

Association of University and College Employees

FIRST PROVINCIAL CONVENTION

Saturday and Sunday, September 28 and 29, 1974
IWA Hall, 2859 Commercial Drive, Vancouver, B.C.

A G E N D A

SATURDAY, SEPTEMBER 28

- 9:00 - 10:00 Registration
10:00 - 12:30 Business meeting (*see attached for details*)
12:30 - 2:00 Break for lunch
2:00 - 4:30 Business meeting (*see attached for details*)

SUNDAY, SEPTEMBER 29

- 10:00 - 11:00 Guest Speaker - Sheilagh Day, member of the B.C. Human Rights Commission will speak about the new Human Rights Act of British Columbia.
- * 11:00 - 12:00 Films - from NFB series on working mothers
- 12:00 - 1:30 Break for lunch
- 1:30 - 4:00 Group discussions:
Grievance Procedures - led by Ian MacKenzie,
chairperson of Local #1 Grievance Committee
Bargaining a Contract - led by Emerald Murphy,
chairperson of Local #1 Contract Committee
Strikes - led by Jean Rands, President of Local #1
Organizing New Locals - led by Jennifer Clemmons,
past Provincial President
Groups to discuss other topics can be arranged according to demand.
- 4:00 - 4:30 Nominations for Provincial Executive table officers.

* We have been able to confirm the availability of only two films from this series; should more become available, it may be necessary to adjust the timing of the lunch break and afternoon session.

BUSINESS MEETING AGENDASaturday, September 28, 1974, 10:00 - 12:30

1. Opening remarks.
2. Approval of rules of order (*see Appendix I attached*).
3. Approval of agenda.
4. Election of Tabulating Committee.
5. Report from Provincial Association Executive:
 - (a) Financial Report (*see Appendix II attached*).
 - (b) Approval of projected budget for Provincial Association (*see Appendix III attached*).
6. Appointment of auditor for Provincial Association.
7. Reports from locals.

Break for Lunch

2:00 - 4:30

8. Resolutions and constitutional amendments.
9. Any other business.

1ST PROVINCIAL CONVENTION - RULES OF ORDER

Quorum

As provided in the Constitution, a quorum shall be a majority of the registered delegates.

Motions

- (a) All motions must have seconders, or will fail "for lack of a seconder."
- (b) Long or complicated motions should be written out and handed to the Secretary.
- (c) When making or speaking for or against a motion, please rise and give your name and Local and indicate whether speaking for or against the motion.
- (d) Should discussion of a particular motion prove lengthy, it may be necessary for the chair to limit discussion.

Amendments

- (a) An amendment is a proposed change in the motion which is being debated. Each amendment must be moved and seconded. An amendment must involve a change not in contradiction to the main point of the motion. If the intent is to change the main point of the motion, the motion should be defeated and a new motion moved.
- (b) A vote on an amendment is taken before the vote on the main motion. Should the meeting be in favour of the amendment, any further discussion and the final vote will be on "the motion as amended."

Tabling Motions

It should be noted that tabling a motion at this Convention will have the effect of delaying further discussion until the next Convention in the spring of 1975.

Observers at the Convention

AUCE members (whether members of Locals or Headquarters members) may have voice but no vote, and may not make motions or second motions.

NOTE: All remarks should be addressed to the chair.

Association of University and College Employees
Provincial Association

STATEMENT OF INCOME AND EXPENSES
Period from August 29, 1973 to September 15, 1974

INCOME:

| | |
|--|------------|
| Application fees (SFU) | \$ 28.00 |
| Donations | 70.00 |
| Per capita tax from Local #1 (UBC) for May, June and part July 1974 | 1,246.00 |
| Per capita tax from Local #3 (NDU) for April, May and June 1974 | 93.00 |
| Donation from "Women in Canadian Universities" Convention | 100.00 |
| | <hr/> |
| | \$1,537.00 |

EXPENSES:

| | |
|---|------------------|
| Printing (SFU leaflets and posters) | 51.45 |
| Telephone calls to Local #3 (NDU) | 41.80 |
| Plane fare to Nelson Feb 15, 1974 for J. Clemmons | 68.00 |
| Plane fare to Nelson May 15, 1974 for E. Murphy | 68.00 |
| Gasoline costs for S. Shepard (NDU) to attend June 24, 1974 Provincial Executive Meeting | 30.00 |
| Donation to Local #2 (SFU) | 50.00 |
| Plane fare for R. Klatte (NDU) to attend August 17, 1974 Provincial Executive Meeting | 75.00 |
| Taxi fare for R. McMillan to attend "Women in Canadian Universities" Convention | 10.00 |
| * Legal fees for S. Rush - Lawyer for Local #2 (SFU) | 500.00 |
| One copy Bourinot's Rules of Order for Provincial Library | 4.50 |
| One receipt book | 1.74 |
| 1/4 of per capita tax to strike fund | 334.30 |
| | <hr/> |
| | \$1,234.79 |
| EXCESS OF REVENUE OVER EXPENSES | <u>\$ 302.21</u> |

* \$250.00 of this amount to be reimbursed by Local #2 at a later date.

APPENDIX III

Association of University and College Employees
Provincial Association

PROJECTED PROVINCIAL ASSOCIATION BUDGET
for six-month period, October 1974 to March 1975

Projected Income \$ 6,000.00

Projected Expenses

| | |
|--|-------------|
| Strike fund | 1,500.00 |
| Rent of office space | 150.00 |
| Costs of referendum election | 100.00 |
| Costs of one referendum ballot | 100.00 |
| Travel expenses for Local #3 (NDU) members to attend Provincial Executive Meetings | 200.00 |
| Cost of 1975 Convention (including travel expenses for NDU delegates) | 400.00 |
| Organizing expenses for new locals | 300.00 |
| Long distance telephone costs | 100.00 |
| Postage | 100.00 |
| Stationery | 100.00 |
| Costs of starting and maintaining Provincial Association library | 200.00 |
| Travel expenses for Provincial Officers (i.e., to Nelson, to appropriate conferences) | 500.00 |
| Legal expenses | 1,000.00 |
| Auditor's fees | 500.00 |
| | <hr/> |
| | \$ 5,250.00 |
| | <hr/> |
| BALANCE NOT ALLOCATED (CONTINGENCY) | \$ 750.00 |
| | <hr/> |