



**association of university and college employees**

February 26, 1981

Maria Salaris  
Triumpf  
UBC Campus

Dear Maria,

Please find enclosed a copy of the standard job description for a Clerk I position. I have also included a cheque in the amount of \$1.00 which reimburses you for the initiation fee you gave me during the Orientation period at Employee Relations on February 25, 1981.

I understood that you had been paying dues but that you were not officially a member of the Union yet. When I returned to the office, I discovered that we had already received the initiation fee from you.

If we can be of any further assistance, please contact us at the Union Office.

Yours truly,

Wendy G. Lymer  
Secretary-Treasurer  
AUCE Local #1