

~~E.~~ LOCAL ASSOCIATION EXECUTIVE OFFICERS

~~E.1~~ The Local Association Executive shall include the following officers:

President

First Vice-President (Chairperson of the Grievance Committee)

Second Vice-President (Chairperson of the Contract Committee)

Secretary-Treasurer

Recording Secretary

Trustees (3 positions)

Sergeant-At-Arms (2 positions)

Chairperson of the Communications Committee

Chairperson of the Action & Publicity Committee

Chairpersons of the Job Evaluation Committee

Chairperson of the Technological Change Committee

Chief Steward ~ approved June 9/87

~~E.2~~ Executive Board (Addition)

The local Union Executive Board shall include all the above Local Association Officers except that the three Trustees shall not be members of the Executive Board.

~~E.3~~ Term of Office for Executive Board

The term of Office for Executive Board members and officers, except Trustees, shall be two years. No member may hold more than one elected position on the Executive Board.

~~E.3.1~~ Term of Office for Trustees

At the first election of Officers in the Local Union the Trustees shall be elected so that one shall serve for a period of three years, one for two years, and one for one year. Each year thereafter the Local Union shall elect one Trustee for a three-year period, or, in the case of vacancies occurring, elect Trustees to fill only the unexpired terms in order to preserve overlapping terms of office.

Becomes B.2.1 of skeleton by-laws

~ = Section approved
passed June 9/87
General Membership Meeting

~ = minutes June 9/87
General Membership mtg.

B2.2

B2.4

B2.6

G.1 President

B.3.1

The President shall preside at all meetings of the Local Union; sign all orders on the treasury when ordered by the Local Union; and transact such other business as may of right pertain to his/her office and which may be necessary for the proper functioning of the Local Union.

Carried
June 7/87
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The President shall be a member ex-officio of all Committees and Divisions, and shall be responsible for co-ordination between the Committees and Divisions and the Local Association Executive.

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G.2 First Vice-President

B.3.2

The First Vice-President shall perform the duties of the President in the absence of that officer, and, in case of the resignation or death of the President, shall perform the duties of the President until such vacancy is filled as provided in the By-Laws. He/she shall also preside when called upon by the President and at times when the President may be temporarily unable to discharge his/her duties.

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The First Vice-President shall be the Chairperson of the Grievance Committee, and shall report that Committee's activities to the Executive and the membership.

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G.2.1 Second Vice-President

B.3.3

The Second Vice-President shall perform the duties of the First Vice-President or President in the absence of those officers. He/she may also preside when called upon by the President or First Vice-President when those officers may be temporarily unable to discharge their duties.

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The Second Vice-President shall be the Chairperson of the Contract Committee and shall report that Committee's activities to the Executive and to the membership.

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G.3 The Treasurer shall be responsible for administration of Union financial policy, as directed by the Executive and the Membership, and for the financial management of Union funds. The Treasurer will liase with the accountants and auditors, and ensure that bylaws and policy are not contravened. The Treasurer shall act in a research/advisory capacity in any decision regarding financial matters of the Union. She/he will present financial statements to each Membership Meeting, and

B.3.4

passed
June 7,
1987

B.3.4
continued

each year shall submit the Local Union's books, and all related papers to an auditor approved by the Local Union Executive. An annual audited financial report shall be presented to a General Membership Meeting of the Local Union before June 1 of each year. The Treasurer shall oversee paying of Union office expenses and payroll, and oversee equipment leases and purchases.

passed
June 9, 1987

Revised
B.3.12

The Local Union shall hire the services of a qualified accountant or accounting firm to audit the Local Union's books and to perform the Union's bookkeeping duties on a monthly part-time basis. The Agency's representative(s) will work in close collaboration with the Local Union Secretary-Treasurer. The Local Association Executive will select the contracted Agency and will review the selection as required.

passed
June 9, 1987

Revised
B.4.

~~H.~~ DUES AND FINANCES

1. Monthly dues shall be 1.25% of gross income for each member of the Local Union. Dues shall be payable each month.
2. The Union shall have the right to levy on its members for special purposes, one assessment per year of a maximum of five (5) dollars which must be approved by 2/3 majority vote of the members at a Local Union membership meeting, provided notice of the vote has been given at least fourteen (14) days prior to the meeting. Further assessments require approval by a referendum vote.
3. A five (5) dollar per member assessment shall be made each August and the assessment shall be used for ~~strike expenses, and pay if we go on strike.~~ ^{the before}

When approved?
this definitely was, don't know when.

H. VACANCIES IN UNION TABLE OFFICERS POSITIONS:

1. Any Union Officer will have his/her office declared vacant if she/he misses three (3) consecutive Executive meetings without reasonable cause.
2. By-elections shall be called by the Trustees when an Office becomes vacant unless such office becomes vacant within two months of the opening of the biennial elections in which case the office shall remain vacant until the biennial elections are held. By-elections shall be held by referendum or by secret ballot vote at

approved
June 9, 1987

any general membership meeting where the membership has received two weeks written notice.

carried
June 9, 1987