

1
July 9, 1985

LPC Safety Committee

Branko Blazicevic	Cat. Records	4995
* Gillian Boyd	Audio-Visual	3621
* Gresham Bradley	Knowledge Network	224-6511
Liora Gelbart	Cat. Products	4192
Shirley Graystone	Biosciences Data	3487
* Shirley Marcus	Human Settlement	5254
R Betty Misewich	Cat. Records	2149
Miriam Nechemia	FEPA	5002
Nick Omelusik (chair)	Cat. Products	4783
Karen Shaw	Cat. Records	5478

* indicates absence at meeting

R indicates absence with regrets

Minutes of Tuesday, July 9, 1985, Room 221

Adoption of the minutes

The minutes were adopted as circulated.

A. BUSINESS ARISING FROM THE MINUTES OF THE LAST MEETING.

1. Executive Change

Nick extended an opportunity to committee members and other non-library LPC tenants to serve as chairperson. Karen offered to turn over the secretarial duties. Nick announced that until Ann Turner is available to follow him as the management representative, he is willing to continue as chairperson. Because there were no volunteers for the positions, Ann Turner will resume the chair and Karen will continue as secretary.

2. Correspondence

Karen related that she is still waiting for Mr. Lang to respond to her letter of June 11th.

RECEIVED

JUL 15 1985

YES

NON (C.U.P.E.)

3. Fire Safety Plan

- + Bob MacDonald has not forwarded the names for wardens for the fourth floor. This is all that remains to meet the original standards set by the Fire Department. Nick offered to continue supporting the committee until the report was accepted by the Fire Department.

4. Roof Inspection

Nick explained that to properly inspect the roof we need the expertise of someone knowledgeable of its equipment. No key or person with that knowledge is available in the building; nor could they be found before the meeting.

Reminiscent of a recent movie, the committee must find "The Keeper of the Keys" to ascend "The Stairs that Lead Up".

- + This item will remain on the agenda until the investigation is realized.

B. NEW BUSINESS

1. Accident reports

There have been two accidents in the building recently.

- + Karen was asked to co-ordinate their investigations.

Non-library members of the committee were reminded that ALL DEPARTMENTS WITHIN LPC must submit a copy of their accident reports to this committee. This will enable the committee to meet the Workers' Compensation Board's requirements concerning their Industrial Health & Safety Regulations, Section 6.04.

2. Xerox machines

Karen related that an inspector from the Occupational Environment Branch of the Ministry of Labour was going to inspect the Xerox machine in the Main Circulation area. While he will be on campus later this month, he will look at other machines that are presenting problems. When she inquired if there were problems with the machines in our building, it was pointed out that the fourth floor had a noticeable Xerox odour. Neither Shirley Graystone nor Miriam were aware of such problems in their areas.

- + Karen is to check with Gresham about the Xerox machine in Knowledge Network.

The meeting adjourned before 2:30.

NEXT MEETING

Tuesday, August 13, 1984, 2:00 p.m., Room 221