## EXECUTIVE COMMITTEE MEETING 9 NOVEMBER, 1988

DRAFT

## AGENDA

- ADOPTION OF AGENDA
- 2. ADOPTION OF MINUTES 26 OCTOBER, 1988 Taylod
- 3. BUSINESS ARISING:
  - a) Contracts for Business Agent and Admin. Sec.
  - b) Hiring Committee Report
  - c) Speakers at Membership Meetings
  - d) Bylaws
- PRESIDENT'S REPORT
- SECRETARY/TREASURER'S REPORT
  - Service Contracts for Office Machines a)
- 6. COMMITTEE REPORTS:
  - i. Grievance
  - ii. Health & Safety
  - iii. Contract
  - iv. Job Evaluation

  - v. Education vi. Communication
- 7. MEMBERSHIP MEETING
- 8. BUSINESS AGENT'S REPORT (See Attached)
- 9. OTHER BUSINESS
  - a) New Committee members
  - b) Quotes for equipment,

Exec\29.ag