

EXECUTIVE MEETING  
January 23, 1986

MINUTES

Chair: Kitty Byrne

Secretary: Patricia House

Present: Mary McKenna-Forkin, Ted Byrne, Joe Denofreo, Richard Melanson,  
Patricia House, Shannon Loughrey, Kitty Byrne, Philip Hall, Karen Shaw.

1. Adoption of the Agenda

Moved by Mary McKenna-Forkin

Seconded by Philip Hall

THAT THE AGENDA BE ADOPTED AS CIRCULATED.

The motion was CARRIED.

2. Contract Committee Report

Ted reported on negotiations meeting of Jan. 22, 1986 and university's proposal/package. He explained that the wage offer is complex in that there are different rates for everyone. The CUPE division office will be reviewing it for us (Don Cott back on Monday). The package includes a lot of contractual changes which will require time to analyze. It was decided by the executive not to release any information to the members yet until this analysis is done. Richard suggested that we have a speaker at the next general meeting or that we could bring up some informative items of business. The university's package can be considered as the beginning of the bargaining process.

Mary reported on an Administrative Assistant (Susan Hill, VGH) who spoke to the clinical secretaries at Acute Care Hospital on the university's proposals to the Contract Committee and tried to use her influence to persuade clinical secretaries to attend the next union meeting to vote in favour of proposed raises for clinical secretaries. This meeting took place before the Contract Committee met with the university to discuss proposals and Susan Hill made unfavourable remarks about internal union business. Mary gave examples of her statements.

Moved by Richard Melanson

Seconded by Philip Hall

THAT THE UNION CHARGE SUSAN HILL AND THE UNIVERSITY UNDER THE LABOUR CODE'S SECTION ON UNFAIR LABOUR PRACTICES.

The motion was CARRIED.

It was agreed that there was to be a general report at the membership meeting stressing that we are starting negotiations. More details will be made available after CUPE does the analysis.

3. Adoption of the Minutes

Moved by Ted Byrne

Seconded by Shannon Loughrey

THAT ADOPTION OF THE MINUTES BE TABLED (not yet typed).

The motion was CARRIED.



4. Business arising from the Minutes

Moved by Richard Melanson  
THAT WE TABLE THIS ITEM.  
The motion was CARRIED.

Seconded by Shannon Loughrey

5. Secretary-Treasurer's Report

- a) cheque registry - Pat answered questions which arose.
- b) overtime report -

Moved by Mary McKenna-Forkin  
THAT THE OVERTIME REPORT BE APPROVED AS PRESENTED.  
The motion was CARRIED.

Seconded by Shannon Loughrey

- c) Proposal of computerization project - explained and discussed.

Moved by Patricia House  
THAT WE ACCEPT DARYL'S PROPOSAL ON A MONTH TO MONTH BASIS.  
The motion was CARRIED.

Seconded by Ted Byrne

Moved by Patricia House  
THAT THE ADDITIONAL DISK DRIVE BE PURCHASED.  
The motion was CARRIED.

Seconded by Ted Byrne

- d) Newsletter - Discussed the printing costs of the newsletter and executive approved.
- e) University request to extend probationary period - Pharmaceutical Sciences. The executive agreed that this should be denied.
- f) Person interested in doing volunteer work in Dentistry - The duties would not involve any of those performed by bargaining unit, work not related to vacant Clerk 2 duties. This kind of volunteer work was approved.
- g) Office Restructuring - A recommendation about secretarial position should be in place for membership meeting re salary.

Moved by Richard Melanson  
THAT WE GAP THE SECRETARIAL POSITION BETWEEN THE TIME ROSEMARY LEAVES AND THE NEW PERSON STARTS.  
The motion was CARRIED.

Seconded by Mary McKenna-Forkin

6. Union Co-ordinator's Report

Ted reported on press conference plans. Gave a report on grievances. Grievance in Payroll, 96.1 contracting out problem. The union will be filing a grievance on contracting out in Finance. Mentioned word processing questionnaire re: training agreement on word processing.

7. Health & Safety Report

Karen has done a report for the newsletter. Green has told Karen that the University is interested in an Employee Assistance Program and are planning off-campus office. Karen will investigate with CUPE re this type of program.



8. Other business

Discussion on holding shorter executive meetings and when to have them.

Moved by Shannon Loughrey

Seconded by Ted Byrne

THAT THE EXECUTIVE MEETINGS BE THE SECOND AND FOURTH TUESDAYS OF THE MONTH  
FOR A MAXIMUM OF 2 HOURS.

The motion was CARRIED.

The meeting was adjourned.