

VANCOUVER
YOUNG WOMEN'S CHRISTIAN ASSOCIATION

A preliminary inventory of records in the Library at
the University of British Columbia Special Collections
Division

April, 1981

INTRODUCTION

The records were transferred to the Special Collections Division by the Vancouver Y.W.C.A. in March, 1981. The material includes the records of the Vancouver Y.W.C.A. from 1903 to 1977. Printed material, created and gathered, relating to the interests and activities of the Y.W.C.A. is also included. Some items have been transferred to the main Library.

The arrangement is by activities and subjects, and follows as closely as possible the division already present upon receipt of the recorder. The order has been set in series by types of materials (minutes, financial records, printed materials, etc.) and within the series the arrangement is chronological.

The Y.W.C.A. is a worldwide Christian lay movement. Membership is open to all girls and women, Christian or not. It began in 1855 in England. The first Canadian Y.W.C.A. was organized in 1870 in Saint John, New Brunswick. Vancouver followed in 1897. There are three levels: local, national and worldwide, with programs and services that consider the needs and concerns of members in the changing community.

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Series

<u>Box</u> <u>No.</u>	<u>Folder</u> <u>No.</u>	<u>Minutes</u>	<u>Dates</u>
1	1	Board of Directors	Feb. 10, 1903-Nov. 10, 1904
1	2	"	Nov. 8, 1904-Aug. 23, 1905
1	3	"	Sept. 12, 1905-Feb. 11, 1908
1	4	"	Feb. 20, 1908-Jan. 17, 1910
1	5	"	Jan. 25, 1910-Jan. 15, 1911
1	6	"	Jan. 24, 1911-Jan. 15, 1912
1	7	"	Jan. 23, 1912-Feb. 9, 1915
2	1	"	Feb. 29, 1915-Feb. 10, 1920
2	2	"	Feb. 26, 1920-Feb. 13, 1923
2	3	"	Feb. 22, 1923-Aug. 1, 1929
2	4	"	Oct. 15, 1929-Feb. 20, 1933
2	5	"	Feb. 24, 1933-Feb. 27, 1936
3	1	"	1953 - 1958
3	2	"	1968 - 1969
3	3	Advisory Board (& others)	Oct. 4, 1926-April 14, 1927
3	4	Annual Meeting	Feb. 20, 1914
3	5	Centre Stat.	Feb. 28, 1956-Sept. 30, 1959
3	6	Counselling Committee	Feb. 7, 1957-Mar. 30, 1960
3	7	Executive Committee	1953 - 1957
3	8	"	1968 - 1970
3	9	Finance Committee	April 8, 1931-Mar. 21, 1938
3	10	Food Service Committee	Jan. 14, 1959-June 12, 1963
4	1	Girls Work Committee	Dec. 3, 1929-Aug. 15, 1935
4	2	Group Work Committee	Sept. 25, 1956-Dec. 10, 1962
4	3	HI-Y-TEEN Subcommittee	1960 - 1961
4	4	House Maintenance Committee	Jan. 14, 1959-Nov. 27, 1962
4	5	Housing Program Committee	Jan. 19, 1959-Nov. 15, 1962
4	6	Individual Services Committee (Amalgamation of Traveller's Aid & Counselling & House Program)	Jan. 10, 1963-July 17, 1967
4	7	Membership Committee	Dec. 2, 1923-Feb. 2, 1925
4	8	"	Jan. 12, 1959-Dec. 12, 1961
4	9	Nominating Committee	June 3, 1941-Dec. 4, 1953
4	10	Pender YWCA Committee	Mar. 2, 1955-Nov. 28, 1962
4	11	Physical Health & Education Com.	Jan. 28, 1959-Dec. 12, 1962
4	12	Program Committee	Mar. 16, 1959-Dec. 3, 1962
4	13	Social Welfare Committee	Oct. 8, 1946-June 22, 1948
5	1	Traveller's Aid & Counselling Com.	Jan. 15, 1959-Oct. 30, 1962
5	2	Vancouver East Committee	Jan. 8, 1959-Dec. 12, 1961
5	3	World Services & Public Affairs Committee	Jan. 6, 1959-Dec. 12, 1962
5	4	Young Adult Committee	1956
5	5	Miscellaneous Committees	1968 - 1969

Note Minutes of Annual and Special meetings often included with Board of Directors Minutes

Series

<u>Box</u>	<u>Folder</u>	<u>Financial Records</u>	<u>Date</u>
5	6	Reports & Accounts	1922 - 1933
5	7	"	1934 - 1941
5	8	Group Work Dept Budget	1960 - 1963
5	9	Misc. records	1952 - 1969

See also Series - Buildings Subject Files - Advisory Board

Reports

5	10	Summer Camps	1939 - 1949
5	11	Group Work Dept	1956 - 1961

General Correspondence

5	12	General	1975 - 1976
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Buildings

6	1	Correspondence, Plans	1928
6	2	Architects Drawing of Facade	1928?
6	3	Campaign Donors	1950
6	4	Capital Building Fund Campaign	1950
6	5	Donors to Building Fund	1953
6	6	Furniture Specifications	1953
6	7	Receipt Book	1952 - 1958
6	8	Plan for Sundeck	1953 - 1958
6	9	Building Fund Statements & Accounts	
6	10	Donations to Furnish a Room	1952 - 1955
6	11	Donations to Prayer Room	1958 - 1959
7	1	Cleveland Building Fund Workers Kit	1963
7	2	Report on Fund Raising Potential	1965
7	(3-7)	Campaign correspondence, memos lists & related material	1965 - 1969
8	1	Central Building Program Committee	
8	2	Donations	1966 - 1969
8	3	Capital Fund Final Report & Brochures	1968
8	4	Official Opening - Invitation Lists	1969
8	5	Opening Ceremonies	1969

Annual Reports

8	6		1924 - 1939
8	7		1938 - 1943
8	8		1941 - 1945
8	9		1958 - 1963

Note Contains statistical information for annual reports to national YWCA
See also Series - Printed Material - Annual Reports

Series

<u>Box</u>	<u>Folder</u>		<u>Date</u>
<u>Printed Material</u>			
9	1	Programming N.B., N.S., Que.	1958 - 1969
9	2	Programming Ont., Man., Sask., Albt.	1956 - 1969
9	3	Programming B.C.)	1943 - 1972
9	4	Programming B.C.) mainly Vancouver	1955 - 1970
10	1	Programming U.S. & Fiji	1954 - 1969
10	2	Programming - other Institutions	1958 - 1969
10	3	Y.W.C.A. Promotion	
10	4	Annual Reports	1905 - 1938
11	1	Annual Reports	1940 - 1950
11	2	Annual Reports	1953 - 1974
11	3	Annual Report - other institutions	1942 - 1972
<u>Lists</u>			
11	4	Board & Committee Members	1941 - 1949
11	5	"	1949 - 1958
11	6	Presidents of Vancouver YWCA	1923 - 1948
11	7	Members of Chairmans Special Committee	1966
11	8	Staff, Officers, Committee Members	1942
<u>Clippings</u>			
11	9	Various newspapers	1902 - 1974
<u>Photograph Albums</u>			
12	1	A Y - Teen Girl	1967
12	2	Hi - Y	1969
12	3	50th Anniversary of YWCA	1947
12	4	John Oliver - Y Teens	1969
12	5	Galiano Scroll	1940
<u>Scrap Books</u>			
13	1	Old Publicity Book	1923 - 1933
13	2	Chinese Clippings	1946 - 1953
13	3	Clippings	1949 - 1950
13	4	"	1950 - 1952
13	5	"	1942 - 1952
13	6	"	1953 - 1955
13	7	"	1955 - 1957
14	1	"	1957 - 1958
14	2	Social Welfare Clippings	1964
14	3	YWCA Capital Fund	1965
14	4	Advertisements & Features	1974 - 1978
14	5	"	1958 - 1973
14	6	"	1968 - 1973

Series

<u>Box</u>	<u>Folder</u>		<u>Date</u>
		<u>Miscellaneous</u>	
15	1	Framed Proclamation YWCA Week	1968
15	2	Unframed " "	1972
15	3	Framed Citation from Hungarian Refugee Emergency Council	1956 - 1958
15	4	Guest Book - World Service Dance	1965
15	5	Guest Book - Adult Information Centre	1971
		<u>Subject Files</u>	
16	1	Advisory Board	1940 - 1969
16	2	Annual Meetings	1954 - 1972
16	3	Big Sisters - Administration	1964 - 1976
16	4	Baynes House	1957 - 1963
16	5		1958 - 1962
16	6		1966 - 1972
16	7		1962 - 1977
16	8	Christmas Service	
17	1	Ephemera	
17	2	Family	
17	3	"Hart" Week	1968
17	4	Inventories	
17	5	Medical Examinations	1969
17	6	Newsletters - Samples	
17	7	Opportunities for Youth Program	1971 - 1973
17	8	Pender YWCA - History	
17	9	Personnel	
17	10	Policy Book	
17	11	Procedures and Standards	
17	12	Publicity	
17	13	War Services	1939 - 1946
18	1	Watercolors by Children's Republic of Moulen-Vieux (War Orphans)	1950
18	2	Youth Programs	1971 -
18	3	Youth Programs	1971 -

SubgroupNational YWCAMinutes

18	4	Board of Directors	1960 - 1962
18	5	"	1963 - 1965

Annual Reports

18	6	YWCA of Canada	1967
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<u>Box</u>	<u>Folder</u>	<u>Series</u>	<u>Date</u>
		<u>Annual Meetings</u>	
18	7	Annual Meeting & Reports	1927
18	8	Annual Meeting	1969
18	9	National Council	1970
19	1	National Council including Pre and post meetings	1971
19	2	National Council	1972
19	3	National Council & Special General Meeting	1974
19	4	National " "	1975
		<u>Reports</u>	
19	5	YWCA Study	1960
		<u>Conventions</u>	
19	6	19th National Convention	June 11-20, 1953
19	7	20th " "	June 3-8, 1957
19	8	Convention to Convention	1957-1961
19	9	21st National Convention	1961
19	10	Convention to Convention	1961-1965
20	1	List of Registrations & of small groups	1965
20	2	Convention to Convention Report	1965-1968
20	3	23rd National Convention	May 25-31, 1969
		<u>Directories</u>	
20	4	YWCA of Canada Directory	1971 - 1972

The following items were included in the accession and have been transferred to the main library at UBC or given back to the YWCA.

Books

Fifty Years of Association Work Among Young Women - Elizabeth Wilson
1866 - 1916 A History of Young Womens' Christian Associations in the USA 1916

When Women Work Together A History of the YWCA of Canada 1870 - 1966
Josephine Perfect Hanshaw

The Song Book of the YWCA Imogene B Ireland

The Distance Between Two Triangles The Report of the Commission on Co-operation
between the YWCA of Canada & the National Council of YMCA's of Canada Nov. 1973
+ a summary of the Report

A History of the Worlds' Young Womens' Christian Association
Anna V Rice 1947

History of the National Travelers Aid Association
Bertha McCall 1911 - 1948

The Natural History of a Social Institution - The YWCA
Mary S Sims

Periodicals

The Journal 1956 - Feb, March, September
1957 - March, April, Sept, Nov, Dec.
1958 - Feb, March, Oct, Dec.
1959 - Jan, Feb, March, May, Nov, Dec
1960 - Feb, March, April, May, Nov, Dec.
1961 - Jan, Mar, April- May, Oct, Nov, Dec
1962 - Jan, Feb, April, May, June, Nov, Dec.
1963 - Jan, Feb, Mar, April, May, Oct, Nov, Dec.
1964 - Jan, Feb, Mar, April, May, Sept-Oct, Nov, Dec.
1965 - Jan, Feb, Mar-April, May-June, Sept, Nov-Dec
1966 - Jan-Feb, Mar-April, Summer, Sept.

Photographs

Loose photographs transferred to the photo collection UBC.

YWCA - Addendum

This addendum is comprised of photographs and scrapbooks, dated 1913 to 1982. The majority of the material is from the YWCA summer camps, most notably Camp YaWaCa, which existed at various locations on the B.C. coast, and in 1972 was given a ten-year lease for a site on Saltspring Island.

Box 21

Photographs - a variety of photographs, most of them being from camp YaWaCa. Most photos bear no date.

Box 22

- 1936 group photograph (framed)
- scrapbook from Camp YaWaCa.

Box23

- Pender YWCA Scrapbook, 1952
- Howe Sound camp scrapbook, 1913
- scrapbook from Camp YaWaCa

Box 24

- scrapbook from Gabriola camp, 1927
- scrapbook of Camp YaWaCa, 1913-68