

August 13, 1985

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UNIVERSITY EMPLOYEES'  
UNION (C.U.P.E.)

LPC Safety Committee

* Branko Blazicevic	Cat. Records	4995
* Gillian Boyd	Audio-Visual	3621
* Gresham Bradley	Knowledge Network	224-6511
Liora Gelbart	Cat. Products	4192
*R* Shirley Graystone	Biosciences Data	3487
* Shirley Marcus	Human Settlement	5254
Betty Misewich	Cat. Records	2149
*R* Miriam Nechemia	FEPA	5002
Karen Shaw	Cat. Records	5478
Ann Turner (chair)	Cat. Records	3510

- \* indicates absence at meeting
- \*R\* indicates absence with regrets

Minutes of Tuesday, August 13, 1985, Room 221

The committee members welcomed Ann Turner as the new chair person.

Adoption of the minutes

The minutes were adopted as circulated.

A. BUSINESS ARISING FROM THE MINUTES OF THE LAST MEETING.

1. Correspondence

Because Mr. Lang still has not responded to our letter of + June 11th, Karen will phone him.

2. Fire Safety Plan

We are still awaiting fire wardens to be appointed for the fourth floor.

+ Ann will contact Bob MacDonald about this matter when he returns from holidays. The Fire Safety Plan cannot be submitted until this information is complete.

### 3. Roof Inspection

+ Ann reported that she and Dennis Haller are making arrangements for the inspection. Ann will notify the committee of the date.

### 4. Xerox machines

Karen relayed that the Knowledge Network staff had no complaints regarding their Xerox machine. Because all the machines in LPC were working to satisfaction there would be no need to have them inspected by the Occupational Environment Branch at this time.

## B. NEW BUSINESS

### 1. Fire extinguishers

Members of the committee expressed that they are still interested in learning how to correctly operate fire extinguishers. Karen reminded them that the Fire Department will consider giving demonstrations only after our Fire Safety Plan is submitted.

### 2. CPR Training

Ann recalled that the committee had been eager to learn CPR. When she asked about recent training, the committee responded that they were not aware that the course had been offered on campus for several years.

+ Karen will contact Dr. Wayne Greene, UBC's newly appointed Safety Director, regarding a course. She will also inquire at Saint John's Ambulance, the Red Cross, community centres and night schools.

### 3. Curtains

+ Liora will ask Pat, the 1st floor receptionist, if the LPC curtains have been cleaned recently.

### 4. Inspections

When Ann asked if the inspections were held on a regular basis, the committee answered that they intended to visit each area once a year. At the next meeting Karen will provide a list of dates and places this committee has inspected.

+ Betty and Liora will review the recommendations made regarding this spring's fourth floor inspection. They will give a report next month.

## 5. Factory Act

Karen showed those present a copy of the Occupational Environment Branch's Factory Act. Since its printing there have been two changes.

1. The O.E.B. now is under W.C.B.
2. The act is now referred to as the Workplace Act.

Karen will keep a copy at her desk if anyone would like to consult it. Members desiring a copy should ask Karen to order them one.

Betty inquired if UBC was exempt from the Factory Act. Some members recalled that an exception was made regarding the seventh floor of the Main Library.

- + Karen will report next month whether UBC is exempt and under what technicality floor 7 was condemned.

The meeting adjourned at 2:30.

## NEXT MEETING

Tuesday, September 10, 1985, 2:00 p.m., Room 221.