



association of university and college employees

September 2, 1982

Audrey Harvey
Employee Relations
Campus Mail

Dear Audrey:

Re: Short term leave of absence -- August 31, 1982

This will confirm that the leave for August 31 was changed at the request of the University from the afternoon to the morning (8:30-12:30 a.m.). Please cancel the request for the following people:

Helen Glavina	Legal Clinic
Joyce Diggins	Medicine, ACU
Sharon Newman	Physical Education

These people did not require Union leave on the morning of August 31. Please do not bill the Union for their time.

Yours truly,

Patricia House
Secretary-Treasurer
AUCE Local 1