

1990 Budget

Revenue

Dues & Initiation Fees:- current dues are 1.25% of wages. Initiation fees for new members are \$10.

Interest:- interest earned on funds in bank.

Other:- surplus funds from previous years.

Expenditures

Arbitration Expense:- based on several arbitrations in 1990.

Contribution To Strike Fund:- no contribution will be made to the strike fund.

Courses & Conferences:- this includes the tuition fees, travel expenses (if necessary), miscellaneous expenses (such as equipment or room rental) & booking off for people attending courses and conferences.

Depreciation Expense:- this is to show depreciation on our office equipment (such as furniture & the computer equipment).

Donations:- this covers all donations made by the union.

Subscriptions:- this covers all costs of subscriptions to various publications & the cost of membership fees to various organizations connected to the labour movement.

Equipment lease- covers the cost of leasing of the photocopier.

Equipment purchase- covers the projected cost of the purchase of new office equipment, including the purchase of a FAX machine.

Executive/Committee Expenses:- covers all 'out-of-pocket' expenses incurred by executive and committee members when they are doing union business. This includes babysitting, meals (up to \$5.00 per person/per meeting), gas expense (25 cents/Km when using your own car on union business).

Executive/Committee Booking Off:- this covers the cost of booking off executive/committee members when necessary to conduct union business. This also includes booking off of the president - one day a week to work in the office.

Insurance:- covers the cost of insurance for the union office.

Interest & Service Charges:- covers any interest we may incur on monies borrowed (at present - none), and any service charges imposed by the bank.

Accounting Fees:- covers the \$375.00 monthly charge for bookkeeping and the cost of a yearly audit.

Members Medical Benefits:- We pay the cost of medical benefits (health care premiums, dental plan premiums, extended health benefits, etc.) for our members when they are on sick leave.

Newsletter:- covers the cost of publishing our newsletter.

Office Supplies:- covers the cost of all supplies purchased for use in the union office (paper, pens, letterhead, envelopes, etc.)

Per Capita Tax - CUPE- the per capita tax that we pay monthly to CUPE. (0.61% of wages for both full-time and part-time members plus \$0.50/member beginning Jan 1990).

Per Capita Tax - Vancouver Metro Council- the per capita tax that we will pay monthly to the Vancouver Metro Council upon affiliation. (0.007% of gross wages monthly)

Per Capita Tax - CUPE BC Division - the per capita tax that we will pay monthly to the BC division of CUPE upon affiliation. (0.12% of gross wages monthly)

Postage/Courier:- covers the cost of postage and courier services.

Printing:- covers the cost of printing agendas, executive and general membership minutes, our Union contract and other information sent to members.

Legal & Consulting Fees:- includes the cost of software consultants (for our computer system) and any other professional or consulting fees we may incur. Also includes the cost of any legal counselling we may need. At present we have access to CUPE's legal division at no charge.

Rent & Taxes:- covers the cost of office space rental (825/month including taxes and utilities).

Repairs & Maintenance - General:- covers the cost of office cleaning and any repairs or maintenance necessary (example: carpet cleaning, fixing broken windows, replacing florescent lights, garbage collection, etc.).

Repairs & Maintenance - Equipment- This includes service contracts on all our computer equipment and all repairs to other office equipment.

Salaries:- covers the cost of office salaries including the following:

Business Agent :	\$3167./month (Jan/Feb)
	3334./month (Mar)
	3538./month (Apr-Dec)
Office Secretary:	2078./month (Jan-Mar)
	2300./month (Apr-Dec)
Greg Fisher	2312./month (Jan-Mar)
	2476./month (Apr-June)
Part-Time Clerk:	625./month

*Benefits - Office Staff:-*cost of benefits paid to the office staff includes our positions of CPP, UIC, health care, dental plan, extended health coverage, pension plan, etc.

*Taxis/Parking:-*includes the cost of taxis for members at hospitals to attend membership meetings and the cost of 4 parking stalls for the union office.

Telephone:- cost of 3-line business telephone services, a FAX line (plus installation) and lease of telephone equipment.

Utilities:- monthly hydro costs.

File: 90budget

CANADIAN UNIVERSITY EMPLOYEES CUPE LOCAL 2950
BUDGETED STATEMENT OF REVENUE AND EXPENSES FOR 1990

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL
REVENUE:													
Dues and Init. Fees	31000	31000	31000	33500	33500	33500	33500	40500	33500	33500	33500	33500	401500
Interest	400	400	400	400	400	400	400	400	400	400	400	400	4800
Other	50000	0	0	0	0	0	0	0	0	0	0	0	50000
Total Revenue	81400	31400	31400	33900	33900	33900	33900	40900	33900	33900	33900	33900	456300
EXPENDITURES													
Arbitration Expense	50000	500	500	500	500	500	500	500	500	500	500	500	55500
Contrib. Strike Fund	0	0	0	0	0	0	0	0	0	0	0	0	0
Courses & Conf.	600	600	600	600	600	600	600	600	600	600	600	600	7200
Depreciation Exp.	300	300	300	300	300	300	300	300	300	300	300	300	3600
Donations	50	50	50	50	50	50	50	50	50	50	50	50	600
Subscriptions	175	175	175	175	175	175	175	175	175	175	175	175	2100
Equipment Lease	400	400	400	400	400	400	400	400	400	400	400	400	4800
Equipment Purchase	2500	0	0	0	0	0	0	0	0	0	0	0	2500
Exec./Committee Exp.	200	200	200	200	200	200	200	200	200	200	200	200	2400
Exec Booking Off	700	700	700	700	700	700	1000	1000	1000	1000	1000	1000	10200
Insurance	75	75	75	75	75	75	75	75	75	75	75	75	900
Int. & Bank Charges	10	10	10	10	10	10	10	10	10	10	10	10	120
Accounting Fees	375	375	375	375	375	375	375	375	375	375	375	3375	7500
Med. Benefit/Membs.	500	500	500	500	500	500	500	500	500	500	500	500	6000
Newsletter	600	600	600	600	600	600	600	600	600	600	600	600	7200
Office Supplies	750	750	750	750	750	750	750	750	750	750	750	750	9000
Per Capita/CUPE	15900	15900	15900	17200	17200	17200	17200	17200	17200	17200	17200	17200	202500
Per Capita/Metro	0	175	175	190	190	190	190	190	190	190	190	190	2060
Per Capita/BC div.	0	0	375	405	405	405	405	405	405	405	405	405	4020
Postage/Courier	50	50	50	50	50	50	50	50	50	50	50	50	600
Printing	400	400	400	400	400	400	400	400	400	400	400	400	4800
Legal & Consulting F	815	100	100	100	100	100	100	100	100	100	100	100	1915
Rent & Taxes	550	550	550	825	825	825	825	825	825	825	825	825	9075
Repairs/Maint. -Gen.	125	125	125	125	125	125	125	125	125	125	125	125	1500
Repairs - Equipment	170	170	170	170	170	170	170	170	170	170	170	170	2040
Salaries	8180	8180	8350	8554	8554	8554	6078	6078	6078	6078	6078	6078	86840
Benefits/Off. Staff	1260	1260	1270	1300	1300	1300	900	900	900	900	900	900	13090
Taxis/Parking	130	130	130	130	130	130	130	130	130	130	130	130	1560
Telephone	455	370	370	370	370	370	370	370	370	370	370	370	4525
Utilities	75	75	75	75	75	75	75	75	75	75	75	75	900
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TOTAL EXPENSES:	85345	32720	33275	35129	35129	35129	32553	32553	32553	32553	32553	35553	455045
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SURPLUS/(DEFICIT)	-3945	-1320	-1875	-1229	-1229	-1229	1347	8347	1347	1347	1347	-1653	1255
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