

COLLEGE OF PHARMACISTS OF BRITISH COLUMBIA

AN INVENTORY OF THEIR RECORDS

IN

THE LIBRARY OF THE UNIVERSITY OF BRITISH COLUMBIA
SPECIAL COLLECTIONS DIVISION

PREPARED BY:

GRANT MITCHELL, 1986
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DAVE WEBER, 1988

This inventory is dedicated to Mr. Gibb Henerson. Without his foresight and concern for the perservation of the College's history many records would have not been saved.

COLLEGE OF PHARMACISTS OF BRITISH COLUMBIA

INTRODUCTION

The College of Pharmacists of British Columbia was established as a body corporate by the Pharmacy Act on April 20, 1891 and has continued to exist since that time. At the time of its creation it was named The Pharmaceutical Association of the Province of British Columbia. The change of name from that to its current form was made by statute in 1974. Prior to the 1891 Act, the practice of pharmacy in B.C. was uncontrolled. It was the action of pharmacists which led to the passage of the original Pharmacy Act. The Association was originally centered in Victoria, but later established College offices in Vancouver.

The mandates of the College and its administrative structure are clearly outlined in its establishing legislation. Although the act has been amended frequently since its initial passing, the mandates and administrative structure of the College have remained essentially unchanged. The governing legislation was known as the Pharmacy Act until 1980, when it was amended and became known as the Pharmacists Act.

The overall mandate of the College is to oversee the practice of Pharmacy in B.C. In 1970, Mr. D.A. Denholm, then the Registrar of the College, defined its mandates as educational, regulatory, disciplinary and administrative. As the governing body for pharmacists in the province, it has jurisdiction according to statute to examine candidates for registration as pharmacists under the Act. It also has disciplinary jurisdiction, with authority to suspend and expell members of the College. The licensing of pharmacies is also a prime aspect of the College's functions.

The Pharmacists Act controls the dispensing of all drugs in the province and the College has a major role in advising the provincial government on amendments to the act and its Schedules of drugs which have special conditions imposed on their sale.

The administrative structure of the College is clearly laid out by statute. The membership of the College consists of those registered as pharmacists under the Act. The membership elects at its Annual General Meeting, a Council, which is the governing body of the College and is vested by statute with the management, administration and control of property, revenue, expenditure, business and affairs of the College. The Council members hold office for a two year term. For purposes of the election of Council members, the province is divided into voting districts by the Bylaws of the College. The Council can consist of from 8-17 members, including two non-elected members designated by statute: the Dean of the U.B.C. Faculty of Pharmaceutical Sciences and an appointee of the Lieutenant-Governor in Council. The Council has authority to make Rules and Bylaws (subject to the approval of the Lieutenant-Governor in Council), with respect to the carrying out of the College's mandate.

addition to these standing committees, the College established Task Forces for special purposes.

The Registrar's files are a reflection of statutory mandates to govern all aspects of the practice of pharmacy in B.C., and of other activities of the College undertaken to advance the interests of their profession and to enhance the level of health care in the province. These aims were pursued through relations with other organizations of health professionals and joint projects with the federal and provincial governments.

SCOPE AND CONTENT NOTE

The records described in this inventory consist of minutes, membership records, financial records, correspondence and reference files of the Registrar of the College of Pharmacists of British Columbia. In addition, the College collected prescription record books of pharmacies throughout B.C. The records were transferred to the Special Collections Division of the Library in three stages (boxes 1-14, 15-22 and series Z, and boxes 23-30). Records were transferred into storage boxes in the order in which they were found in the filing cabinets in the College offices. At the time, many of the files had been inactive for some time and were no longer maintained in the order they had in the College's filing system when the records were active. The third transfer included early college records that were saved from destruction by Gibb Henderson and stored in his home. Due to these circumstances, correspondence series, financial records series, minutes series and other series have not been arranged together are in chronological order. Portions of series are found in each of three transfers.

The College office's record-keeping system was typical of many offices. The office kept subject files, and these included correspondence as well as related information and reference material. The arrangement within files is roughly in order of receipt. It is clear that this original order was disturbed as the records became semi-active and inactive and were dealt with by the College purely for convenience of storage.

The College had a numbering system for its files. Prior to 1978, subject files were given a three digit number, and after that time were assigned a combination letter and number code. Some files contain both items with old numbers and more recent items with new numbers. Files that became inactive before the new system was established were not renumbered.

The College's post-1978 filing system established several series:

- A - Correspondence and other documents pertaining to the Pharmacy Act and other legislation.
- C - Correspondence and other material pertaining to College organization and internal affairs.

According to the Rules made by Council, Council must appoint from its number a President and four other Council members to serve as an Executive Committee which has the power to perform the Council's functions, subject to the Council's control. The Rules require that a Vice-President and a Chairman of Finance also be appointed. The Chairman of Finance is to oversee the financial affairs of the College and act as President of the Council Committee of the Whole on Finance. The only other committee with a statutory mandate is the Discipline Committee, which has disciplinary control of those registered as pharmacists.

The statute provides for the appointment by the Council of a pharmacist as Registrar to carry out the duties the Act imposes on the Registrar and other duties imposed by the Council. During the period covered by the records described here, the position was held by three people, first by D.A. Denholm, then by Leroy Fevang and most recently by Norman S. Thomas. The Registrar is to register pharmacists and license pharmacies according to Rules and Bylaws established by Council. He is in practical terms the chief administrative officer of all College affairs, and is required to maintain a cash book of receipts and disbursements of College funds. He is also to act as secretary to the Board of Examiners and the Panel of Examiners, bodies which were established to maintain standards of pharmaceutical practice, the former by the statute and the latter by the Bylaws of Council.

The Act allows also for the appointment of a Deputy Registrar who is to be responsible to the Registrar and to have the same powers under the Act as the Registrar. The Rules of Council provide for the appointment of Inspectors who are to assist the Registrar in carrying out inspection of pharmacies to monitor compliance with provisions of the Act.

The College has a substantial organizational structure not provided for in the Pharmacists Act. The College has appointed administrative staff to aid the Registrar in running the affairs of the College. In the 1970s, there were seven appointed staff members, including the Registrar, in the employ of the College.

The College has a well-developed committee structure not provided for in the statute. Standing and ad hoc committees are appointed to investigate matters and submit recommendations to Council for action. These committees and their mandates were as follows:

Legislation Committee - to make recommendations to Council on legislative amendment;

Drug Advisory Committee - to keep watch on Drug Schedules and make recommendations concerning their revision;

Ancillary Pharmacy Services Committee - to evaluate methods of pharmacy record-keeping and patient service;

High Potency Vitamin Committee - to make recommendations concerning the sale of vitamins by non-pharmacies.

The Registrar is an ex officio member of most of these committees. In

- D - Correspondence and other material pertaining to the College's disciplinary functions.
- F - Financial Records.
- L - Correspondence pertaining to licensing of pharmacies.
- GF - Correspondence with the federal government and related material.
- GP - Correspondence with the provincial government and related material.
- O - Correspondence with other organizations.
- R - Registrar's Reference Files

The records in the second transfer (boxes 15-22) have been re-arranged and described according to this filing system at the subseries level. This required the restoration to their original order of series and of files that had been divided. Because of the bulk of the material, the original order of documents within files has not been restored in all cases.

Included in the second transfer were fifteen volumes of prescription record books. These are not part of the College records, but they portray the major activities of College members. These are described in Series Z.

In the following description of the records in boxes 15-22, they are identified by a three-part reference code consisting of the series letter code, followed by the subseries number code, followed by a folder number within that subseries. This reference code is marked on the top left corner of the front of each folder. The volumes described are labelled with their reference code inside the cover at the top left, or at the top left corner of the flyleaf.

<u>BOX/FLDR</u>	<u>INVENTORY - COLLEGE OF PHARMACISTS OF B.C.</u>	<u>DATE</u>
1-1	Annual Meeting - reports to be presented	1964
1-2	Annual Meeting - reports to be presented	1964
1-3	Annual Meeting - reports to be presented	1967
1-4	Annual Meeting - reports to be presented	1969
1-5	Annual Meeting Agenda	1970
1-6	Annual Meeting - Press Releases	1970
1-7	Board of Examiners Minutes	1970
1-8	B.C. Professional Pharmacy Society - Correspondence to members	1969-1970
1-9	Bylaws	1968
1-10	Canadian Pharmaceutical Assn. Convention - procedural guide	1962
1-11	Committee on the Identification of Drugs - report	1968
1-12	Committee Minutes	1969-1970
1-13	Committee Reports	1972
1-14	Conference of Pharmacy Registrars - correspondence, reports, minutes	1969-1970
1-15	Conference on Drug Distribution - report	1969
1-16	Convention Committee - minutes, program, registration lists	1967-1968
1-17	Correspondence - incoming	1965, 1969-1970
1-18	Correspondence to Councillors	1970
1-19	Correspondence to Members	1968-1970
1-20	Council Meeting - agenda, report, financial statements	Nov, 1965

1-21	Council Meeting - agenda, reports, summary of proceedings	March, 1966
1-22	Council Meeting - agenda, reports	June, 1966
1-23	Council Meeting - agenda, reports, correspondence, minutes	Nov, 1966
1-24	Council Meeting - agenda, reports	March, 1967
1-25	Council Meeting - agenda, correspondence	June, 1967
1-26	Council Meeting - agenda, financial statement, reports	Oct, 1967
1-27	Council Meeting - agenda, financial statement, committee minutes, article	March, 1968
1-28	Council Meeting - agenda, notes, committee minutes	June, 1968
1-29	Council Meeting - agenda, reports, correspondence, financial statements	Oct, 1968
1-30	Council Meeting - agenda, report	June, 1969
1-31	Council Meeting - agenda, reports, correspondence financial statements	Oct, 1969
1-32	Drug Benefit List - guide, correspondence	1965-1967
1-33	Executive Committee Meeting - agenda, minutes, report	Jan, 1969
1-34	Executive Employees' Pension Plan	1963, 1969
1-35	Hospital Pharmacy Preceptor Guide	1970
1-36	Inspection of Pharmacies	1969
1-37	Legislation	1966-1968
1-38	Legislative Bulletins	1957-1970
1-39	Medical Register - correspondence	1970
1-40	Membership List	1970
1-41	Narcotic Addiction Foundation of B.C. - <u>Survey of Drug Use in Selected B.C. Schools</u>	1970

1-42	Newspaper Clippings	1968-1970
1-43	Newspaper Clippings	1970
1-44	Ontario Pharmacists' Assn. Convention - speeches	1969
1-45	Pesticide Sales - legislation, reports, correspondence survey returns	1964-1970
1-46	Pharmaceutical Assns. - newsletters, journals	1968-1970
1-47	Pharmaceutical Assns. - newsletters, journals, articles	1968-1970
1-48	Royal Commission on Health Services - Submission	1962
1-49	Stanley Drug Price List	1970
1-50	Veterinary Supplies - catalogues	1968
2-1	Registrar - lists of pharmacists seeking employment	1940-41
2-2	Registrar - press releases of exam results	1935 to 1936, 1939
2-3	Registrar Correspondence - Coat of Arms	1892, 1912
2-4	Registrar's Correspondence - Official Journals	1893, 1910, 1912, 1914, 1917, 1943
2-5	Registrar's Correspondence - Pharmacy Act	1891-1915
2-6	Registrar's Correspondence - Pharmacy Act Violations	1891-1917
2-7	Registrar's Correspondence - Pharmacy Act Violations	1891-1917 1943
2-8	Registrar's Correspondence - Quinine	1943
2-9	Registrar's Correspondence - Retired List	1918-1932
2-10	Registrar's General Correspondence - Inward	1891-1893
2-11	Registrar's General Correspondence - Inward	1894-1895
2-12	Registrar's General Correspondence - Inward	1896
2-13	Registrar's General Correspondence - Inward	1897
2-14	Registrar's General Correspondence - Inward	1897

2-15	Registrar's General Correspondence - Inward	1899
2-16	Registrar's General Correspondence - Inward	1901-1906
2-17	Registrar's General Correspondence	1907
2-18	Registrar's General Correspondence	1908
2-19	Registrar's General Correspondence	1909
2-20	Registrar's General Correspondence	1910
2-21	Registrar's General Correspondence	1911
2-22	Registrar's General Correspondence	1912-1913
2-23	Registrar's General Correspondence	1914
2-24	Registrar's General Correspondence	1915
2-25	Registrar's General Correspondence	1916-1918, 1922, 1924
2-26	Registrar's General Correspondence, A-B	May 1930- April 1931
2-27	Registrar's General Correspondence, C-D	May 1930- April 1931
2-28	Registrar's General Correspondence, E-H	May 1930- April 1931
2-29	Registrar's General Correspondence, I-L	May 1930- April 1931
2-30	Registrar's General Correspondence, M-N	May 1930- April 1931
2-31	Registrar's General Correspondence, O-R	May 1930- April 1931
2-32	Registrar's General Correspondence, S-Z	May 1930- April 1931
2-33	Registrar's General Correspondence, A-B	May 1931- April 1932
2-34	Registrar's General Correspondence, C-D	May 1931- April 1932

3-1	Registrar's General Correspondence, E-H	May 1931- April 1932
3-2	Registrar's General Correspondence, I-L	May 1931- April 1932
3-3	Registrar's General Correspondence, M-O	May 1931- April 1932
3-4	Registrar's General Correspondence, P-Q	May 1931- April 1932
3-5	Registrar's General Correspondence, R-Z	May 1931- April 1932
3-6	Registrar's General Correspondence	1932
3-7	Registrar's General Correspondence	1932
3-8	Registrar's General Correspondence	1932
3-9	Registrar's General Correspondence	1932
3-10	Registrar's General Correspondence	1932- April 1933
3-11	Registrar's General Correspondence	November 1932-33
3-12	Registrar's General Correspondence	1933
3-13	Registrar's General Correspondence	1933
3-14	Registrar's General Correspondence	1933- March 1984
3-15	Registrar's General Correspondence	1933- April 1934
3-16	Registrar's General Correspondence	1933-1934
3-17	Registrar's General Correspondence	1933-1934
4-1	Registrar's General Correspondence	1933-34
4-2	Registrar's General Correspondence	1934-35

Arrears on Registration fees

4-3	Registrar's General Correspondence, A-B	May 1935- April 1936
4-4	Registrar's General Correspondence, C-D	May 1935- April 1936
4-5	Registrar's General Correspondence, E-J	May 1935- April 1936
4-6	Registrar's General Correspondence, K-M	May 1935- April 1936
4-7	Registrar's General Correspondence, Mc-N	May 1935- April 1936
4-8	Registrar's General Correspondence, O-R	May 1935- April 1936
4-9	Registrar's General Correspondence, S	May 1935- April 1936
4-10	Registrar's General Correspondence, T-Z	May 1935- April 1936
4-11	Registrar's General Correspondence, A-B	May 1938- April 1939
4-12	Registrar's General Correspondence, C	May 1938- April 1939
4-13	Registrar's General Correspondence, D-G	May 1938- April 1939
4-14	Registrar's General Correspondence, H-L	May 1938- April 1939
4-15	Registrar's General Correspondence, M	May 1938- April 1939
4-16	Registrar's General Correspondence, Mc	May 1938- April 1939
4-17	Registrar's General Correspondence, N	May 1938- April 1939
4-18	Registrar's General Correspondence, O-P	May 1938- April 1939

4-19	Registrar's General Correspondence, Q-S	May 1938- April 1939
4-20	Registrar's General Correspondence, T-Z	May 1938- April 1939
4-21	Registrar's General Correspondence, A-B	May 1940- April 1941
4-22	Registrar's General Correspondence, C	May 1940- April 1941
5-1	Registrar's General Correspondence, D-H	May 1940- April 1941
5-2	Registrar's General Correspondence, I-M	May 1940- April 1941
5-3	Registrar's General Correspondence, Mc	May 1940- April 1941
5-4	Registrar's General Correspondence, N-P	May 1940- April 1941
5-5	File Missing for Q,U	May 1940- April 1941
5-6	Registrar's General Correspondence, R-S	May 1940- April 1941
5-7	Registrar's General Correspondence, T-Z	May 1940- April 1941
5-8	Registrar's General Correspondence, A-B	May 1941- April 1942
5-9	Registrar's General Correspondence, C	May 1941- April 1942
5-10	Registrar's General Correspondence, D-G	May 1941- April 1942
5-11	Registrar's General Correspondence, H-K	May 1941- April 1942
5-12	Registrar's General Correspondence, L-M	May 1941- April 1942
5-13	Registrar's General Correspondence, Mc	May 1941- April 1942

5-14	Registrar's General Correspondence, N-P	May 1941- April 1942
5-15	File Missing for Q	May 1941- April 1942
5-16	Registrar's General Correspondence, R-S	May 1941- April 1942
5-17	Registrar's General Correspondence, T-Z	May 1941- April 1942
5-18	Registrar's General Correspondence, A-Aarears	May 1942- April 1943
5-19	Registrar's General Correspondence, B	May 1942- April 1943
5-20	Registrar's General Correspondence, C	May 1942- April 1943
6-1	Registrar's General Correspondence, D-F	May 1942- April 1943
6-2	Registrar's General Correspondence, G-I	May 1942- April 1943
6-3	Registrar's General Correspondence, J-L	May 1942- April 1943
6-4	Registrar's General Correspondence, M-N	May 1942- April 1943
6-5	Registrar's General Correspondence, O-P	May 1942- April 1943
6-6	Registrar's General Correspondence, Q-R	May 1942- April 1943
6-7	Registrar's General Correspondence, S	May 1942- April 1943
6-8	Registrar's General Correspondence, T-Z	May 1942- April 1943
6-9	Registrar's General Correspondence,	1943
7-1	Administration Committee - minutes, report	1940
7-2	Alberta Pharmaceutical Association, discussion re: formation of Retail Druggists' Assn.	June 6, 1932

7-3	Annual Meetings - addresses, programs	1958-1960, 1962
7-4	Annual Meetings - attendance registers	
7-5	Annual Meeting - authorizations for proxy voting	1892
7-6	Annual Meetings - minutes, addresses, reports	1893-1936, 1938
7-7	Annual Meetings - minutes, reports	1939
7-8	Annual Meetings - minutes, reports	1940-1941
7-9	Annual Meetings - minutes, reports	1942
7-10	Annual Meetings - minutes, reports	1943
7-11	Annual Meetings - minutes, reports	1944
7-12	Annual Meetings - minutes, reports	1945
7-13	Annual Meetings - minutes, reports	1946
7-14	Annual Meetings - Registrar's Report on the Registrar	1934-1943
7-15	Applications for Examination	1898
7-16	Applications for Examination	1909
7-17	Applications for Examination	1910-1911
7-18	Applications for Examination	1928
7-19	Applications for Examination	1929
7-20	Applications for Examination	1930
7-21	Applications for Examination	1931
7-22	Applications for Examination	1932
7-23	Applications for Registration	1909-1910
7-24	Applications for Registration	1911-1912
7-25	Applications for Registration	1927- April 1928
7-26	Applications for Registration	Oct. 1927- April 1928

7-27	Applications for Registration	June to October 1928
7-28	Applications for Registration	Oct. 1928 to Jan. 1929
7-29	Applications for Registration	1929
7-30	Applications for Registration	April 1930- March 1931
7-31	Applications for Registration	April 1931- March 1932
7-32	Applications for Registration	May to Sept. 1932
8-1	B.C. Formulary Committee - correspondence	1942
8-2	B.C. Pharmaceutical Record Committee - report	1912
8-3	Board of Examiners - examinations	April 1915
8-4	Board of Examiners - examinations	October 1932
8-5	Board of Examiners - exam results and approval of applications for registration	1896-1899, 1901-1917, 1922, 1931, 1932
8-6	Board of Examiners - exam results and approval of applications for registration	1934-1944
8-7	Board of Examiners - notification of exam results	1911, 1912, 1914
8-8	Bylaws - n.d.	n.d.
8-9	Bylaws - amendments	
8-10	Canadian Pharmaceutical Association Inc. - correspondence, minutes	1907-1943
8-11	Certificate of Registration	1909, 1912, 1913, 1918
8-12	Codeine, Report of Sales	Dec. 1934- Feb. 1935
8-13	Codeine, Report of Sales	March to June 1935

8-14	Codeine, Report of Sales	July to Oct. 1935, Feb.-May 1936
8-15	Council - informal meetings	1946-1947
8-16	Council - meetings of Vancouver councillors	1943-1944
8-17	Council - meetings of Vancouver councillors	1945-1947
8-18	Council meetings - minutes, reports	1907-1911
8-19	Council meetings - minutes, correspondence	1934-1939
8-20	Council meetings - minutes	1940-1941
8-21	Council meetings - minutes	1941-1942
8-22	Council meetings - minutes	1943-1944
8-23	Council meetings - minutes	1945-1946
8-24	Council members - nominations, report of election scrutineers	1909-1942
8-25	Curriculum committee - report	1939
8-26	Education committee - Briefs to Apprenticeship Branch, Dept. of Labour	1943
8-27	Health Insurance Committee - correspondence, report	1935
8-28	Health Insurance Committee - correspondence, minutes, resolutions	1943
8-29	Health Insurance Committee - proposed legislation, British National Health Insurance pamphlets, Powell River Employees' Sick Benefit society contribution and by-laws	1943
8-30	Invoices and Receipts	1893, 1894, 1897, 1899
8-31	Invoices and Receipts	1906
8-32	Invoices and Receipts	1907-1908
8-33	Invoices and Receipts	1909-1910
8-34	Invoices and Receipts	1911, 1912, 1915, 1916

9-1	Legislation - copies of legislation, bylaws, reports, correspondence	1897-1947
9-2	Legislation - copies of legislation, bylaws, reports, correspondence	1930-1943
9-3	Legislation - copies of legislation, bylaws,	1916-1934
9-4	Legislation - copies of legislation, bylaws,	1934-1940
9-5	Managers General Correspondence	1943
9-6	Prescription Costs - National Survey and Alberta	n.d.
9-7	President's Correspondence	1917
9-8	Printing Committee - report	1916
9-9	Projects Committee - correspondence, reports, agenda	1942-1943
9-10	Speeches - World War Two	
9-11	Summer School Committee - correspondence	1943
9-12	Statistics - Drug Outlets in B.C.	n.d.
9-13	War Savings Stamp Campaign window display Contest - correspondence	1943
9-14	<u>The Western Druggist</u> - editor's correspondence and draft articles	1942-1943
9-15	<u>The Western Druggist</u> Honor Roll, address lists	1940's
9-16	History of Pharmacy, Ancient World	
9-17	History of Pharmacy, Great Britain	1941, 1951
9-18	History of Pharmacy, North America	1950's, 1960's
9-19	History of Pharmacy, North America	1950's, 1960's
9-20	History of Pharmacy, North America	1950's, 1960's
9-21	Patricia Hamilton - Smith - notes, drafts	n.d.
9-22	Patricia Hamilton - Smith - correspondence, notes, article	1950's, 1960's

9-23	Pharmaceutical Education in B.C. - history	
9-24	Pharmacy in B.C. - Historical Publications	1905, 1941, 1951
9-25	Victoria Pharmacies - history	1950's

Office Files, numbered

10-1	059, 059.2, 059.3 162, 460, 604 - miscellaneous	
10-2	010 Board of Examiners - general correspondence	1942-1948
10-3	010 Board of Examiners - general correspondence	1954, 1963-1969
10-4	010 (a) Board of Examiners, evaluation of outside Graduates' academic standing	1965-1968
10-5	010 (a) Board of Examiners, evaluation of outside Graduates' academic standing	1970-1974
10-6	011, Board of Examiners, minutes	1946-1959
10-7	011, Board of Examiners, minutes	1960-1969, 1974
10-8	012, Board of Examiners, annual report	1962-1969
10-9	013 (a), Appointment of Board of Examiners - Correspondence	1948-1970
10-10	014, Examination Papers for outside Graduates	1967-1969
10-11	014, Examination Papers for outside Graduates	1970-1971
10-12	014, Examination Papers for outside Graduates	1972-1973
10-13	015, Board of Examiners, annual reports	1956-1962
10-14	016 (a), Student Reports	1962
10-15	017, Results of Student Reports	1967
10-16	018, Pharmacy Examining Board of Canada - correspondence, reports	1958-1960
10-17	018, Pharmacy Examining Board of Canada - correspondence, minutes, reports, syllabi	1958-1968

10-18	018, Pharmacy Examining Board of Canada - correspondence, minutes	1968-1969
10-19	018, Pharmacy Examining Board of Canada-- correspondence, reports	1970-1971
10-20	022, Struck From Register, - application forms, correspondence	1966
10-21	022, Struck From Register - application forms, correspondence	1966
10-22	024, Application For Registration	1970
1-23	040, Inspections, Infringement Committee - correspondence	1971-1975
10-24	072, Ladies Pharmaceutical Auxilary - newsletter, newspaper clippings, correspondence	1963-1967
10-25	072, Ladies Pharmaceutical Auxilary - newsletter, correspondence	1968-1970, 1975, 1984
10-26	077.4, Prepaid Pharmaceutical Services Association- minutes, correspondence, leaflets, newsletters	1971
10-27	113.1, Ad Hoc Committees of Council - correspondence reports, minutes	1973-1974
10-28	120, Annual meeting - conference kit	1975, 1978
10-29	121, <u>Annual Reports</u> to Annual Meetings	1973-1976
10-30	121, <u>Annual Reports</u> to Annual Meetings	1977, 1979
10-31	121, Annual Meeting - minutes	1956-1959
10-32	Annual Meeting - resolutions, reports, committee minutes	1966
10-33	129, Syndicates - correspondence, reports	1963-1977
11-1	032, Students struck from register under by-law 74(a) - correspondence	1971-1973
11-2	032, Students struck from register under by-law 74(a) - correspondence	1971-1973
11-3	032, Students struck from register under by-law 74(a) - correspondence	1971-1973

11-4	032, Students struck from register under by-law 74 (a) - Jung Kil Park	1973-1974
11-5	032, Students struck from register under by-law 74(a) - correspondence	1973-1974
11-6	032, Students struck from register under by-law 74(a) - correspondence	1973-1974
11-7	032.1, Students struck from register under by-law correspondence	1962-1970
11-8	032.1, Students struck from register under by-law 64 - correspondence	1962-1970
11-9	032.1, Students struck from register under by-law 64 - correspondence	1969-1971
11-10	032.1, Students struck from register under by-law 64 - correspondence	1970
11-11	032.1, Students struck from register under by-law 64 - correspondence	1970
11-12	032.1, Students struck from register under by-law 64 - correspondence	1971-1972
11-13	032.1, Students struck from register under by-law 64 - correspondence	1971-1972
11-14	032.1, Students struck from register under by-law 64 - correspondence	1971-1972
11-15	032.1, Students struck from register under by-law 64 - correspondence	1971-1975
11-16	032.1, Students struck from register under by-law 64 - correspondence	1971-1975

FILE NO.

12-1	132, Annual Meeting and Convention - programs,	1966, 1967, 1969, 1970, 1972, 1974
12-2	132.1, B.C. Pharmacy Convention Committee, minutes	1967-1971
12-3	140, Special General Meeting - petition, notice, correspondence, minutes	Feb 19, 1940

12-4	140, Special General Meeting - petition, notice correspondence, briefs, minutes	June 9, 1949
12-5	151, Council, Committees, Delegations, Boards, Staff - personal lists	1952-1959
12-6	151, Council, Committees, Delegations, Boards Staff - personal lists	1960-1964
12-7	151, Council, Committees, Delegations, Boards Staff - personal lists	1965-1972
12-8	151.1, Committees - correspondence, terms of reference	1966-1973
12-9	180, Membership: letter to - correspondence	1956-1962
12-10	180, Membership records - correspondence, lists, minutes	1970-1973
12-11	187, Diploma Presentation - programs, correspondence	1963-1974
12-12	241, <u>Pharmacy : A Career In Health Science</u> - brochure	1971
12-13	405, Education Sub-committee on Pharmaceutical Education - reports	1959-1960
12-14	407, Practical Training Manual	1963
12-15	410.3, Intern Program - correspondence, forms	1967
12-16	412.1, Intern Examinations	1968-1971
12-17	425, Department of University extension - Annual Report	1965
12-18	426, Continuing Education, Finance - correspondence, financial statements, reports	1965-1974
12-20	427 (1), National Health Grants - correspondence, submissions of projects	1965-1967
12-21	434, Student - Preceptor Manual Committee - practical trainees manual, student reports	1954-1955
12-22	434, Student - Preceptor Manual Committee - practical trainees manual, student reports	1954-1955
12-23	434, Student - Preceptor Manual Committee - practical manual	1955-1956

12-24	434, Student - Preceptor Manual Committee - practical manual	1956-1957
12-25	434, Student - Preceptor Manual Committee - practical manual	1957-1958
12-26	450, History of Pharmacy, Barkerville - general correspondence	1959
12-27	453, Canadian Pharmaceutical Association, 50 yr members-correspondence, history	1957-1958
12-28	470, Alumni Association of UBC - historical publications	1966
12-29	470, Drug Pricing Survey, by law student - correspondence	1972
12-30	470.1, Faculty of Pharmaceutical Science, UBC-correspondence	1967-1968
12-31	470.3 Dean A. Whit Matthews Testimonial Dinner - correspondence	1967
12-32	472, Graduating Class, UBC - lists, correspondence	1949-1971
12-33	Auditors Report	1919, 1924 1934, 1935 1937, 1938
	Auditors Report	1940-1949
	<u>FILE NO.</u>	
	510, Auditor's Report	1950-1959 (1953-1955 missing)
12A-2	510, Auditor's Report	1960-1964
12A-3	510, Auditor's Report	1965-1968
12A-4	670, Building Committee - general correspondence	1959-1967
12A-5	611.1, Special Social Assistance Medical Service Committee - correspondence	1966-1970
12A-6	612, Drug Benefit List - guides, memoranda	1964, 1965, 1967-1971
12A-7	612, Non Benefit List - guides	1961, 1965
12A-8	612.4, Dept. of Social Welfare Drug Advisory Committee - reports	1964

12A-9	702.1, Pharmacy Planning Commission - proxies, reports, correspondence	1966
12A-10	702.1, Pharmacy Planning Commission - reports, correspondence, minutes, speech	1967
12A-11	702.1 (b), Inauguration Committee for B.C. Pharmaceutical Society - correspondence, reports, minutes	1967-1968
12A-12	702.3, Study Group on Pharmacy in B.C. - correspondence, reports	1965-1969
12A-13	702.11, Controlled Access Committee - correspondence, minutes	1974-1976
12A-14	702.11, Controlled Access Committee - correspondence, minutes, reports	1975, 1977
12A-15	710 (i), National Examining Board - report, legislation	1963-1964
12A-16	810.4, Legal Review Committee - correspondence, bylaws, revisions	1971-1974
12A-17	810.4, Legal Review Committee - correspondence, reports, revisions	1968-1970
12A-18	810.41, Ad Hoc Committee to Study Section 29 of the Pharmacy Act - correspondence, report	1969-1970
12A-19	813.3 (e), Veterinary Drugs and Licences - correspondence, reports, handbook	1976
12A-20	817.1, Rules and Regulations - correspondence, rules	1972-1975
12A-21	868.1, Combines Investigation Act Prosecution - correspondence, verdict, sentence	1970-1971
12A-22	Combine Investigation Act Prosecution - B.C. Pharmacy Legal Fund Invoices	1971
12A-23	890, Restrictive Trades Practices Commission - material taken from files by investigation officer	1960
12A-24	890, Restrictive Trades Practices Commission - material taken from files by investigation officer	1960
12A-25	890, Restrictive Trades Practices Commission - material taken from files by investigation officer	1960

12A-26	890, Restrictive Trades Practices Commission - material taken from files by immigration officer	1960
12A-27	Restrictive Trades Practices Commission - submission	1961
13-1	434, Student-Preceptor Manual Committee - practical trainees manual	n.d.
13-2	600, <u>Health Services In Canada</u> - report of a working conference on implications of a Health Charter	1965
13-3	600, Ministry of Health, Great Britain - <u>Final Report of the Committee on Cost of Prescribing</u>	1959

UNNUMBERED FILES

13-4	Miscellaneous	
13-5	Canadian Pharmaceutical Association - proposal, report	1974
13-6	Conference of Pharmacy and Medical Registrar's - report	1972
13-7	Consumer Action League - <u>The Consumer Book</u>	1977
13-8	Crncich, Tony J. - "Pharmacy - Today! - Tomorrow?"	
13-9	Dean Esli Longworth Woods - correspondence, newspaper clippings	1952
13-10	"Drug Distribution to the Public" - submission to the Minister of Health.	1972
13-11	Federal - Provincial Conference of Officials on the Cost of Drugs and Hearing Aids - background papers	1970
13-12	Health Insurance Committee - minutes, reports, briefs	1949-1953
13-13	Hospital Pharmacy - seminar, brief, guide	1957-1965
13-14	Miaie, Major - "The Art of Drug Merchandising"	1967
13-15	National Drug and Chemical Company - <u>National Merchandiser</u>	1956
13-16	Pharmaceutical Services in Nursing Homes - report	1973

13-17	Pharmacists Across Canada - lists	1955-1957
13-18	Pharmacists' Civil Defence Orientation Course. draft basic manual	1950's
13-19	Pharmacists' Civil Defence Orientation Course - advanced manual	1950's
13-20	Pharmacists' Civil Defence Refresher Course - manual	1961
13-21	"Pharmacy Act - A Dying Profession?"	n.d.
13-22	Pharmacy Act - draft	n.d.
13-23	Royal Commission on Health Services - <u>Pharmacist Manpower in Canada</u>	1966
13-24	Social Service Committee - reports	1955
13-25	"Welfare Drug Program" - submission to Minister of Social Welfare	1966
13-26	Woods, Gordon and Co. - <u>Review of Organization and Administrative Methods</u>	May 1970
13-27	Written Panel of Examiners - examination	1973
14-1	B.C. Pharmacists Society - <u>Employment Code</u>	1977-1978
14-2	<u>Bulletin</u>	1958-1964
<u>14-3</u>	<u>Bulletin</u>	1965-1975
14-4	<u>Hospital Pharmacy Manual</u>	1964
14-5	<u>List of Pharmacies in B.C.</u>	1981-1982
14-6	<u>Membership List</u>	1974, 1976-1979
14-7	<u>Non-Professional Assistants Guide</u>	1969

Note - one file of unsorted material appears at the
end of box#14.

SERIES, A - RECORDS PERTAINING TO LEGISLATION. 1951-1982

Box 15

A.1. 1-7 Records pertaining to the Pharmacy Act.

1958-1982. Arranged in subject files; within these files reference items are arranged chronologically and correspondence is arranged in order of receipt. 10 ins.

Copies of legislation. Registrar's correspondence regarding the Act, its amendment, its enforcement, its interpretation, and specific provisions of the Act. Circular letters to pharmacists about the Act.

A.2 1-7 Records pertaining to Bylaws.

1951-1974. Correspondence arranged in order of receipt. 5 ins.

Copies of Bylaws. Registrar's correspondence regarding Bylaws and their amendment.

A.3. 1-12 Records pertaining to Schedules of the Act.

1954-1981.

Correspondence is arranged in subject files and within these files in order of receipt. 5 ins.

Copies of Schedules of the act. Registrar's correspondence regarding the Schedules and their amendment. Resolutions of Council on amendment of schedules. Circular letters to members of the College. Booklet of clippings from B.C. Gazette announcing Schedule and Bylaw changes. Related reference material.

Box 16

A.4 1-5 Records pertaining to other statutes affecting Pharmacy.

1957-1973.

Arranged in subject files and within these files in order of receipt. 5 ins.

Copies of statutes, schedules and regulations. Registrar's correspondence.

SERIES C - RECORDS PERTAINING TO COLLEGE ORGANIZATION. 1956-1983

C.5 1-4 College Annual Meeting Records.

SERIES C - RECORDS PERTAINING TO COLLEGE ORGANIZATION. 1956-1983

Box 16

C.5 1-4 College Annual Meeting Records.

1968, 1968, 1974-1979. Arranged in order of receipts. 4 ins.

Annual Meeting folders containing material for presentation at the annual conference. 1968, 1969. Registrar's correspondence regarding organization of the annual meeting 1976. Circular letters to members. Invoices. Brochures. Arranged in order of receipt.

C.6 1-8 Council Records.

1956-1983. Arranged in subject files and within these in order of receipt. 7 ins.

Registrar's correspondence regarding Council elections. Reports of annual Council elections. College membership lists. Voters lists by district. Notice of Council meetings. Material for discussion at Council meetings. Minutes of Council meetings.

C.7 1-4 Panel of Examiners Records.

1969-1977.

Arranged in subject files and within these chronologically for reference material and in order of receipt for correspondence. 3 ins.

Correspondence of Special Committee of Intern examiners. Exams and answers sheets. Practice Manuals.

C.8 1-4 Legislation Committee Records.

1958-1980. Arranged in subject files and within these in order of receipt. 5 ins.

Annual Committee reports to Council. Notice of Meetings. Minutes of meetings. Material for consideration at meetings. Registrar's correspondence. Bulletins set to members.

Box 17

C.9 1-8 Drug Advisory Committee Records.

1961-1981. Arranged in subject files and within these in order of receipt. 11 ins.

Registrar's correspondence re. Committee business. Notices of meetings. Minutes. Agenda. Material considered at meetings. Annual Committee reports to Council.

Box 17

C.10 1-8 Ancillary Pharmacy Services Committee Records.

1974-1982. Arranged in subject files and within these in order of receipt. 9 ins.

Registrar's correspondence. Minutes. Reports. Sample forms for patient record-keeping. Other material considered by the Committee.

C.11 1 High Potency Vitamin Committee Records

1975-9176. Arranged in order of receipt. 75 ins.

Registrar's correspondence.

C.12 1 Task Force on Continuing Competency Records.

1973-75. Arranged in order of receipt.

Registrar's correspondence. Minutes. Notice of meetings. Related informational material for consideration by the Task Force.

SERIES D - DISCIPLINARY RECORDS 1973-1982

Box 18

D.13 1-3 Complaints Correspondence.

1973-1981. Arranged in subject files and within these in order of receipt. 4 ins.

Registrar's correspondence regarding complaints against pharmacists, pharmacies, and other businesses.

D.14 1-2 Suspended Members.

1977-1982. Arranged in order of receipt. 3 ins.

Registrar's correspondence with members suspended for non-payment of fees.

SERIES F - FINANCIAL RECORDS 1917-1983

F.15 1-12 Registrar's Cash Books

1917-1955.
12 vols. 12.5 x 15 x 1 in. thick. These cash books constitute the complete series of books kept by the registrar from 1917 to 1955. Arranged chronologically.

Box 18

F.16 1-10 Office Administration Records.

1964-1983. Fragmented records of office administration.
8 ins.

Balance Sheets. Financial Statements.
Registrar's correspondence. Reports submitted by private
firms for an Office Procedures Management Study. Invoices.
Brochures. Vehicle leases.

SERIES L - LICENSING 1981-1983

L.17 1-3 Licensing 1981-1983.

1981, 1983.
Arranged in order of receipt. 5 ins.

Registrar's correspondence regarding licensing of
pharmacies according to the statute.

**SERIES GF - RECORDS OF TRANSACTIONS WITH THE FEDERAL GOVERNMENT
1968-1981**

GF.18 1 Consumer and Corporate Affairs Correspondence

1968-1974. Arranged in order of receipt. 5 ins.

Registrar's correspondence with the federal Department
of Consumer and Corporate Affairs. Circular letters
from the Department.

Box 19

GF.19 1-11 Health and Welfare

1969-81. Arranged in subject files and within these in
order of receipt. 10 ins.

Registrar's correspondence with the federal Department
and its branches, the Health Protection Branch and the
Bureau of dangerous Drugs.
Circular letters from the Department and its branches.
Press releases. Pamphlets. Mailing lists. Invoices.
Information on joint College and Department projects.

**SERIES GP - TRANSACTIONS WITH THE PROVINCIAL GOVERNMENT
1964-1981**

GP.20 1-5 Ministry of Health.

1964-1980.

Arranged in subject files and within these in order of receipt. 4 ins.

Registrar's correspondence with provincial health minister on various matters. Notices and Minutes of Minister's Drug Advisory Committee meetings. Related reference information.

Box 20

GP.21 1-3 Ministry of Human Resources - Pharmacare.

1976-1981. Arranged in order of receipt. 4 ins.

Registrar's correspondence re Pharmacare plan and related reference material

GP.22 1 Correspondence with MLAs

1973-1976. 2 ins. Arranged in order of receipts.

Lists of MLAs. Copies of notices sent to MLAs. Registrar's correspondence.

**SERIES O - RECORDS OF TRANSACTIONS WITH OTHER ORGANIZATIONS.
1961-1982**

1971-1973. Arranged in order of receipts. 5 ins.

Registrar's correspondence. Circular letters to pharmacists. Related information on podiatrists and their prescribing privileges. Copy of Podiatry Act.

O.24 1-3 B.C. Professional Pharmacists' Society.

1968-81. Arranged in order of receipt. 4 ins.

The B.C. Professional Pharmacists' Society was formed in 1969 as a private association of pharmacists which was to concern itself with professional issues. Registrar's correspondence. Notices of Meetings. Reports. Copies of Newsletter InPharmation. Bulletins on negotiations with provincial government of Welfare Negotiating Committee. Notices of meetings.

Box 20

0.25 1 Canadian Association of Pharmacy Students and Interns.

1968-1981. Arranged in order of receipt. 1 in.

Registrar's correspondence and material related to the student association. Newsletters, lists, reports, circulars.

0.26 1 Canadian Council on Hospital accreditation.

1979. Arranged in order of receipt. 1 ins.

Registrar's correspondence.

0.27 1-3 Canadian Foundation for the Advancement of Pharmacy.

1970-1982. Arranged in subject files and within these in order of receipt. 3 ins.

Notices of Meetings. Agenda. Minutes.
Registrar's correspondence.

0.28 1-15 Canadian Pharmaceutical Association.
(last file in Box 20 is o.28.9)

1972-82. Arranged in subject files and within these in order of receipt. 10 ins.

According to the Pharmacy Act, the College was empowered to affiliate with any other organizations it deemed useful in its purposes. The College was affiliated with the Canadian Pharmaceutical Association.

Registrar's correspondence. Committee notices, agenda and minutes. Circular letters. Reports. Annual surveys.

Box 21

0.28 10-15 Canadian Pharmaceutical Association

0.29 1 Cancer Control Agency of B.C.

1977-79. Arranged in order of receipt. 1 in.

Registrar's correspondence and other related information and reports.

Box 21

0.30 1-3 College of Physicians and Surgeons of B.C.

1973-1984. Arranged in subject files and within these in order of receipt. 3 ins.

Registrar's correspondence with the College and individual practitioners. Lists of suspended physicians and physicians with restricted prescription privileges.

0.31 1 Conference of Pharmacy Registrars of Canada

1971-72. Arranged in order of receipt. 2 ins.

The Registrar of the College was a member of this organization by virtue of his officer.

Registrar's Correspondence. Notices and reports of meetings.

0.32 1 Manitoba Society of Professional Pharmacists

1966-76. Arranged in order of receipt. 1 in.

Registrar's correspondence.
Copies of circular letters, reports, questionnaires produced by the Manitoba Society.

0.33 1-2 American Association of Colleges of Pharmacy and
National Association of Boards of Pharmacy.
District 7.

1974-82. Arranged in order of receipt. 2 ins.

This is another organization with which the College was affiliated as a member of District 7 of the organization.

0.34 1 Pharmacy Undergraduate Society.

1963-75. Arranged in order of receipt. 1 in.

Registrar's correspondence.

0.35 1-2 UBC Faculty of Pharmaceutical Science.

1968-80. Arranged in order of receipt. 2 ins.

- 0.30 Registrar's correspondence. Lists of students.
(cont') Minutes of Joint Committee on the Curriculum.
Committee reports.
- 0.36 1 Vancouver Community College. Pharmacy Assistants Program
1973-1975. Arranged in order of receipt. 1 in.

Registrar's correspondence. Pharmacy Assistants
Committee correspondence.
- 0.37 1 B.C. Hospitals Association
1961-1972. Arranged in order of receipt. 1 in.

Registrar's correspondence. Related Reports.
- 0.38 1 Canadian Association of Hospital Pharmacists.
1972-73 Arranged in order of receipt. 25 ins.

Registrar's Correspondence.
- SERIES R - REGISTRAR'S REFERENCE FILES 1951-1981**
- R.39 1-3 Public Relations Reference Files

1951-1975. Arranged in subject files. Correspondence
arranged in order of receipt. 2.5 ins.

Public Relations pamphlets. Speeches. Records of
public displays. Correspondence about the College's
annual aware.
- Box 22
R.40 1-7 Drug Information Reference Files.

1974-1981. Arranged in order of receipt. 11 ins.

Registrar's correspondence requesting drug information.
Information pamphlets on drugs. Circular letters to
pharmacists. Drug Usage Review survey records.
- R.41 1-3 Circular Letters Reference Files.

1968-1977. Arranged chronologically. 3 ins.

Circular letters sent to members. President's Newsletter.
Survey forms sent to members.

OVERSIZE

SERIES Z - THE COLLEGE OF PHARMACISTS COLLECTION OF
PRESCRIPTION RECORD BOOKS

- Z.42 D.E. Campbell, Family Chemist
- Z42 1-4 - 4 Prescription record books numbered in sequence from 4 to 7 .1915-1917. Each volume 14 x 18 x 5 ins. thick.
- Z.42.5 1 record book. s.d. 12.5 x 9 x 1 ins. thick.
- Z.43 McPherson, the Druggist, Kamloops, B.C.
- Z.43.1 1 prescription record book. 1897-1898.
14 x 18 x 7 ins. thick.
- Z.44 Shotbolt's Pharmacy, Victoria.
- Z.44.1 1 prescription record book. 1907-08 17 x 9.5 x 2 ins.
1907-1908
- Z.44.2 1 prescription record book. 1924-25. 23.6 x 8.5 x 2 ins.
thick
Thomas Shotbolt was the first President of the B.C.
Pharmaceutical Association when it was formed in 1891.
- Z.45 Unidentified Pharmacy A
1888-1904
- Z.45 1-3 - Three volumes 15 x 11 x 2 in. thick.
- Z.34 4 - 1 volume 14 x 9 x 1 in. thick.
- Z.45 5 - 1 volume 14 x 9 x 2 in. thick.
- Z.45 Unidentified Pharmacy B
- Z.46.1 1 prescription record book. 17 x 9 x 2 in. 1886
- Z.47 Unidentified Pharmacy C.
- Z.47.1 1 prescription record book. 17 x 9 x 2 in. 1911-12.

RECORDS PERTAINING TO THE PHARMACY ACT

<u>BOX/FLDR</u>		<u>DATE</u>
23-1	Poison Act	1881
	Pharmacy Act	1891
23-2	Pharmacy Act, ch. 33	1891
23-3	Pharmacy Act, ch.27, RSBC	1897
23-4	Pharmacy Act, ch. 178, RSBC	1911
23-5	Pharmacy Act, ch. 193, RSBC	1924
23-6	Pharmacy Act, ch. 215, RSBC	1936
23-7	Pharmacy Act, ch. 58	1946
23-8	Pharmacy Act, ch. 251, RSBC	1948
23-9	Pharmacy Act, ch. 61,	1951
23-10	Pharmacy Act, ch. 47	1957
	Pharmacy Act, ch. 63	1959
	Pharmacy Act, ch. 42	1960
23-11	Pharmacy Act, ch. 38	1964
23-12	Pharmacy Act, ch. 34	1965
23-13	Pharmacy Act, ch. 282, CONSOI	1966
23-14	Pharmacy Act, ch. 62,	1974
23-15	Pharmacy Act, ch. 326, RSBC including amendments to 1980 + 1982	1979

RECORDS PERTAINING TO BYLAWS

23-16	Bylaws	1891
23-17	Bylaws	1907
23-18	Bylaws	1915
23-19	Bylaws	1925

23-20	Bylaws,	1944
23-21	Bylaws	1947
23-22	Bylaws	1955
23-23	Bylaws	1956
23-24	Bylaws,	1962
23-25	Bylaws	April 18, 1963
23-26	Bylaws	Dec 30, 1963
23-27	Bylaws	Nov 26, 1966
23-28	Bylaws	Nov 17, 1971
23-29	Bylaw amendment votes	1895
23-30	Annual Meeting - Reports	1957, 1958
23-31	Annual Meeting - Reports	1981- 1982
23-32	Annual Meeting - Minutes	June 1891 - June 1907
23-33	Annual Meeting - Minutes	June 1908 - June 1926
23-34	Annual Meeting - Minutes	1927- 1944
23-35	Annual Meeting - Minutes	1945- 1957
23-36	Annual Meeting - Minutes	1958, 1959
23-37	Annual Meeting - Minutes	1960, 1962, 1963, 1964
23-38	Annual Meeting - Minutes	1965, 1966, 1967, 1968
23-39	Annual Meeting - Minutes	1969, 1970, 1971, 1972
23-40	Annual Meeting - minutes	1972, 1973, 1974, 1975
24-1	Membership Lists	1891-92, 1893, 1896
24-2	Membership Lists	1897, 1898, 1899
24-3	Membership Lists	1901, 1903, 1906, 1907, 1908, 1909, 1910, 1918, 1920
24-4	Membership List	1921, 1922, 1923, 1924, 1925, 1926, 1927

24-5	Membership Lists	1928, 1929, 1934, 1935, 1940, 1942-43
24-6	Membership Lists	1944, 1946, 1947, 1948, 1949, 1950
24-7	Membership Lists	1950-51; 1951-52; 1952-53; 1953-54; 1954-55; 1955-56, 1956-57
24-8	Membership Lists	1957-58; 1959; 1960; 1961; 1962; 1963; 1964
24-9	Membership Lists	1965-1972
24-10	Membership Records	1909-1919
24-11	Dates of Incorporation	
24-12	Membership records -	Armstrong
24-13	Membership records -	Cranbrook, Kimberly
24-14	Membership records -	Creston
24-15	Membership records -	Cumberland, Courtenay
24-16	Membership records -	Duncan
24-17	Membership records -	Fernie
24-18	Membership records -	Fort Steele
24-19	Membership records -	Golden
24-20	Membership records -	Grand Forks
24-21	Membership records -	Kamloops
24-22	Membership records -	Kaslo
24-23	Membership records -	Kelowna
24-24	Membership records -	Langley
24-25	Membership records -	Nelson (1)
24-26	Membership records -	Nelson (2)
24-27	Membership records -	Nanaimo
24-28	Membership records -	New Westminster
24-29	Membership records -	Okanagan

24-30	Membership records - Port Alberni	
24-31	Membership records - Powell River	
24-32	Membership records - Prince George	
24-33	Membership records - Prince Rupert	
24-34	Membership records - Revelstoke (1)	
24-35	Membership records - Revelstoke (2) Original Rx Register 1897	
24-36	Membership records - Rossland	
24-37	Membership records - Salmon Arm	
24-38	Membership records - Stewart	
24-39	Membership records - Trail	
24-40	Membership records - Vancouver	
24-41	Membership records - Vancouver Island (excluding Nanaimo, Victoria)	
24-42	Membership records - Vernon	
24-43	Membership records - Victoria (1)	
24-44	Membership records - Victoria (2)	
24-45	Membership records - West Vancouver	
24-46	Membership records - Dist 5.	
24-47	Membership records - Caribou Dist 6.	
24-48	Membership records - C.A.H.P.	
24-49	Membership records - Biographies	
25-1	Biographies and Obituaries - arranged alphabetically	
25-2	List of Pharmacies	1891-1907
25-3	List of Pharmacies	1891-1909
25-4	Council and Staff lists	1891-1975
25-5	Directory of Pharmacies/cists	1860-1919

25-6	B.C. Pharmacy Directory	up to 1930
25-7	B.C. Pharmacy Directory	1920-1934
25-8	B.C. Pharmacy Directory	1908-1957
25-9	B.C. Pharmacy Directory - Victoria	up to 1956
25-10	B.C. Pharmacy Directory	1956
25-11	B.C. Pharmacy Directory	1958
25-12	Amendments to B.C. Pharmacy Directory	1958, 1959
25-13	Council meeting - minutes	1891-1907
25-14	Council meeting - minutes	1908-1918
25-15	Council meeting - minutes	1919-1931
25-16	Council meeting - minutes	1932-1939
25-17	Council meeting - minutes	1940-1945
26-1	Council meeting - minutes	1946-1950
26-2	Council meeting - minutes	1950-1957
26-3	Council meeting - minutes	1956, 1957
26-4	Council meeting - minutes	1958
26-5	Council meeting - minutes	1959
26-6	Council meeting - minutes	1960-1961
26-7	Council meeting - minutes	1962
26-8	Council meeting - minutes	1963
26-9	Council meeting - minutes	1964
26-10	Council meeting - minutes	1965
26-11	Council meeting - minutes	1966
26-12	Council meeting - minutes	1967

27-1	Council meeting - minutes	1968
27-2	Council meeting - minutes	1969
27-3	Council meeting - minutes	1970
27-4	Council meeting - minutes	1971
27-5	Council meeting - minutes	1972- 1973
27-6	Council meeting - minutes	1974-1975
27-7	Board of Examiners Minutes	1921- 1948
27-8	Exams	1914, 1921, 1922, 1928
27-9	Examination Results	1909- 1948
27-10	Examination Results	1930- 1962
27-11	Diploma Record	
27-12	Special General Meeting - Burr Brief	1940
27-13	Burr Plan	1939
27-14	History of Burr Brief	
27-15	B.C. Pharmaceutical Association Bulletin	1958- 1961
27-16	B.C. Pharmaceutical Association Bulletin	1962- 1965
27-17	B.C. Pharmaceutical Association Bulletin	1966- 1969
27-18	B.C. Pharmaceutical Association Bulletin	1970-1973
27-19	B.C. Pharmaceutical Association Bulletin	1974
28-1	Cash Book	1891- 1907
28-2	Cash Book	1907-1917
28-3	Cash Book (see oversize)	1955- 1970
28-4	Cash Book (see oversize)	1970- 1971
28-5	General Ledger	1891- 1894
28-6	General Ledger #1	1907- 1920

28-7	General Ledger #2	1907-1920
28-8	General Ledger	1952-1956
28-9	General Ledger sheets	1956-1967
28-10	General Ledger	1967-1976
28-11	General Ledger (see oversize)	1976-1981
29-1	Balance Sheets (fragmented)	1891-1934
29-2	Financial Correspondence	1895, 1910, 1915
29-3	Financial Records (?)	1891-1916
29-4	Notes from B.C. Pharm. Rec. - West Druggist	1905-1956
29-5	Registrar's Correspondence	1890's
29-6	Group Insurance - Cheque Vouchers	
29-7	Group Insurance - financial statements, receipts	
29-8	Pharmaceutical Balances	1968 →
29-9	Pharm. Control Sheets	
29-10	Account Book	1910-1917
29-11	Account Book	1963-1974
29-12	Applications for Registration	1908-1948
29-13	B.C. Pharm. Assn. Register	1891-1910
29-14	Vancouver Public Library Display	
29-15	<u>All In A Century</u>	1976
29-16	<u>B.C. Pharm. Record</u>	1905-1906
29-17	<u>A Brief History of Pharmacy In Canada</u>	1967
29-18	<u>Centennial / Anniversary Souvenir</u>	1967
29-19	<u>Continuing Education In Pharmacy</u>	1965

30-1	Notebook - G.T. Cunningham	1908-1909
30-2	Notebook - G.T. Cunningham	1909
30-3	Cunningham Drugstores History / Album	1944
30-4	Notebook - G.H. McFarlane	
30-5	<u>Merck's Manual</u> 4th ed.	1911
30-6	"Notes on Prescription Problems" (clippings)	
30-7	<u>Pharmacy Act</u>	1911
30-8	<u>Pharmacy Museums in The U.S. and Canada</u>	1981
30-9	<u>Pharmacy Through 60 yrs. in B.C.</u>	1891-1951
30-10	St. Paul's Hospital Rx Records	1940
30-11	Miscellaneous Documents	