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A. U. C. E.

THE UNIVERSITY OF BRITISH COLUMBIA
IRC BUILDING SAFETY COMMITTEE

COPY

Date: Wednesday, January 30, 1985

Time: 10:00 a.m.

Place: 4th Floor, Conference Room

Present: P. Nerland (Chair)

C. Elder

J. Galbraith-Hamilton ✓

G. Gobert

Regrets: None received.

MINUTES

1. Minutes of the Meeting of November 14, 1984

Adopted as circulated.

2. Business Arising From the Minutes

2.01 Asbestos Removal

Minor repairs and painting of some damaged areas on the First Floor have now been completed.

2.02 Lighting: Video Display Terminal Areas

A memorandum to the secretary of the committee from C. Elder dated 14 December 1984 has been circulated to the committee. Its recommendation was that this question should be handled on the basis of needs in each particular area.

2.03 Carpet and Stair Repairs

These repairs have now been completed.

2.04 First Aid Equipment and Supplies

A memorandum to the secretary of the committee from C. Elder dated 12 December 1984 was circulated to the committee. It explained that first aid materials can be ordered through Purchasing from Fleck Brothers. The box can be ordered from Physical Plant stores.

2.05 Committee Membership

Mr. F. Hertzog will be the representative for Biomedical Communications during 1985.

3. New Business

3.01 Radiation from Video Display Terminals

The question of possible radiation from video display terminals was raised by a staff member on the First Floor and was brought to the attention of the Committee by Mr. Gobert. On the advice of the Chairman, Mr. Gobert subsequently reviewed a report prepared for the President's Advisory Committee on Safety, Security and Fire Prevention, which has been submitted to the President's Office.

Agreed that this committee can take no action until the finding and recommendations, if any, are released. In the meantime, any AUCE members who have concerns in this regard should contact the union or its representatives on the committee (Irvine and Short).

3.02 Audiovisual Materials

Mr. Nerland circulated a booklet listing audiovisual and other materials related to safety issued by the Workers' Compensation Board. It is available in his office for use by the committee or others.

3.03 Accident Prevention and Safety Guidelines

- a. The Chairman circulated to the committee on December 31, 1984 a memorandum from Mr. R.A. Grant, Director of Personnel Services dated December 18, 1984 accompanying Section 4 of "Guidelines for Personnel Administration" entitled "Accident Prevention and Safety" and dated January, 1984
- b. Mr. Nerland drew to the attention of the committee the section of the guidelines relating to Department Safety Committee (4.3.0). In particular, the attention of the committee was drawn to "Committee Membership" and "Committee Duties".
- c. Committee Membership. Membership on this committee does not conform to the recommended "equal numbers representing the University and its employees." Nevertheless, agreed that all floors and functions in the building are represented. No change will be made at present.
- d. Committee Duties. Committee members were advised to note the prescribed duties. Agreed that there are few safety concerns in the IRC, because of the nature of the activities conducted here.

3.04 Distribution of the Minutes

Agreed that minutes should be circulated to the Deans and directors in the IRC, following their approval by the Committee. These at present include:

Dr. George S. Beagrie, Dean, Faculty of Dentistry
Dr. Tali A. Conine, Director, School of Rehabilitation
Medicine
Dr. Victor Doray, Director, Biomedical Communications
Dr. John H. McNeill, Dean, Faculty of Pharmaceutical
Sciences
Dr. William A. Webber, Dean, Faculty of Medicine
Dr. Marilyn D. Willman, Director, School of Nursing
Mr. Ron Harrington, Manager of Operations, Knowledge
Network

4. Next Meeting

4.01 The next meeting of the Committee will be held on Wednesday, February 27, 1985 at 10:00am in the 4th Floor Conference Room.

4.02 Mr. Gobert is unable to attend. Claudette Elder agreed to take minutes.

RCG/lml

Prepared by

Robert C. Gobert
Robert C. Gobert

Feb. 15 / 85
Date

Approved by

P. Nerland, Chairman

Date

Approved with
correction to
be noted in the
minutes of the
next meeting

P. Nerland, Chairman

Date