proposed expenditures are approved by the membership.

Furniture and equipment	Approx. wholesale prices
Electric Typewriter (used)	\$ 200.00
Annual Service contract	42.00
Desk with typing arm	150.00
Steno chair	40.00
Two ordinary chairs, \$15.00 ea	30.00
Model 820 Gestetner - price of a new machine	890.00
(This is not an immediate expense as we will be able to get one on loan.	
The total cost of a 5 year lease @ \$24.00 per month would \$1440. )	
Gatherette collator	13.56
Bookcase which could double for storing stationery	150.00
Desk orderly	<u>8.00</u>
	\$ 1,523.56
Less cost of Gestetner	<u>633.56</u>

Continuing Expenses (we are not committed to these products, the figures are given for information)	
Reprox photocopying machine - 3.5¢ per copy for first 4000 a month	140.00 per month
Kores stencils	2.57/quire
Kores Ink for Gestetner	2.09/tube
Paper stock for duplicating and photocopying	
8½" x 11" @ \$5.00/M - 5000 a month	25.00
8½" x 14" @ \$7.00/M - 7000 a month	49.00
Initial purchase of stationery - supplies such as filing folder, scotch tape & dispenser, scissors, paper clips, rubber stamps etc. etc.	\$125.00

- MOTION: That the Executive be empowered to make expenditures to a maximum of \$1,800 to equip and stock an office for the Union when, in the opinion of the Trustees and the Treasurer it is within the financial ability of the Union to do so.
- MOTION: That no expenditure in excess of \$100.00 shall be made by any officer or member of the Union without prior approval at an executive meeting.
- MOTION: That, exclusive of the initial expenditures necessary to equip an office, no expenditure in excess of \$150.00 shall be made by any officer or member of the Union without prior approval at a membership meeting.
- MOTION: That the Executive be empowered to sign leases for the rental of equipment which in its opinion are essential for the conduct of the business of the Union, or to maintain equipment which the Union owns.
- MOTION: No order for goods or services of any sort shall be made on behalf of the Union by any officer, steward or member without prior consultation with the Treasurer.

\* ↗

Or written approval by a quorum of the Exec.

written permission authority

Sandra Lundy,  
Treasurer.



A.U.C.E. MEETING - June 13, 1974

AGENDA

1. Minutes of the meeting of Thursday, May 23, 1974
2. Business arising from the minutes
3. Motion to destroy ballots from Special meeting
4. Financial Report
5. Nominations and short resume by candidates for position of  
Union Organizer
6. Constitutional amendment re change in date of authorization meeting
7. Nominations for Provincial Representatives → *Ramiris Abrams*
8. Report from the Contract Committee
10. Working paper re the Credit Union affiliation
9. Grievance Committee Report
11. Other business.

Secretary



Association of University and College Employees, Local 1

Statement of Income and Expense

Period from September 24th, 1973 to May 31st, 1974

Income

Application fees & donations	\$ 2,064.50
Dues	1,966.50
Other (net)	<u>8.80</u>
	\$ <u>4,069.80</u>

Expenses

Postage	276.00
Printing	684.06
Rent	600.00
Telephone	168.82
Other	55.00
Meetings	<u>71.50</u>
	\$ <u>1,855.38</u>

Excess of revenue over expense 2,214.42

Outstanding debts:

Tax to Provincial Association is approximately	\$ 443.66	
Rent Owing Alma Mater Society	300.00	requires approval
East End Printers	60.00	
CNCP	3.65	
Paper Stock - Smith, Davidson & Lecky	47.88	
Pre-numbered receipt forms - VBS	150.00	requires approval
Envelopes for referendum	35.00	
B.C. Telephone	<u>18.43</u>	
	Total	<u>1,058.62</u>

Balance of cash on hand 1,155.79