



association of university and college employees

February 18, 1981

Personnel Journal
P.O. Box 2240
Costa Mesa, Ca. 92626

Attention: Orders Department

Dear Sir or Madam:

Please consider this letter as our order for one copy of JOB DESCRIPTIONS:
HOW TO WRITE AND USE THEM. We understand the price is \$10.95 (U.S.) plus cost of
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Thank you.

Yours truly,

Carole Cameron
Union Organiser
AUCE Local 1