



association of university and college employees

EXECUTIVE MEETING
Thursday, June 24, 1982
2:30 p.m.
Union Office

AGENDA

1. Adoption of the agenda
2. Adoption of the minutes of the May 13, and June 2, 1982 meeting
3. Business arising from the minutes
4. Business arising from the correspondence
5. Secretary-Treasurer's report
6. Union Organizer's report
7. Health and Safety Representative's report
8. Contract Committee report
9. Strike Committee report
10. Grievance Committee report
11. Communications Committee report
12. Provincial report
13. Executive report
14. Next meeting of the Executive
15. Next membership meeting including agenda
16. Other business

June 24, 1982

EXECUTIVE MEETING

2:30-4:45 p.m.

Union Office
MINUTES

PRESENT: Wendy Lymer, Suzan Zagar, Sharon Newman, Carole Cameron Marcel Dionne,
Joyce Diggins, Murray Adams, Patricia House

1. Adoption of the agenda

Moved by Sharon Newman

Seconded by Murray Adams

THAT THE AGENDA BE ADOPTED AS CIRCULATED.

The motion was CARRIED.

2. Adoption of the minutes of the May 13, and June 12, 1982 meetings

Moved by Suzan Zagar

Seconded by Murray Adams

THAT THE MINUTES OF THE MAY 13 MEETING BE ADOPTED AS CIRCULATED.

Suzan corrected an omission on page two. Helen Glavina should have been included in the list of people serving on the Executive Sub-Committee on Overtime.

The motion was CARRIED with the correction.

Moved by Suzan Zagar

Seconded by Murray Adams

THAT THE MINUTES OF THE JUNE 2 MEETING BE ADOPTED AS CIRCULATED.

The motion was CARRIED.

3. Business arising from the minutes

Marcel asked what has been happening with the Overtime Sub-Committee. Joyce presented terms of reference she had drawn up. There was some discussion of whether the terms of reference were too broad/far reaching. Also there was concern that the committee have a deadline for reporting back with their recommendations.

Moved by Carole Cameron

Seconded by Patricia House

THAT THE TERMS OF REFERENCE BE ADOPTED AS CIRCULATED AND THAT THE EXECUTIVE SUB-COMMITTEE ON OVERTIME PRESENT THEIR RECOMMENDATIONS AT THE FIRST EXECUTIVE MEETING IN AUGUST.

The motion was CARRIED.

Carole reminded everyone that Darlene Bailey would be going on a nine month leave of absence beginning in September and we should all be trying to find someone to replace her on the University Health and Safety Committee and the Executive.

4. Business arising from the correspondence

It was decided to send the DESC questionnaire to CUPE & AMS.

Patricia read Sheila Rowswell's resignation.

The National Archives has sent a questionnaire asking for minutes and other internal information.....decided to send them our collective agreements and "in a nutshell"

5. Secretary-Treasurer's report

Local 2 has been in touch with the Union Office asking if we could exchange Executive minutes as a way to keep in touch with what issues are being dealt with at each local.

Moved by Carole Cameron

Seconded by Patricia House

THAT WE PUT LOCAL 2 & LOCAL 6 ON THE NEWSLETTER MAILING LIST & SEND CONTRACT BULLETINS AND GIVE THEM ACCESS TO ANY OTHER INFORMATION THEY DO NOT HAVE THEMSELVES.

The motion was CARRIED.

Moved by Suzan Zagar

Seconded by Sharon Newman

THAT PATRICIA HOUSE INVESTIGATE THE COST OF PRODUCING THE NEWSLETTER AT COPY & DUPLICATING ON CAMPUS.

The motion was CARRIED.

6. Organizer's report

Carole is spending all of her time on negotiations.

7. Contract Committee report

Murray reported that we have signed one proposal and that we hope to sign several more at the next negotiating meeting.

The Contract Committee has planned an all day meeting to plan strategy.

We have not officially abandoned any proposal as yet.

We are close to agreement on the Dismissal, Grievance procedure, Contracting out clauses.

It appears that the University's main concern in their lunch/ staff room proposal is the Main Library facility.

Benefits are the next scheduled items for negotiations.

Job evaluation/Pay grade proposal -- the University is planning to use the questionnaire they have sent out to our members to determine the specific job descriptions and which people fit into the new categories they have proposed. This will be one of the major decisions the Contract Committee will be making at their all day meeting; what strategy to follow regarding this proposal. David Fairey has been consulted. There was a brief discussion of what to advise our members regarding the questionnaire.

8. Grievance Committee report

Helen reported on the overload of work the committee has before it at present. She detailed the arbitrations in process and decisions pending from various arbitrators.

There was some discussions of the various dismissal cases in process (four at present).

The complaint to the LRB re: Word Processor Operator job descriptions has been withdrawn because it is part of the discussions during negotiations.

9. Communications Committee report

The next newsletter deadline is June 25. So far there are no submissions. It was decided to put the election results, a notice about showing union cards to get into union meetings and another plea for contact people.

10. Provincial report

The Provincial has counted the ballots from the secession proceedings.

Local 4 -- 73 in favour of seceding
21 in favour of staying

Local 5 -- is being raided by the Pulp and Paper Workers Union (formerly AUCE Local 3)

11. Executive report

It was decided what should go into the report for the next membership meeting.

+That an Executive sub-committee has been struck to overhaul the operation of the office and establish priorities.

It was decided that Suzan should review the Executive minutes and take direction from the Executive in putting together the Executive report for the membership.

Joyce asked if we can make a presentation to the Federal Task Force on Women and Technological Change that is happening in July. No one had any objections if someone can be found who has time to do the work involved.

12. Next meeting of the Executive -- July 14, 1982 (Wednesday)

15. Next membership meeting -- July 22, 1982

16. Other business

Sharon brought up a problem she is having getting people to bring their union cards to meetings and she wondered if she should be getting people to sign in when they don't have their cards. It was agreed that that would be a good idea.

The meeting was adjourned at 4:45 pm.

*There was no Health and Safety report or Strike Committee report as those people responsible were not present at the meeting.

TERMS OF REFERENCE / Executive ^{Sub-} Committee on Overtime

To examine the procedures used for operating the A.U.C.E. office.

To contact the staff and any other persons who may provide appropriate input and/or recommendations.

To examine the current financial position of A.U.C.E. #1 and the projected budget, to ensure that any/all recommendations are within the scope of possibility.

To investigate the possible use and acquisition of cost-saving equipment for the use of the A.U.C.E. office

To examine the job descriptions, work diaries and pay scale, relevant to the work performed.