

EXECUTIVE MEETING
TUESDAY, JUNE 30, 1987

A G E N D A

1. Adoption of Agenda
2. Adoption of Minutes
3. Business arising from the minutes
4. Report from David Levy
5. Committee reports
 - i) Contract Committee
 - ii) Grievance Committee
 - iii) Communications Committee
 - vi) Health & Safety
 - vii) Education
 - viii) Treasurer's Report
 - ix) Trustees report
 - x) Chief Steward's report
 - xi) President's report
4. Other business.

The CUE Executive Meeting was held in the Union Office on Tuesday, June 30, 1987 at 5:00 p.m.

Alannah Anderson (Acting Chair)
 Diana Ellis (Treasurer)
 Suzan Zagar (Trustee)
 Estelle Lebitschnig (Health & Safety Rep) Absent
 Susan Berry (Chief Steward) Absent
 Edmund Kam (Trustee)
 Adrien Kiernan (Chair) Apologies

Eileen Robertson (Rec Sec)

Guest: David Levi (C.M. Oliver)

The Chair called the meeting to order at 5:07 p.m.

1. **AGENDA**

MOVED Ellis/Zagar approval of Agenda as circulated.

CARRIED

2. **MINUTES**

The June 23rd, 1987 minutes were circulated and briefly discussed.

3. **DAVID LEVI REPORT**

Diana introduced David to all present.

Mr. Levi gave us a brief history of our investment since its inception one and a half years ago. In the beginning we put \$30,000 in the Money Market Fund and \$70,000 into the Industrial Dividend Fund, to make a total of \$100,000.00 invested. The Money Market Fund has increased to \$33,450. This increase represents 10%. It is a guaranteed investment made up of treasury bills, and bankers acceptances.

The Industrial Dividend Fund is primarily made up of dividend paying stocks and went from \$70,000 to \$95,000. These two accounts together total \$128,249.00 as of June 30, 1987.

At this point Diane asked Mr. Levi if he would send copies of the Statement to our accountant (Dunwoody) and David agreed to do this. He stated that he sends out statements every quarter. We should receive copies of the statement about one month later after the end of the specific quarter, i.e. June's statement would come in August. The overall increase in funds has been 28% for the one and a half years. With the Industrial Dividend Fund the increase has been actually close to 33%, which indicates that we have a very

top performing fund, as well as an excellent Money Market Fund.

Next, Mr. Levi circulated brochures on the Annual Report (1986) for the AGF Money Market Fund. He emphasized the safety of this fund. He also circulated the IDF 1st Quarterly Report. The final analysis being that our investment of \$100,000 now stands at \$130,000.00. David outlined the reasons IDF was recommended to us. Stocks give a better return than any other investment over a long period of time, and that fact is recognized by the Canadian Pension Act. IDF is invested primarily in dividend paying companies which means they have companies that have profits and are able to pay out of those profits and that follows the Pension Benefits Act regulation.

To sum up, Mr. Levi advised that the Trustees can feel good in that they are doing the right thing with the investment of the trust monies. He promised to send more material to us on other funds. Diana thanked Mr. Levi for his report. (attachments).

4. BUSINESS ARISING OUT OF THE MINUTES

Request for Vacation Pay from Pat House

a) The Treasurer advised that Pat House has received her corrected T4 slip from Dunwoody.

b) A. Anderson outlined the points to be covered in the letter on Pat House:

- (i) she wasn't covered by Employment Standards, as she was elected to office and therefore not considered an employee.
- (ii) she cannot receive more benefits than the membership that elected her, and we have a contract and are not covered by Employment Standards.
- (iii) she was suspended and received full monies to the end of her term. She is therefore not entitled to vacation pay as you do not accumulate vacation pay while on suspension.
- (iv) she received a salary for January from the Union which she should not have received as she was paid by the University and should not have received a double salary. Also prior to her suspension she had taken holidays which covered any holiday accumulation she might have.

Distribution of Executive Minutes

Alannah put forward a notice of motion for July 7, 1987 Executive Meeting that we no longer circulate the minutes to the total membership, but instead circulate the Executive Minutes to the stewards and any members who request being put on the mailing list.

5. COMMITTEE REPORTS

CONTRACT COMMITTEE:

The next meeting for negotiations is July 8th, 1987. Susan raised a concern regarding leaves required by the University.

COMMUNICATIONS COMMITTEE

There was concern raised about the Newsletter in so much as the Stewards' Report was not included in the Newsletter. The question of how to deal with committees at the executive level when the chair of a particular committee is not at the meeting, was raised. Alannah pointed out that policies should be set by the Executive for all committees. Priorities for the Newsletter should be:

1. The Newsletter content should firstly be concerned with the local union. ✓
2. Material already in print should not be reprinted and be a cost to us. ✓
3. That tenders be put out to get the best prices to do the job. ✓

The Treasurer reported that the cost for the Newsletter is \$900.00 which means that if there are 12 issues, the budget allocation would be exceeded. The problem of printing labels was discussed, the printer being out of commission and hence our inability to produce labels for mailings. Alannah stated that recommendations with respect to policy should come from the committees to the Executive and then to the membership for ratification.

HEALTH AND SAFETY COMMITTEE- no report

EDUCATION COMMITTEE

The next meeting is scheduled for July 9, 1987. Alannah advised that meetings with the Cupe Education Officer, Susan Berry, Chief Steward, and herself have been set up to discuss Steward training and education.

TREASURER'S REPORT

Diana expressed her concern about the cost of the printing of the Newsletter which is \$900.00. She stated that we will have to go back to the membership to request an increase in the projected budget allocation. It was pointed out that 45% of the cost at least is for the Executive minutes which should not be charged against the allocated newsletter budget.

The Treasurer advised that the Union's printing is being handled by various printing companies and that all our printing needs should be handled by one source.

MOVED Anderson/Kam "that all future jobs be tendered out to a variety of sources and the best price sought before any purchases are made". CARRIED

The Treasurer requested that we keep within the budget outline in all spending. She expressed concern over spending.

TRUSTEE'S REPORT

Susan advised that a copy of the by-laws is being fed into the computer by the Union Secretary and when updated and completed to June, 1987, we will be able to finish the bylaw amendments.

Alannah requested that there be a by-law such as CUPE has:

"If three meetings are missed without just cause the member is no longer on the committee." Alannah requested that all future minutes reflect who is in attendance at the meetings and the office they hold.

STEWARD'S REPORT

Alannah extended an invitation to the Executive to attend the Stewards' meetings. She also urged those interested to sign up for training sessions. A. Anderson then circulated a start-up file for the Steward's Manual.

The Meeting adjourned at 7:30 p.m.