

AGENDA

EXECUTIVE MEETING

June 23, 1987

1. Approval of the Agenda
2. Approval of minutes - June 19, 1987<sup>169</sup>
3. Discussion of questions for applicants to position of  
business Agent
4. Recommendations to Sexual Harrassment Committee to be  
sent in by June 30, 1987
5. Other business

Next Meeting: June 30, 1987

The CUE Executive Meeting was held in the Union Office on Tuesday, June 23, 1987 at 5:00 p.m.

Alannah Anderson (Acting Chair)  
Diana Ellis (Treasurer)  
Suzan Zagar (Trustee)  
Estelle Lebitschnig (Health and Safety Rep)  
Susan Berry (Chief Steward)  
Sally Bondy (recorder)

The Chair called the meeting to order at 5:20 p.m.

1. **AGENDA**

Estelle added a health and safety item under other business.

MOVED Berry/Zagar approval of the Agenda as amended.  
CARRIED

2. **MINUTES**

The June 19th minutes were tabled.

3. **BUSINESS AGENT - Discussion of Questions for Applicants**

A. Anderson suggested that Executive members think of questions to ask. Estelle noted that a file on hiring is in the office and it was agreed that it be made available for those interested. Executive members were asked to bring suggestions to the office. S. Zagar suggested that it should be made clear to the applicants that there will be an orientation period, the length of time to be decided. (Should it follow the University 3-month policy or should it be one year?) Some members of the Executive did not think that three months was long enough. It was noted that Joe Denofreo would assist in drawing up a contract and job description, etc. A Anderson read the guidelines for making an appointment.

4. **SEXUAL HARASSMENT COMMITTEE REPORT**

A. Anderson advised that John Dafoe of the Graduate Students' Association and other groups on campus are requesting a delay to October to respond to the report.

MOVED Berry/Zagar to go for an extension. CARRIED

A. Anderson indicated that her major concern with the report was on page 5, item B. - the composition of the committee. The Executive generally agreed to the following:

1. One elected/appointed representative from each

union or group for a total of 10.

- a) 5 representatives (1 from each union)
  - b) 2 students
  - c) 2 faculty members
  - d) 1 administrative professional
2. Appointments should be for a 2 year term.
  3. Male/female ratio - no problem.
  4. There should be an adequate appeal procedure in place.
  5. Confidentiality should not necessarily be required - delete the word "strictest" from article 21.04, page 10 of the report.
5. **HEALTH AND SAFETY REPORT - E. Lebitschnig**

Estelle advised that there would be a stress management course on campus at the end of August and there would be room for 15 people only.

Susan Berry pointed out that a problem exists of high temperatures - i.e. 80 degrees in the Biology Science Building and in other buildings. It was agreed to ask Joe Denofreo how to deal with this problem.

MOVED Lebitschnig/Berry to adjourn at 7:10 p.m.

CARRIED