

DRAFT AGENDA
for
AUCE LOCAL 1
EXECUTIVE
MEETING

WED, SEPT. 25 ?
5:15
UNION OFFICE

1. MINUTES
2. BUSINESS ARISING FROM THE MINUTES
 - Committee on Charitable Donations -
 - Senate membership.
3. CORRESPONDENCE
4. FINANCES
5. PROVINCIAL CONVENTION
 - Local Report
6. REPORT FROM BY-LAWS CTEE.
7. AGENDA FOR OCT. 10 MEMBERSHIP MEETING
& procedure for election of officers
8. OTHER BUSINESS.

BUDGET FOR DISCUSSION SEPTEMBER 12

Estimated Income

12 months x 900 members x \$4.50	\$48,600.00
12 months x 100 members (p.t.) x \$2.00	2,400.00
<u>Less per capita tax</u>	<u>12,000.00</u>
	39,000.00

Proposed Expenditures

(Following are expenditures based on previous year's expenses or commitments we have already made. They do not reflect inflationary increases:)

✓ Rent for office	3,000.00
✓ Telephone	300.00
2 Telecommunications	100.00
2 Meetings & conferences (room rental)	1,000.00
✓ Salary (\$750 x 12 plus associated costs)	9,500.00
2 Communications & Printing	2,000.00 <i>Com. exp. agreed 2500.</i>
✓ Tax and Water for office	100.00
✓ Hydro (Heat & Light)	200.00
2 Referenda & Office Supplies	1800 ← 2,200.00

(Following are projected costs not based on previous expenditures:)

2 Office equipment and furniture purchases	2,000.00
2 Postage (8¢ x 900 x 12 mos plus office expenses)	900.00 <i>com exp agreed 400</i>
2 Equipment maintenance	200.00
? Travel (out of town)	500.00
2 Car allowance (Mileage)	300.00
2 Rental of photocopier and cost of copies	2,500.00
2 Creation of library	500.00 ← 100.00
✓ Insurance	125.00

(Other:)

Legal fees	-4,000.00
Accountants & Auditors	1,000.00
Grievances and arbitration	-4,475.00
Strike and defense fund	-4,500.00
	<u>\$39,000.00</u>

Reserve to be used for Defense, Arbitration & Referenda

The above is proposed for discussion. According to our by-laws the budget should be approved at the September membership meeting. Some items, such as rent, Hydro, telephone, we are already committed to as we have signed a lease for the union office. Other items such as rental of rooms for meetings are based on the expenditures of the past year.

One thing to be taken into consideration for the coming year is that we will have a collective agreement with the University, and making that contract work for us may require expenditures which we have not had in the past. There may be precedent-setting grievances which we want to take all the way to arbitration, and that will involve not just the cost of the arbitration hearing but possibly taking legal advice.

Another factor for consideration is the cost of maintaining the union's records. Some of us thought that once we have a dues check-off this problem would disappear. However, discussions with other unions indicate that such is not the case. Because union dues are tax deductible it is necessary for a union to maintain records independent of the employer so that each member can be provided with a slip which they can enclose with their income tax return. Maintenance of such records is so time-consuming that we probably require at least a part-time staff member in addition to the union organizer. The budget allows for one salary which is based on the present organizer's salary plus increases as negotiated. If we are to consider another staff member we will have to either consider a dues increase or pare down the proposed expenditures.

Notice of Motion: That Local One's first fiscal year end September 30, 1974, and the fiscal year thereafter be October 1st to September 30th.

Sandra Lundy, Treasurer.

CONTRACT:

Our by-laws require a referendum ballot for ratification of the contract. If you have not received a ballot by Fri. Sept. 13, obtain one in person from AUCE's office (above Mac's Milk in the Village.) Bring your membership card, initiation receipt, or receipt for dues.

DUES

Anyone who is worried about being behind in dues payment may come into the union