

PAYCHEQUES - A Brief Explanation

- 1) From the paystub (supplied by you) we obtained the figure of your usual mid-month advance.
- 2) We then divided this figure by the number of week days during the period 1 - 15th of May (11 days) to get a 'daily net rate'.
- 3) This figure was then multiplied by the number of week days involved in your picketing duty (9 for C.C. & G.S.A.B.; 6 for Space & A.V., Housing and Gage) - arriving at the figure shown on your cheque from the Union (provided that you have fulfilled your picket duty).

\*\*\* YOU WILL HAVE RECEIVED A CHEQUE FROM THE UNIVERSITY AS WELL FOR THE DAYS WORKED BEFORE YOUR BUILDING 'STRUCK' \*\*\*

- 4) If it has been necessary to deduct pay from your 'strike cheque' it has been done by deducting 1/13 (C.C. & G.S.A.B.) or 1/8 (Space & A.V., Housing & Gage) from the figure arrived at in Step 3 above.

SHOULD YOU DISAGREE WITH ANY DEDUCTIONS MADE FROM YOUR CHEQUE PLEASE SUBMIT YOUR POSITION (IN WRITING) TO THE UNION OFFICE AND WE WILL DEAL WITH EACH INDIVIDUALLY AS QUICKLY AS POSSIBLE.

SHOULD YOU HAVE ANY OTHER QUESTIONS OR SUGGESTIONS DON'T HESITATE IN COMMUNICATING THEM.

NAME: \_\_\_\_\_

DEPARTMENT: \_\_\_\_\_

QUESTIONS, SUGGESTIONS, ETC.: