

Association of University and College Employees

LOCAL No. 1 (U.B.C.)

October 8, 1980

R.A. Grant
Director
Employee Relations
Campus Mail

Dear Mr. Grant:

Re: Moving of the AUCE Union Office into the Armory
December 1, 1980

At our Executive meeting on Tuesday, October 7, 1980, the Executive of Local #1 voted to move the AUCE Local #1 Union Office onto campus and into the Armory. At that meeting I outlined the gist of our telephone conversation of that same day to the Executive. I reported that space was available on campus in the Armory, that it would be leased to us for the nominal sum of \$1.00 a year, that the space did not include the kitchen, that minor renovations would be in order (mainly related to the adequacy of the wiring and lighting), and that November 1st would be a bit tight for occupancy, but that December 1st was acceptable. Furthermore, I indicated that in all likelihood that the Armory would be demolished within three years - to mollify any Executive fears, I reiterated your stated position that once our office was on campus, new space would be found if the Armory is to be replaced. I also stated that confirmation, in writing, of the above details was forthcoming.

As I indicated to you on the phone, we would like to move our office onto campus on December 1, 1980. As our leasing arrangement is now on a month-to-month basis, we would like confirmation that the occupancy on December 1st is acceptable to the University. We plan to notify our present landlord of our intention to move within the next week.


As stated in our telephone conversation, our major concern is with the wiring and whether or not it is adequate for our needs. At this time I can relay to you what office equipment we now have and will be bringing to our new space:

3 telephones	1 stencil cutter	1 desk calculator
3 desk lamps	1 Rex-Rotary	1 telephone answering system
1 collator	1 Scriptomatic	1 kettle
1 photocopier	1 postage meter	1 coffee maker
3 electric typewriters	1 clock	

Perhaps you could pass this information onto Physical Plant. In the interim we will pay another visit to the Armory Staff Room to refresh ourselves with the space and to see whether or not other concerns arise. We will relay any new information to you early next week.

At some point in the near future we will have to deal with the Letter of Agreement in our collective which is concerned with the Armory Staff Room. We cannot foresee any problems in that area. We thank you for efforts to date and we hope that the move onto campus is beneficial to both parties in the future.

Yours truly,

Ray Galbraith  Secretary-Treasurer