

CUE EXECUTIVE MEETING
MARCH 29, 1988

PRESENT: Pamela Lundrigan, Chair (2nd Vice-President,
Acting President)
Diana Ellis, Secretary-Treasurer
Estelle Lebitschnig, Health & Safety Chair
Rod Haynes, Business Agent

1. Adoption of the Agenda

It was moved by Diana Ellis and seconded by Estelle
Lebitschnig that the agenda be adopted as circulated.
CARRIED

2. Approval of the minutes of the meeting of
March 15, 1988. It was moved by Diana Ellis and
seconded by Estelle Lebitschnig.

CARRIED

3. Business Arising from the Minutes:

None

4. President's Report

Pamela suggested each item of mail be logged in a Daily
Mail Log and that a file be made for each month so the
Executive can see at a glance in chronological order
the incoming mail. All financial documents will be
listed at the bottom before following existing
procedures.

5. Secretary Treasurer's Report

Diana is still waiting for bill from payroll for office
personnel - Diana has spoken to Libby Nason. Diana has
spoken to Bill Cox of Dunwoody about the audit for year
end. The printer is supposedly arriving on March 30.

6. Committee Reports

*a) Health & Safety Meeting - Rod will help Estelle
set up a meeting. Report on meeting of UH & S.

b) Communications - Newsletter will go out March 30 - deadline for next newsletter April 28. Pamela stated that CUPE had arranged (at Adrian's request) for the design of a standard cover. The executive felt that this was a Communications Committee decision and that therefore the cover should be handed to them to use as they saw fit. It was further felt that each committee should handle issues under their jurisdiction, and make a report to the executive at scheduled meetings. Since the executives were not apprised of the intention or details of the newsletter cover, and since it was felt that these decisions should be made at the committee level and not by one member, the executive passed a motion (moved by Diana Ellis, seconded by Estelle Lebitschnig) that: "All items extraneous to the budget and not covered in the bylaws be brought before the executive for discussion and approval."

c) Contract Committee - A survey for contract issue has been drafted up for review by the Contract Committee on April 18. The contract will be signed March 30 and returned to the university for printing.

d) Grievance Committee Report - see Newsletter - only change is that a Step 3 case has gone on to LTD.

e) Education - Diana would like to do an article for the newsletter on C.U.E. members and Tuition Fee Benefits.

*7. Business Agent's Report - Rod Haynes

8. Other Business

a) The executive will now meet every 2nd and 4th Wednesday.

b) Membership meeting. As the office had difficulties with labels and delays from printer, the announcement regarding the membership meeting was not out 10 days prior to the meeting. If there is no quorum at the membership meeting, an emergency meeting will be called for May. The executive apologizes for these delays.

*c) Exchange program - Rod will get more details from Libby on this program. Exchange of clerical worker with one from Australia.

d) April 21 Social - Pamela submitted a proposal that all Committee members and any interested volunteers or prospective members be invited to a Social on April 21. See newsletter for details. Diana moved to allocate

\$100 for the social. Seconded by Estelle.

e) Orientation Manual - Allannah cannot do the orientation March 30, so Pamela will go in her absence.

Estelle Lebitschnig moved to adjourn, and Diana Ellis seconded.

FILE: Mar29

BUSINESS AGENT'S REPORT FOR MARCH 1988

1. LABOUR RELATIONS

a) Grievances

During March the Grievance Committee met twice. By the end of the month the Local had 7 cases poised for arbitration. One of these is scheduled to be heard May 3 and 4 at the Hotel Georgia. The other six were in various stages of being dealt with. At Step 3 there were 5 cases listed. Two of these are cases which we have been trying to resolve for a long time but due to difficulties with meeting the Grievors we have been unable to do so. One case was moved to arbitration. One of the cases dealt with Long Term Disability (LTD) and we were glad to hear that the person in question had been accepted. We will continue to monitor until the person shows on the list of people on LTD.

At Step 2 there was one case, that of the Medical Genetics unit at Grace Hospital and we have mutually extended time limits as the Director is away at present. Finally, the Local was involved in 19 investigations of which four we solved at the end of March.

b) Contracting Out

This is still a bothersome item, with the Employer being at best tardy in producing information and at worst obstructionist. The Grievance Committee intends to develop strategy to deal with this at subsequent meetings.

c) Contract Inquiries

We had an average of about 4 to 5 of these per day. There appeared to be no common theme at this time, although inquiries about pay sticks out. This undoubtedly reflects the continuing problems in Payroll which we are dealing with through the Newsletter and by advancing to Arbitration.

2. ORGANIZING

We scheduled meetings of the Divisions for May, August and November and will send out notices in April to announce these in May. Hopefully we will have a better turn out than last time.

At the end of March we had the first of a series of scheduled Stewards' meetings. The March 31 meeting was held in Room 30 of Family and Nutritional Sciences and four people attended. The stewards agreed to meet again on April 14 in the same place at 12:00 noon.

The Library System and Hospitals are still a major concern, and the Local must pay particular attention to these locations over the next few months. The Local should have a meeting of the Library Assistants to discuss their problems and I would like to suggest early to mid-June for this. I would like to suggest also that consideration be given to allotting one day a week to the Hospitals during June on a trial basis. This could be announced in the newsletter. We should also give consideration to developing an educational program aimed at promoting trade unionism among our members. September would be a good date to start.

3. OFFICE

This month Sally Bondy left the Local and we had only one support staff person in the office; a Temporary, Leah Andrusiek. The major difficulty arose when we were unable to get a complete run of labels for the newsletter. This, along with a number of other production problems not related to the office, meant that there was a delay in sending out the newsletter. We will take care to minimize this happening again.

4. MEETINGS

I attended all meetings of the Union as well as the Labour Relations Committee.

5. GENERAL

- a) Wrote correspondence as required.
- b) Assisted in production and mailout of Newsletter
- c) Maintained liaison with CUPE National

RH/rd

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