

C U E  
EXECUTIVE MEETING

January 16th, 1987

1. Adoption of agenda.
2. Adoption of Minutes - Tabled
3. Executive Authorization Sheet
  1. Future Overtime
  2. Booking Off Policy
4. Phone Polls
5. Dates for Future Executive Meetings
6. Bookkeeper
9. Agenda for Executive Meeting for January 22nd, 1987
  1. Approval of the Minutes
  2. Agenda Input
  3. Setting of Priorities -
    - a) hiring versus electing
    - b) Joining CUPE/Other
    - c) Executive Structure
    - d) Other Business
  4. Meetings to start at 5:30  
(5:00 - 5:30 P.M. In Camera meetings to settle  
and clear differences)
  5. Committee Organization - Immediate Need for  
Greviance Committee Chair
  6. Other Business
10. Other Business



Minutes of the Special CUE Executive Meeting, January 16, 1987

Present: Diana Ellis, Alannah Anderson, Adrien Kiernan, Sandy Lundy, Gloria Sveistrup. (Joe Denofreo - observer.)

Moved That the agenda be adopted. Alannah Anderson, Diana Ellis. Carried

Moved that the minutes of the executive meetings of January 6 and 13 be adopted. Diana Ellis, Alannah Anderson. Carried

Moved that a letter be sent requesting a report on whether Pat House was paid, and who voted how in the phone poll. Carried

Keys

Two keys to the space in the old Armouries will be kept in the union office. Keys to the union office will be dispersed as follows:

President (Adrien Kiernan) - one key  
Vice-President (Alannah Anderson) - one key  
Treasurer (Diana Ellis) - one key  
Secretary (Sandy Lundy) - one key

Office secretary (Helen Glavina) - one key  
Union organizer (Kitty Byrne) - one key which is to be left with Helen on January 30 and given to Joe Nofreo. Carried by consensus

Moved that overtime and booking off be kept to a minimum, and these will not be paid unless preapproved in writing. Diana Ellis, Alannah Anderson. Carried unanimously

Moved that the executive authorization form be adopted, and signed by at least a quorum of executive members. Diana Ellis, Alannah Anderson. Carried

Moved that phone polls of the executive be eliminated. Diana Ellis, Alannah Anderson. Carried

Moved that all bookkeeping responsibilities be given to Dunwoody and Co as an interim measure effective Wednesday, January 21, 1987. Rationale: the professional bookkeeper will be a disinterested recorder, and this will free up the office secretary for other duties. Only the petty cash is to be handled in the office. Alannah Anderson, Gloria Sveistrup. Carried unanimously.

A proposed agenda was written up for the executive meeting on January 27, which included an item that Kitty Byrne be asked to prepare a written report on the grievances, and speak to this report at the meeting. Moved by Diana Ellis, seconded by Gloria Sveistrup that this be adopted. Carried.

Moved that Alannah attend the upcoming orientation of new members at Personnel Services department. Diana Ellis, Gloria Sveistrup. Carried.

Continued ...



Moved that Kitty Byrne be asked to attend Janet Tungate's reclassification appeal at 2 p.m. on January 22. (Adrien will phone Kitty.) Sandy Lundy, Gloria Sveistrup. Carried

Moved that the dates for the upcoming executive meetings be January 27, February 5, February 10, and 17. Sandy Lundy, Diana Ellis. Carried

Moved that the three signing officers for disbursements of funds will be the President, Vice-President and Treasurer, and that all cheques must have two signatures, Gloria Sveistrup, Sandy Lundy. Carried

The appropriate forms were signed to be given to the credit union

Moved that Helen Glavina will provide secretarial and clerical support to the executive and membership through the president. She will provide assistance to Kitty Byrne and Joe Denofreo while they are working in the office, and these will be her primary job functions. Alannah Anderson, Diana Ellis. Carried

The meeting adjourned at 8:15 p.m.



**CUE Representatives**

Last Update: January 21, 198

**EXECUTIVE COMMITTEE**

President	Adrien Kiernan	Med--Dean/V.G.H.	875-4500
Vice President	Alannah Anderson	Woodward--Circ.	228-2882
Treasurer	Diana Ellis	Computing Centre	228-2074
			or: 6141
Recording Secretary	Sandy Lundy	Surgery/V.G.H.	875-4545
			ext.2180
Trustees	Edmund Kam	Cat. Products	228-6649
	Suzan Zagar	Woodward Library	228-2570
	Gloria Sveistrup	V.G.H./Medicine	875-4500
Health & Safety Rep	Estelle Lebitschnig	Geological Sci.	228-2713
Commnic. Cmte. Chair	Elizabeth Zook	Cont. Ed/Heath Sci.	228-2761
Cont. Cmte. Chair			
Griev. Cmte. Chair			
Tech. Chg. Cmte. Chair			
Job Eval. Cmt. Chair			

**GRIEVANCE COMMITTEE**

Halama, Florence	Commerce (on leave from Griev. Cmte.)	224-8314
Irvine, Shirley	Commerce	224-8333
Eekhout, Sarah	Chemistry	228-3266
Zagar, Suzan	Woodward Library	228-2570

**CONTRACT COMMITTEE**

Bosman, Nancy	Grace/Medical Genetics	875-2157
Crocker, Joanne	Chemistry	228-2752
Ellis, Diane	Computing Centre	228-2074

**JOB EVALUATION COMMITTEE**

Jan, Elaine	Pharmacology & Therapeutics	5898
Tidy, Glynis	Continuing Medical Education IRC	2001

**SHOP STEWARDS**

Anderson, Alannah	2882	M -	Woodward Circ.
Banyard, Colin	2854	H -	Main Library
Bartram, Gwyn	4400	M -	Film Library, LPC
Bennie, Anne (on leave)	2274	H -	Inter-Library Loans
Bennie, Sheila	2277	F -	School of Social Work
Berry, Susan	2133/5380	C -	Botany
Blair, Judy	2811	E -	Housing
Blake, Jet	5548	D -	Bio-Resource Engineering
Bosman, Nancy	875-2157	K -	Grace/Medical Genetics
Byrne, Kitty	5381	D -	Curriculum Lab.
Clague, Lexie	5924	D -	Agriculture and Soil Science
Clegg, Susan	2267	D -	Geophysics & Astronomy
Cocchia, Anita	2120	C -	Applied Science
Crosson, Marion	3502	B -	Dentistry
De la Giroday, Rochelle	222-5273	N -	Centre for Continuing Education
Dionne, Marcel	4582	F -	Purchasing
Eekhout, Sarah	3266	C -	Chemistry
Elko, Jean	3711	A -	Registrar's Office, WP
Erickson, Charles	2055	A -	Financial Services, Payroll
Halama, Florence	224-8314	C -	Commerce
Henrickson, Jay	2769	F -	Theatre
Irvine, Shirley	224-8333	C -	Commerce
Jan, Elaine	2575	B -	Pharmaceutical & Therapeutics
Kam, Edmund	6649	M -	Catalogue Products, Library
McInnis, Shelley	2341	E -	Geography
Melanson, Richard	4995	M -	Catalogue Records
Nicholson, Margaret	4863	A -	Registrar's Office, Admissions
Smyrnis, Vivian	2779	F -	Architecture
Varty, Brian	2854	H -	Main Library
Westbrook, Bev	2780	F -	Canadian Literature
Wilson, Vic	224-8498	C -	Commerce
Woodcock, Sylvia	4136	F -	Anthropology & Sociology

AM only



Jan.14.87

PATRICIA HOUSE

Called Ian Donald to advise me regarding the Executive's motion to withhold Patricia House's January 15th pay cheque.

He advised that it not be done. We should be scrupulous regarding the laws put in place to protect employees. Better for the stability of the Executive and the Union for us to proceed as we have done so far.

We should insure the amount owed is ascertained and make a claim against her. Pay her out (in accordance with the agreement made with her regarding her suspension - suspension with full pay) what is owed to her. Ascertain what is owed us and make a claim. Send her a letter stating that we have reviewed the books and this is what is owed to us.

Phone poll of Executive on this information

Suzan Zagar - do not withhold

Adrien Kiernan - withhold

Estelle Lebitschnig - do not withhold

Elizabeth Zook - do not withhold

Edmund Kam - gone for the day - 3:30 p.m.

Shirley Irvine - do not withhold