

FILE COPY

Peggy Smith:

Copies as requested.

"H.J. BURIAN"

RECEIVED

APR 20 1976

A. U. C. E.

April 1, 1976

Ms. Peggy Smith
Union Organiser
Association of University
and College Employees,
Local # 1,
2162 Western Parkway
Vancouver, B. C.

Dear Ms. Smith:

Re: Request for list of positions

Your letter of March 17, 1976 regarding Notification to the Union by the University included the following request:

"Also, to make sure all employees are receiving full rights under the contract, the Union would find it helpful to have a list of all positions presently on campus - this would include the classification and department in which the position is located. This would apply for both temporary and permanent positions".

I have been advised that the University is not prepared to provide a list of all positions. The University is prepared, however to provide the Union with a current list of all employees covered by the bargaining unit showing classification and department. If you wish to have a current list of all employees in the bargaining unit, please advise so that we can ask Data Processing to begin preparation of such a list.

Yours truly,

H. J. Burian
Sr. Labour Relations Assistant

HJB/ib

April 1, 1976

Ms. Peggy Smith
Union Organiser
Association of University
and College Employees,
Local # 1,
2162 Western Parkway,
Vancouver, B. C.

Dear Ms. Smith:

Re: Retirals - 1976

As per our discussion to the best of our knowledge the following employees who are within the bargaining unit of A.U.C.E. are due to retire during the calendar year January 1, 1976 - December 31, 1976.

<u>Name</u>	<u>Classification</u>	<u>Department</u>	<u>Retiral Date</u>
Mona Donnon	Secretary IV	Geography	Feb 29, 1976 *
Talosa Dix	Secretary III	English	Apr 30, 1976
Greta Hewstan	Clerk I	Registrar's Office	June 30, 1976
Marion Knowles	Secretary II	Pathology	July 31, 1976
Frances Hilder	Clerk III	Graduate Studies	Dec 31, 1976

* Continuing in position for one (1) year.

If there are other employees unknown to us who are also retiring, we will advise as soon as they become known to us.

Yours truly,

H. J. Burian
Sr. Labour Relations Assistant

HJB/1b