



association of university and college employees

April 1, 1982

Dear

I hope that you found the safety committee training seminars put on by the W.C.B. informative and beneficial. Step 1 of the unions planning for a better safety program has been partially fulfilled. We still have to get union representation in the buildings which are not occupied predominantly by A.U.C.E. members. I am hoping that this will be fulfilled in the very near future.

The reason for my correspondence is to initiate the 2nd step in our program, communication between the subcommittees. The union office would like to receive a copy of the minutes of your monthly meetings, could you and the other union reps in your subcommittee discuss and delegate this responsibility to one of yourselves. Please let me know who will assume this responsibility. In order to facilitate communication between the subcommittees, I wish to establish a time when we can meet and discuss progress and problems in your buildings and any helpful suggestions you can offer regarding health and safety.

I suggest that you select one representative from each subcommittee (possibly to function on a rotational basis with other members of subcommittee) to meet with myself at a time and place that will be mutually agreed upon. Please refer to the 2nd page of this letter and indicate your preferences.

Thank you

Sincerely

Darlene Bailey

A.U.C.E. Health and
Safety Rep.



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The purpose of this questionnaire is to identify subcommittee representatives who can meet with Darlene Bailey to open channels of communication between the subcommittees and the University central safety committee. Please fill this in and submit to the Union Office Attention Darlene Bailey at your earliest convenience.

1. Name
 2. Dept.
 3. Building
 4. Are you willing to attend lunchtime information exchange sessions. Yes _____ No _____
 5. My regular lunchtime is _____. It is/is not flexible.
 6. How do you feel about meeting in sub or any other place which is centrally located?
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7. Comments and suggestions.