



association of university and college employees

February 25, 1981

International Alliance Theatrical
Stage Employees & M P M O
601 Cambie Street
Vancouver, B.C. V6B 2P1

Dear Friends:

We are reviewing the job classifications within our union. We would appreciate information from you as to how jobs are classified within your union. Also, do you have Standard Job Descriptions and individual lists of job duties for each position? Our system is that the employee and the employer draw up the list of duties and the employee signs the form to indicate that they have seen it not that they particularly agree with it.

In addition we are reviewing the descriptions of people doing theatre work within our bargaining unit with a view to updating their lists of job duties. If you have job descriptions for people within your unit doing similar work, we would appreciate copies of them. Would you consider these jobs, that is those related to doing theatre work, to be technical in nature? This does seem to affect where on the pay scale such jobs fit in.

Thank you for any information or direction you are able to provide in this matter.

Fraternally,

Carole Cameron
Union Organiser
AUCE Local 1